

Capital Works Working Group Meeting Minutes



Project	Mental Health Capital Works Program (MHCWP)	Project No	Various
Meeting	Stage 1 Capital Works Working Group (CWWG)	Date	21 November 2011
Held at	Queensland Mental Health, 15 Butterfield Street HERSTON	Time	2.00pm – 3.00pm
Secretariat	Karissa Maxwell		
Chair	Leanne Geppert		

Comment [G]: Need to put name against this – who approved

NAME	ROLE	COMPANY	TELEPHONE	MOBILE	EMAIL
Present					
Leanne Geppert (LG)	A/Director, MHPIU	Queensland Health MHAODD			
Anthony Milverton (AM)	Director, MHWU	Queensland Health MHAODD			
Karyn Weller (KW)	Team Leader, Northern Cluster Leader	Queensland Health			
Kerryn Parrott (KP)	Principal Project Officer MHP	Health Planning and Infrastructure			
Karissa Maxwell (KM)	Senior Project Officer, MHPIT	Queensland Health MHPIU			
Mark Wheelehen (MWh)	Team Leader, Central Cluster	Queensland Health			
Alan Mayer (AMayer)	Director MHP, CDPS	QH HPID			
Michelle Walter (MW)	Manager, MHP	Health Planning and Infrastructure			
Terry Carter (TC)	Project Manager	Project Services			
Vaoita Tirituri (VT)	Team Leader, Southern Cluster	Queensland Health			
Apologies					
Jason Flenley (JF)	Program Director, CDPS	Health Planning and Infrastructure			
Bill Kingswell (BK)	Director, MHPIU	Queensland Health MHAODD			
Helen Doyle (HD)	Principal Project Officer, -MHPIT	Queensland Health MHPIU			
Elizabeth Truong (ET)	Manager, MHPIT	Queensland Health MHPIU			

NO.	ITEM	ACTION
1	PREVIOUS MINUTES	
	<ul style="list-style-type: none"> Approved 	
2	BUSINESS ARISING	
	<ul style="list-style-type: none"> Nil 	
3	SOUTHERN PROJECTS	
3.1	Metro South	
	Bayside - New 20 Bed CCU <ul style="list-style-type: none"> Tender awarded 7 November 2011. Pre-start meeting has been held with demolition scheduled to commence 22 November 2011. Metro South has advised a letter box drop will be done to 80 houses in the surrounding area. 	
	Logan – New 25 Acute Care Beds <ul style="list-style-type: none"> Progressing with construction, due for completion June 2012. 	
	Logan – New 16 Bed CCU <ul style="list-style-type: none"> Revised contract documentation stage has commenced and is due to be finalised in January 2012. 	
	Redlands-New 15 Bed Adolescent ETU, Day Program & School <ul style="list-style-type: none"> Awaiting reports to provide to town planning to process the CID. HPID are aiming for completion by September 2013. TC advised there is a risk associated with obtaining site designation for this project. Both the PDP approval and the Schematic Design are due for completion, and the revised SD and design development stage commences two months prior to the site designation being completed. This is done at QH risk. The major risks associated with commencing the design development stage 2 months prior to the site designation being completed include aborted fees. A Mayer acknowledged this risk and advised a decision will be made closer to the date. 	

NO. ITEM	ACTION
to progress with current time schedule.	
3.2 Darling Downs –West Moreton	
Toowoomba - 8 Bed Adolescent Unit & Day Program <ul style="list-style-type: none"> Project went practical Friday 14 October, 2011. Minor work still required to be completed. Planning to take admissions from 2 April 2011. 	
West Moreton - New 18 Bed CCU at Gailes <ul style="list-style-type: none"> Ipswich City Council (ICC) have advised a road needs to be put on the site and to have higher density therefore all units are to be kept on the western side of the block. DoC feedback advised the northern facing balconies were least preferred. TC tabled 2 options for the site with the main difference between the 2 options being the balcony on the northern or southern side. The balcony on the northern side is the preferred option of the CWWG and will be tabled at the meeting this week between CDPS are meeting with ICC this week to discuss the additional road and will table the agreed site option. 	
West Moreton - New 9 Bed HS Incomp 5 Bed HDU <ul style="list-style-type: none"> The contractor is currently finishing the defects and additional work they have been commissioned to carry out. Planning to have patients move in from 28 November 2011. 	
West Moreton - Upgrade CCU to 20 Beds Forensic ETU <ul style="list-style-type: none"> All the current consumers in the CCU at THCMH have not yet been able to be relocated therefore construction has been held up. Construction scheduled to commence 5 December 2011. LG discuss with BK any way of relocating the current consumers ASAP 	<ul style="list-style-type: none"> LG discuss with BK any way of relocating the current consumers ASAP
4 CENTRAL PROJECTS	
4.1 Metro North	
Redcliffe/Caboolture -20 Bed Acute Care <ul style="list-style-type: none"> Construction progressing. Forecast completion February 2012. 	
Redcliffe/Caboolture-New 23 Bed MSU on Caboolture Hospital Campus <ul style="list-style-type: none"> Construction progressing. Forecast completion February 2012. 	
4.2 Central Queensland	
Rockhampton – 4 Psycho-Geriatric Acute Beds in new development <ul style="list-style-type: none"> Construction on track as part of the hospital redevelopment. Model of care discussions are continuing. 	
5 NORTHERN PROJECTS	
5.1 Mackay	
Mackay – New 30 Bed Acute Care Unit <ul style="list-style-type: none"> Part of the Mackay Hospital redevelopment. Anticipate operational date is late March or early April 2012. 	
5.2 Townsville Health Service District	
Townsville Redevelop 30 Secure Bed Unit TTH <ul style="list-style-type: none"> Consultants are working on security cameras and communications. The surveyors have advised how much of the existing plant room can be used, complying with BCA. There are 2 options for the plant room: <ol style="list-style-type: none"> Relocate the new plant room to below where the current plant room is. This would compromise the clinical space. Remove the current roof and build on top of the current plant room – this option is being explored further. 	

Comment [G]: Between who?

Comment [G]: Is this all related?

Comment [G]: Can't remember, but was this the one that Bill had the different date for? And that the corro was sent about?

NO. ITEM	ACTION
<ul style="list-style-type: none"> The work required for the plant room will impact the budget. Design development expected to be completed Friday 25 November. TC confirmed that with the redevelopment, consumers will be in another part of the unit during construction. The option of downsizing the number of consumers has also been discussed. 	
Townsville New 6 Bed Adolescent Unit with Day Program <ul style="list-style-type: none"> Went out to re-tender 4 November 2011 and closes 25 November 2011. KW to confirm the admission age to the unit. 	<ul style="list-style-type: none"> KW to advise the age group that will be admitted to the unit and day program
6 Programme	
6.1 MHCWP Master Programme <ul style="list-style-type: none"> As above. 	
7 Budget & Funding	
7.1 MHCWP Capital Budget <ul style="list-style-type: none"> \$801,000 saving from the Bayside CCU and \$647,995 from the ETR upgrade at TPCMH have been put into the program reserve. There is \$1M overrun for the whole capital works project. 	
8 Expenditure	
8.1 Actual and Forecast Expenditure for MHCWP <ul style="list-style-type: none"> October 2011 actual expenditure \$3.453M YTD actual expenditure \$10.933M There is \$44,000 unallocated expenditure. 	
9 Other Business	
<ul style="list-style-type: none"> Nil 	
10 Next meeting	
10.1 <ul style="list-style-type: none"> 19 December 2011, 2pm, Conference Room 2.2, 15 Butterfield Street, Herston 	

Comment [G]: I don't think Alan wanted this minuted – do you mind checking with him??