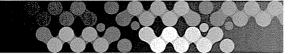
## West Moreton Hospital and Health Service **TERMS OF REFERENCE**



- Crisis Intervention Plans (CIP) or any clinical crisis management plans
- · Current social circumstances;
- Consumer's strengths and resources as well as those of their wider social support network if applicable;
  and
- Any significant information relating to other stakeholders, their views or concerns, e.g. QPS, mental health community sector. This may be in the CCRS, CIP or attached documents.

## 2. MEETING

- 2.1 The case should be presented by the treating Consultant Psychiatrist but the Case Manager and Team Leader are expected to attend.
- 2.2 The treating team is responsible for ensuring that all pertinent factors are presented as the Panel can only work on the information provided.
- 2.3 The Panel and members of the treating team will review the relevant factors and make a recommendation on the risk management and associated plans.
- 2.4 The Panel will decide on a review date, which should happen in one month of the initial meeting, and whether the full Panel or a Panel member will review the risk management plan at that time.
- 2.5 A contemporaneous record will be placed in the consumer's progress notes that a Complex Case Review Panel was convened. The Panel will provide a summary of the meeting within one week detailing: the issues discussed; the conclusions drawn; recommendations made; and review date.

## 3. IMPLEMENTATION

- 3.1. The management plan should be discussed fully, or as much as possible, with the consumer, and where appropriate his/her family, carers and significant others.
- 3.2. Their comments and whether they are in agreement or not are to be recorded.
- 3.3. Alerts identified by the Panel will be placed in the consumer's file and where appropriate on the CIMHA Alert field.
- 3.4. Working with people always involves a degree of uncertainty and this is especially pertinent in people with mental health difficulties who pose a significant risk of harm to themselves and/or others. WMHHS expectations are that the clinicians and treating team will review and revise risk management plans as required in light of new information, such as significant changes in the consumer's circumstances or presentation.

## 4. REVIEW

4.1 The management plan will be reviewed by the Panel or Panel Member within the time period as determined at the initial meeting.

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**EXHIBIT 39** 

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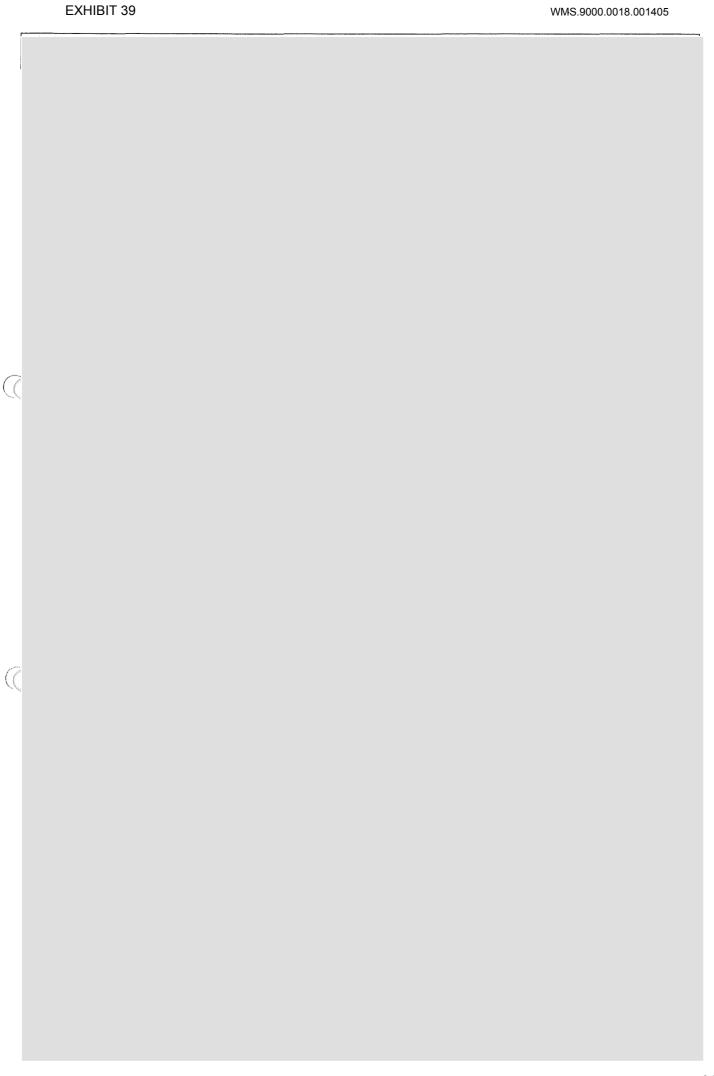


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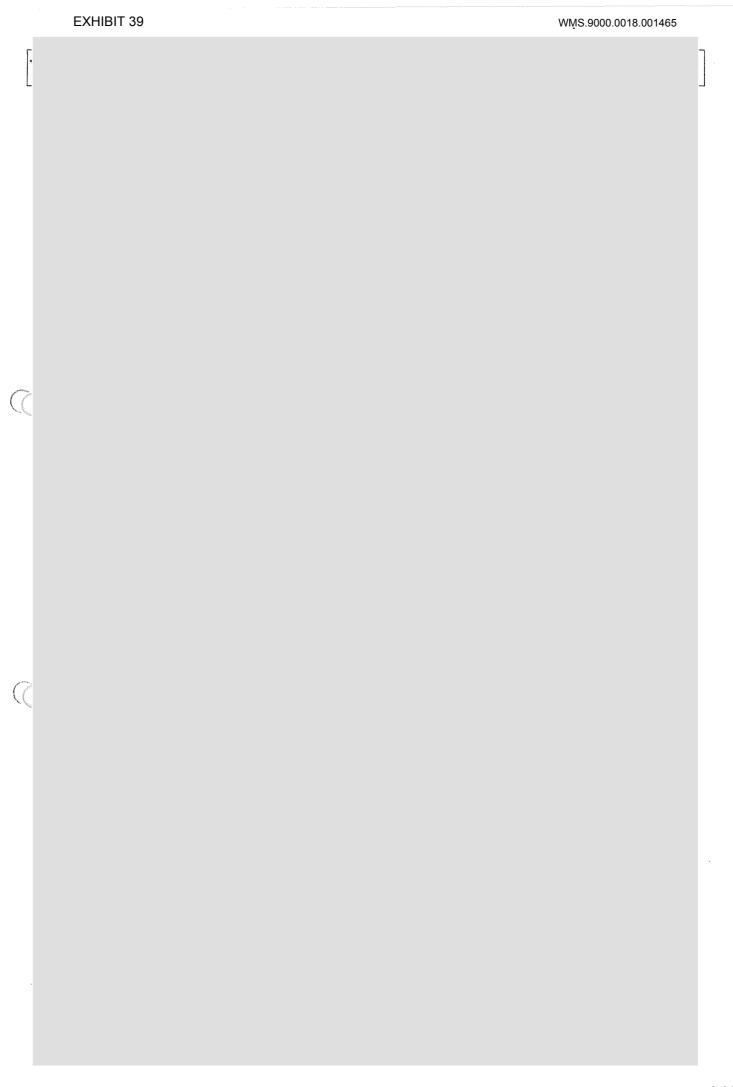
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