

Elisabeth Hoehn - RE: Credentialing for BAC after hours cover

From: Elisabeth Hoehn
To: John Wakefield
Date: 9/12/2013 10:16 PM
Subject: RE: Credentialing for BAC after hours cover
CC: Mark Mattiussi

Hello John

Below is the list of our medical staff that will require mutual credentialing with WMHHS in order to provide after-hours on-call cover for Barrett Adolescent Centre.

The most urgent of these is Ian Williams who will provide cover from tomorrow 13/9/2013.


Ian Williams
Meenakshi Sundaram Shanmugam
Salvatore Catania
Peter Parry
Nathan Mueller
Anja Kriegeskotten
Maria Hanger
John Varghese
Ray Cash
Michelle Phillips
Scott Harden
Stephen Stathis

Thank you for your help with this.
Elisabeth

Elisabeth Hoehn
Program Director - Child Psychiatrist
Early Intervention Specialist Programs
Child and Youth Mental Health Service

Children's Health Queensland Hospital and Health Service
Queensland Health

31-33 Robinson Road, **Nundah, QLD 4012**

 Please consider the environment before printing this email

Elisabeth Hoehn - RE: Credentialing for BAC after hours cover

From: Mark Mattiussi
To: Elisabeth Hoehn; John Wakefield; West Moreton Credentialing
Date: 9/13/2013 9:43 AM
Subject: RE: Credentialing for BAC after hours cover

Hi Elisabeth,

Thank you for the information.

Jullie, we will need to chase each of these this week and early next to ensure all have mutual recognition.

I will personally chase Ian Williams today as I am aware that Julie is off and back on Monday.

Regards

Mark

>>> Elisabeth Hoehn 12/09/2013 10:16 pm >>>

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Elisabeth Hoehn - RE: Credentialing for BAC after hours cover

From: John Wakefield
To: CHQ_Credentialing; Elisabeth Hoehn; Mark Mattiussi; West Moreton Credentialing
Date: 9/13/2013 10:06 AM
Subject: RE: Credentialing for BAC after hours cover
Attachments: John Wakefield1.vcf

Hi Mark,

I have just signed off the EDMS/Chair of Credentialing Cttee endorsement of the list of specialists provided by Elisabeth.

These are being processed as we speak by Kath Landers and will be with your credentialing officer imminently. Let me know if you need anything else.

Elisabeth, I will assume that you have contacted these doctors to let them know the impact of these arrangements in terms of expectations for clinical/on call service provision.

Regards

John

Dr John Wakefield
Executive Director Medical Services
Children's Health Queensland
Hospital & Health Service
Adjunct Professor Public Health, Queensland University of Technology

Children's Health Queensland Hospital and Health Service Queensland Health

Level 1, North Tower, RCH, Herston Road, Herston QLD 4029
www.health.qld.gov.au/childrenshealth/

*Children's Health Queensland - Vision
Best possible health for every child and young person, in every family, in every community in Queensland*

P Please consider the environment before printing this email

Kerry Short
A/Executive Support Officer to
Executive Director Medical Services
Royal Children's Hospital

Children's Health Queensland Hospital and Health Service Queensland Health

Level 1, North Tower, RCH, Herston Road, Herston QLD 4029
www.health.qld.gov.au/childrenshealth/

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Elisabeth Hoehn
Program Director - Child Psychiatrist
Early Intervention Specialist Programs
Child and Youth Mental Health Service

Children's Health Queensland Hospital and Health Service
Queensland Health

31-33 Robinson Road, **Nundah, QLD 4012**



Please consider the environment before printing this email

Elisabeth Hoehn - Re: Authorised doctors for BAC after-hours on-call roster

From: Kim Elger
To: Elisabeth Hoehn
Date: 9/13/2013 3:12 PM
Subject: Re: Authorised doctors for BAC after-hours on-call roster

Elisabeth

Thanks, I will process ASAP.

I have processed the application for Dr Williams, he is now an AD for The Park.

Kim Elger

The Park - Centre for Mental Health
Medical Services Department

Cnr Ellerton Drive & Wolston Park Rd, Wacol, Qld, 4076
Locked Bag 500
Sumner Park BC, Qld, 4074
www.health.qld.gov.au

>>> Elisabeth Hoehn 13/09/2013 2:38 pm >>>

Hello Kim

Please find attached my paperwork to become an AD for BAC.

Thanks Elisabeth

Elisabeth Hoehn

Program Director - Child Psychiatrist
Early Intervention Specialist Programs
Child and Youth Mental Health Service

Children's Health Queensland Hospital and Health Service
Queensland Health

31-33 Robinson Road, **Nundah, QLD 4012**



Please consider the environment before printing this email

From: Sharon Kelly
To: Lesley Dwyer
CC: Bill Kingswell; Elisabeth Hoehn; Jacqueline Keller; Leanne Geppert; ...
Date: 9/12/2013 6:01 pm
Subject: wrap up of BAC today

Good evening,

just to wrap up today regarding BAC:-

media have been briefed appropriately, we have tried hard to ensure it is generic and doesn't identify any patients or families

Anne and Elizabeth have spent the second day here getting to know the adolescents and staff. I am aware that there was a very poor reception for them from the education staff. I have spoken to the regional director this afternoon in regards to the poor behaviour and he will address comments made by the parents that the school teachers have had to give up their holidays to come in to provide the holiday program as we have deliberately reduced the staff have been circulating today. Confirmation with PB from education is this was something that had been arranged some weeks ago and signed off within education and is consistent with arrangements at a number of schools in QLD. parents have contacted Lesley and minister etc. Anne has agreed to speak with the high priority parents this evening and will then follow up with all others tomorrow.

QPS reports - Jacqui has liaised with the QPS regarding the sharing of information around the alleged incidents.

the statement from the parents is now with me

Dr S was spoken to this morning prior to the statement being public.

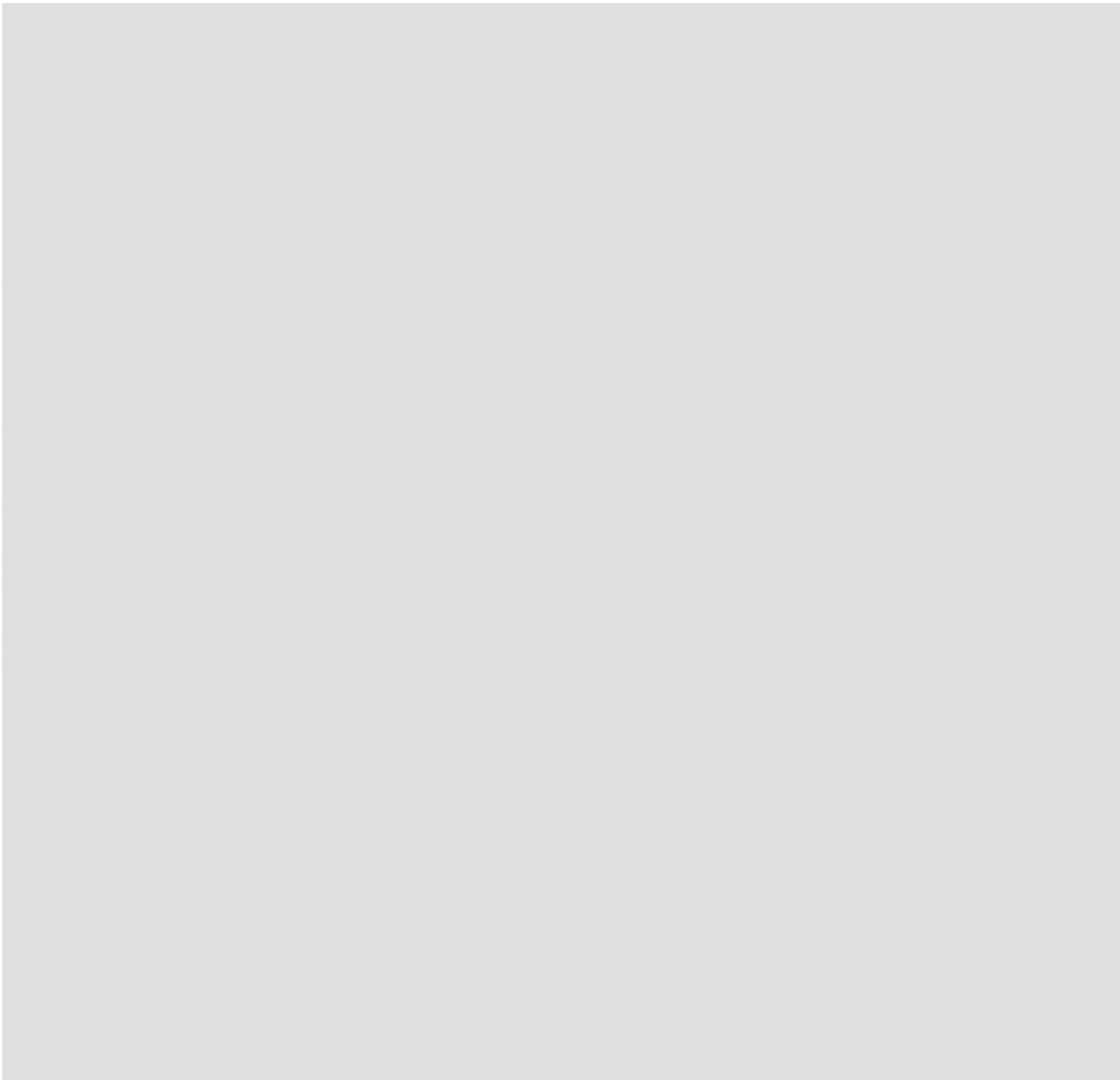
Anything I have missed we will catch up tomorrow, including the increasingly rising requests from MD09.

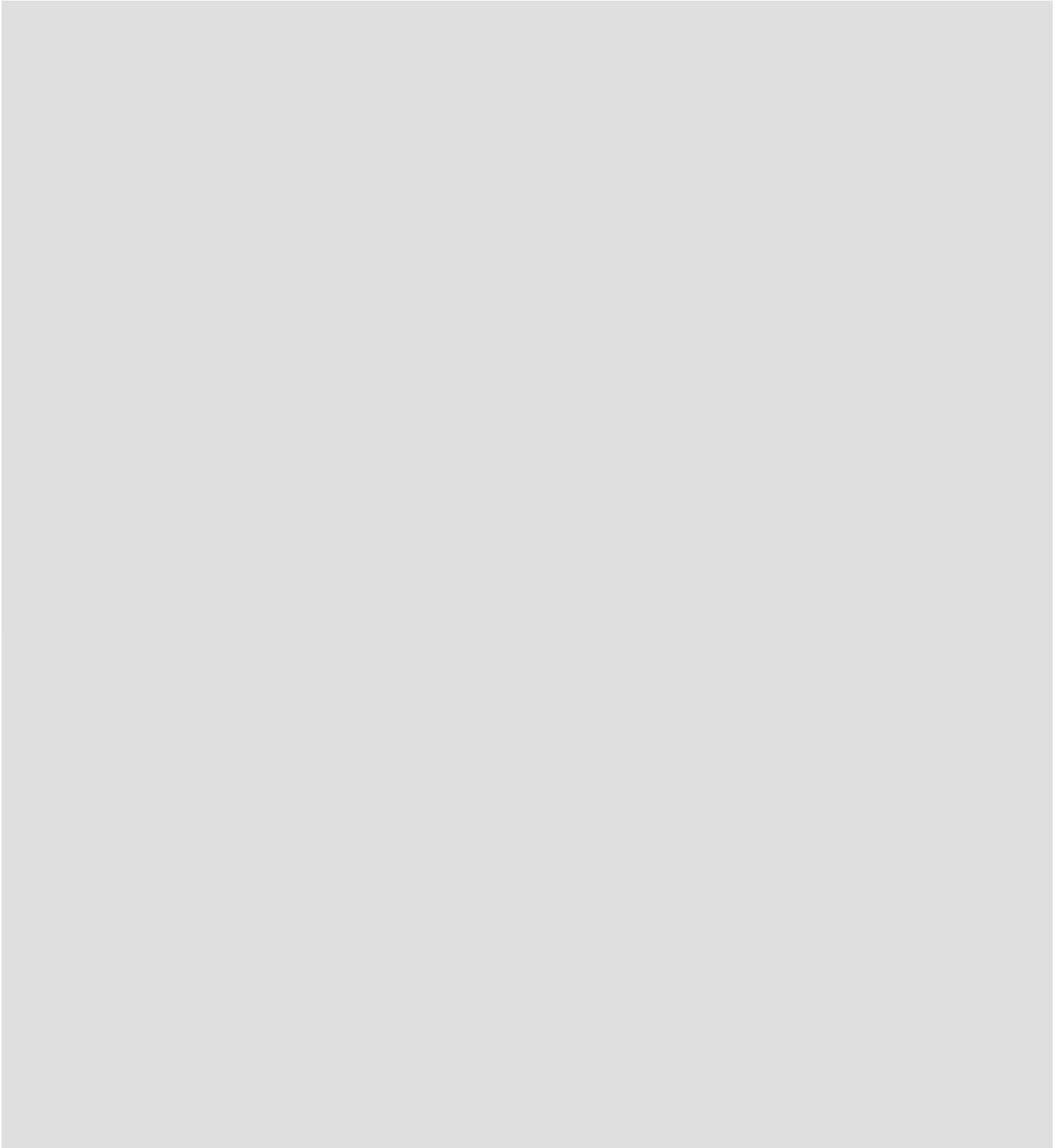
Regards
Sharon

Sharon Kelly
Executive Director
Mental Health and Specialised Services

West Moreton Hospital and Health Service

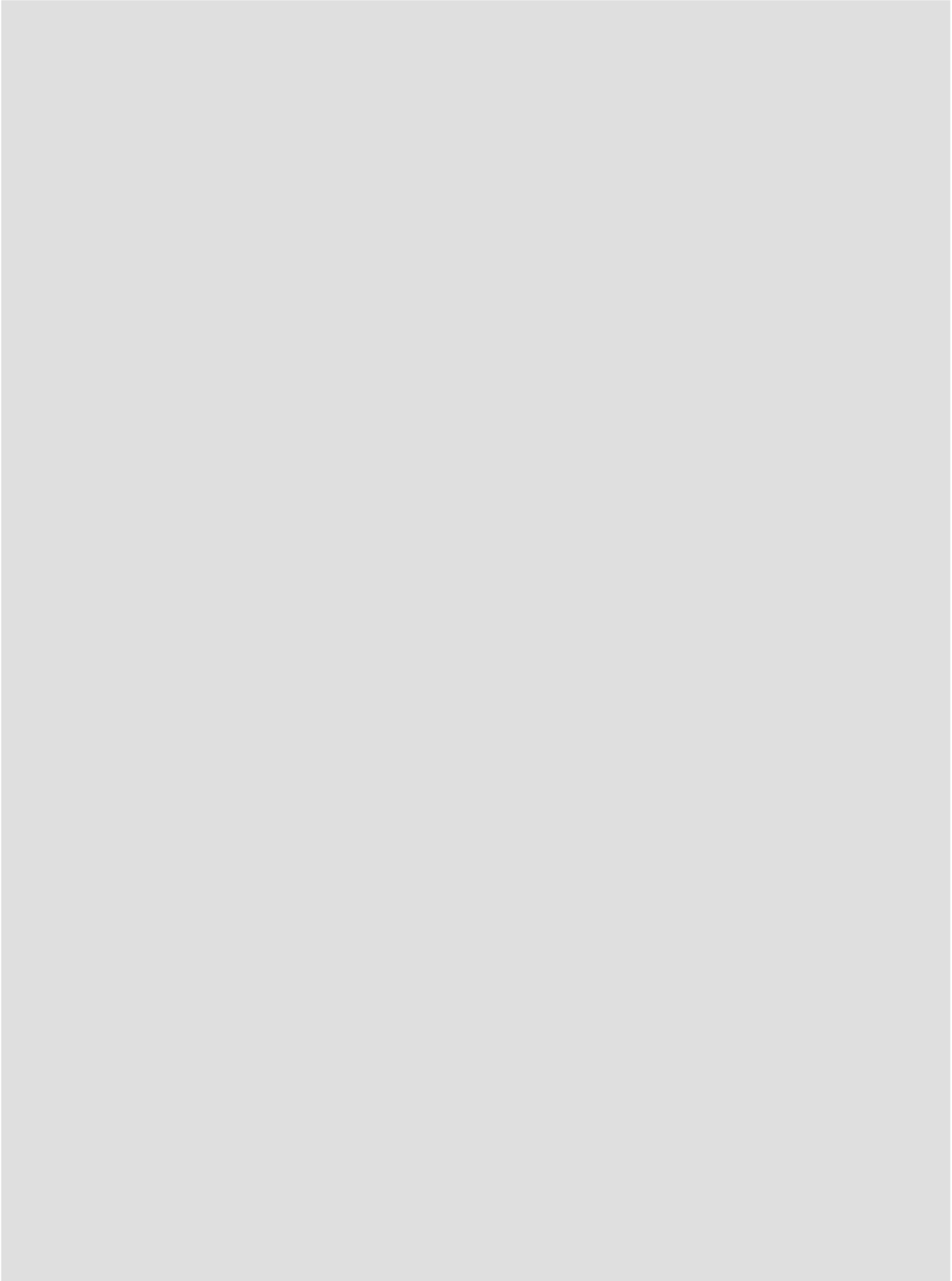
The Park - Centre for Mental Health
Administration Building, Cnr Ellerton Drive and Wolston Park Road, Wacol, Qld 4076
Locked Bag 500, Sumner Park BC, Qld 4074
www.health.qld.gov.au (<http://www.health.qld.gov.au/>)

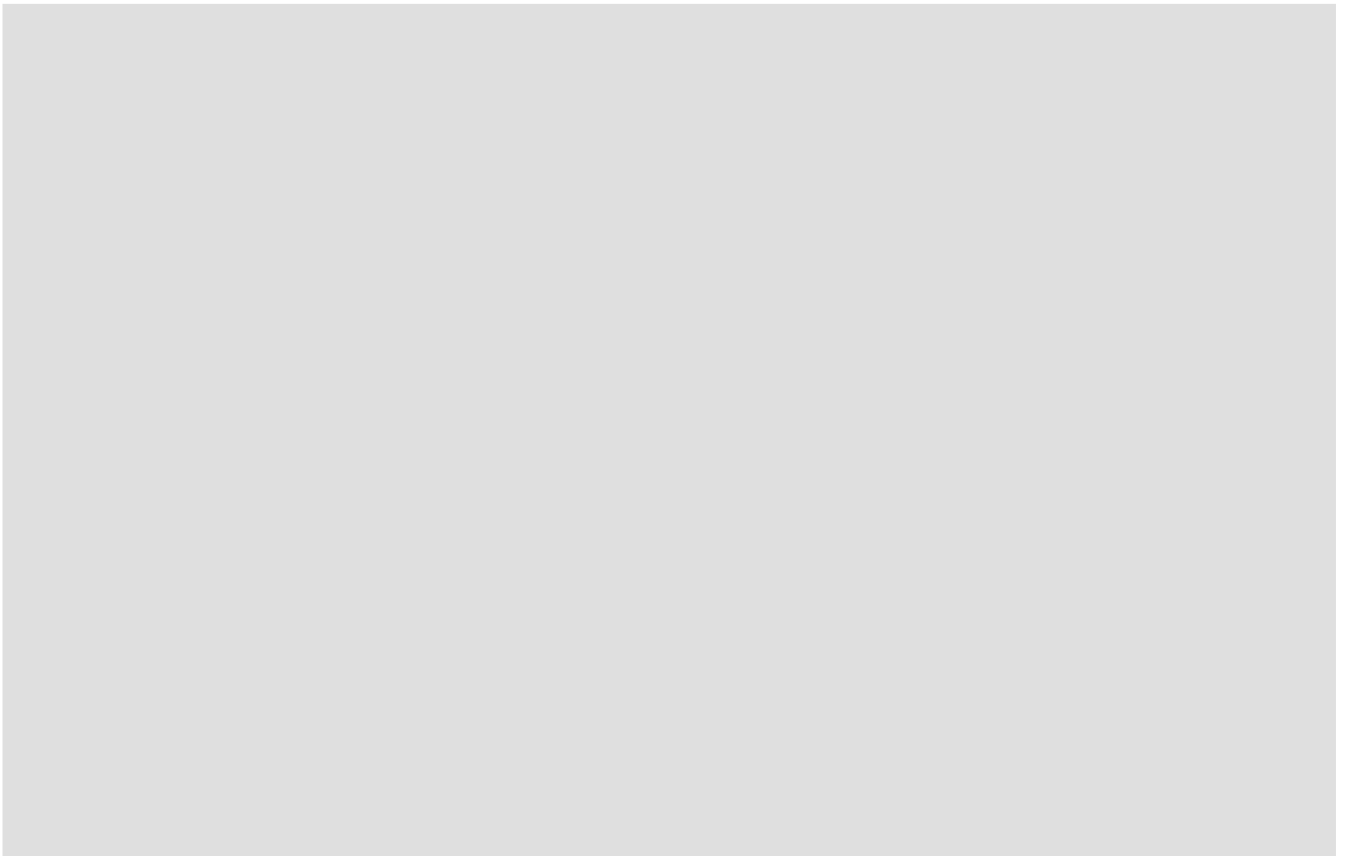


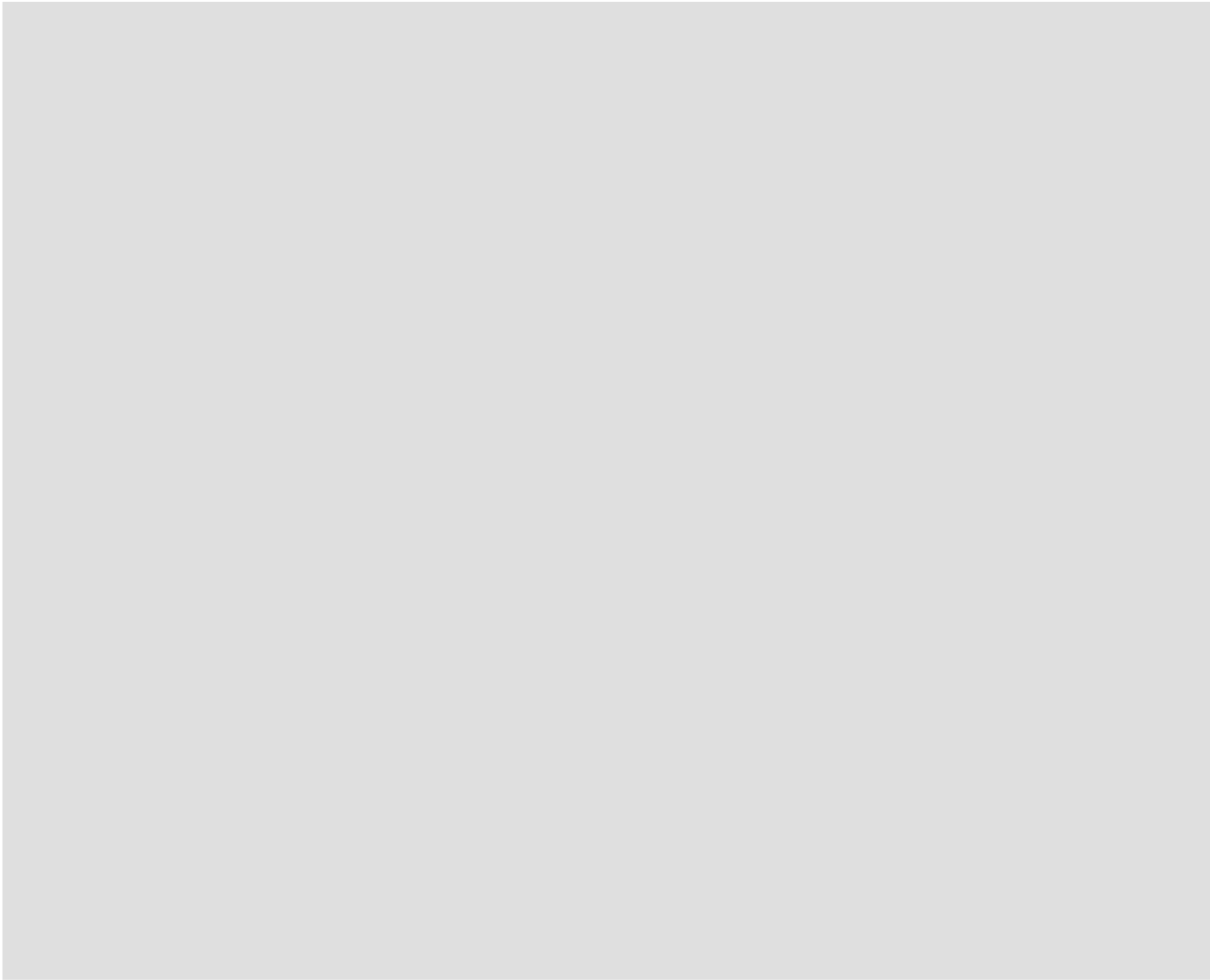


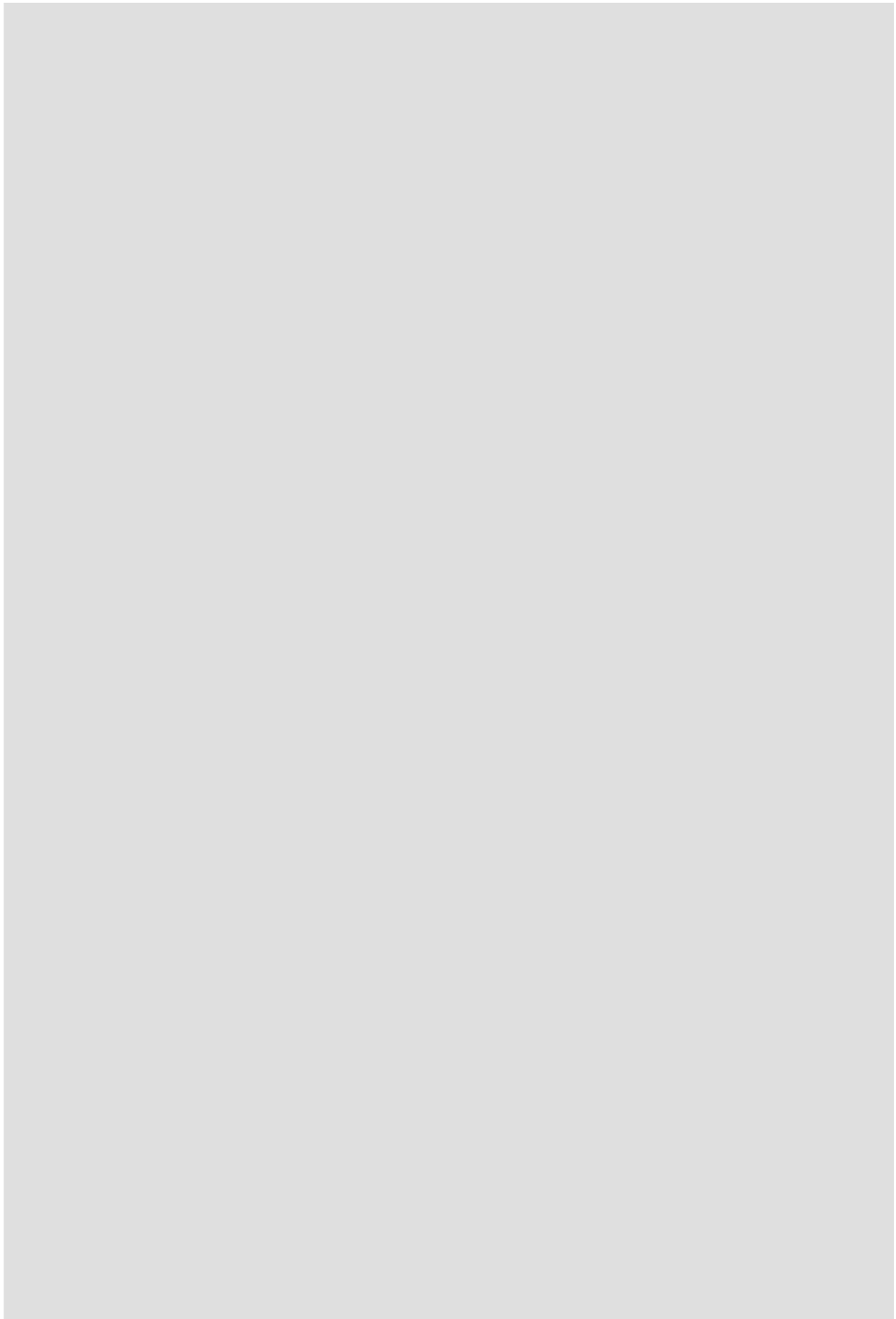


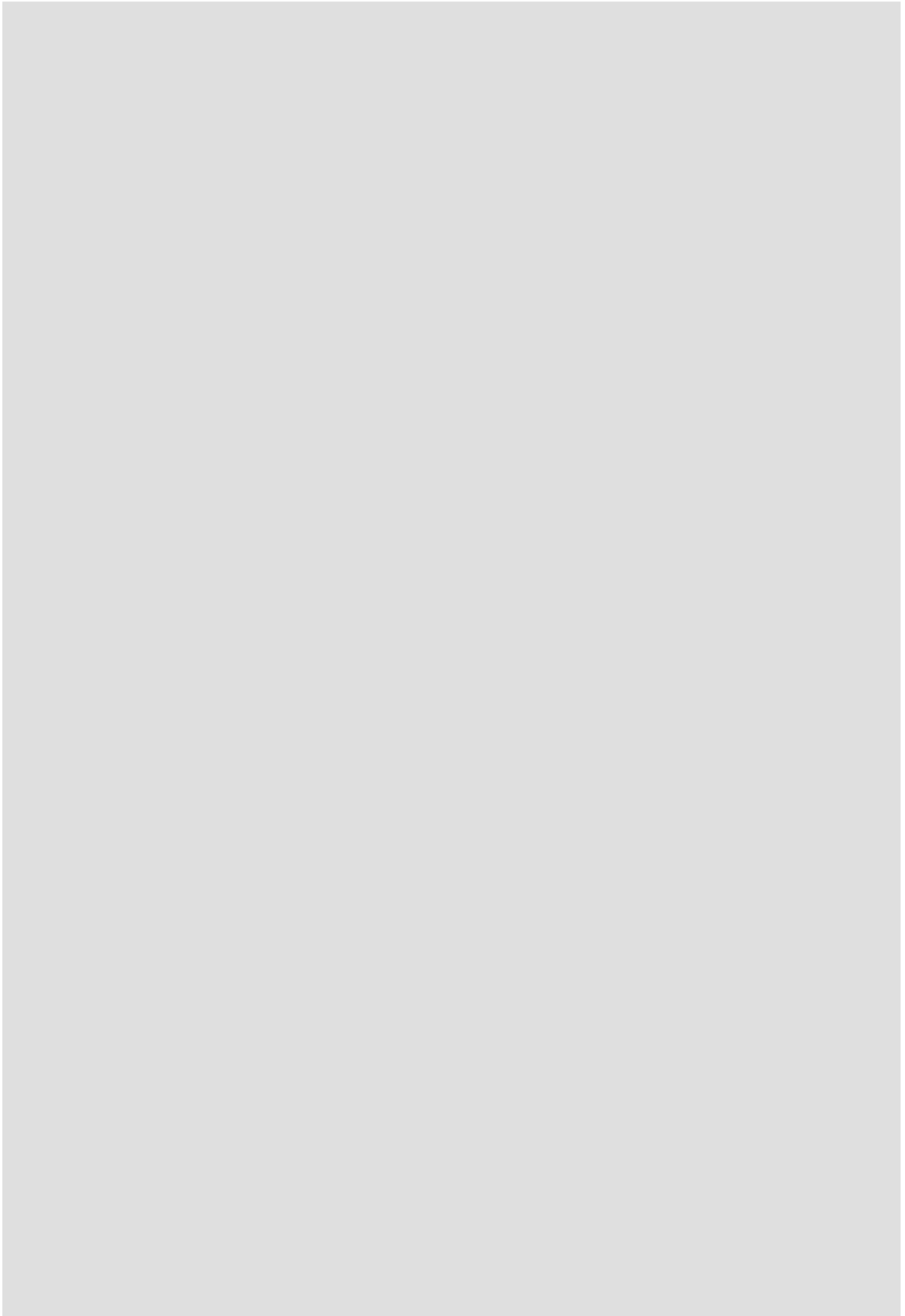
"J"

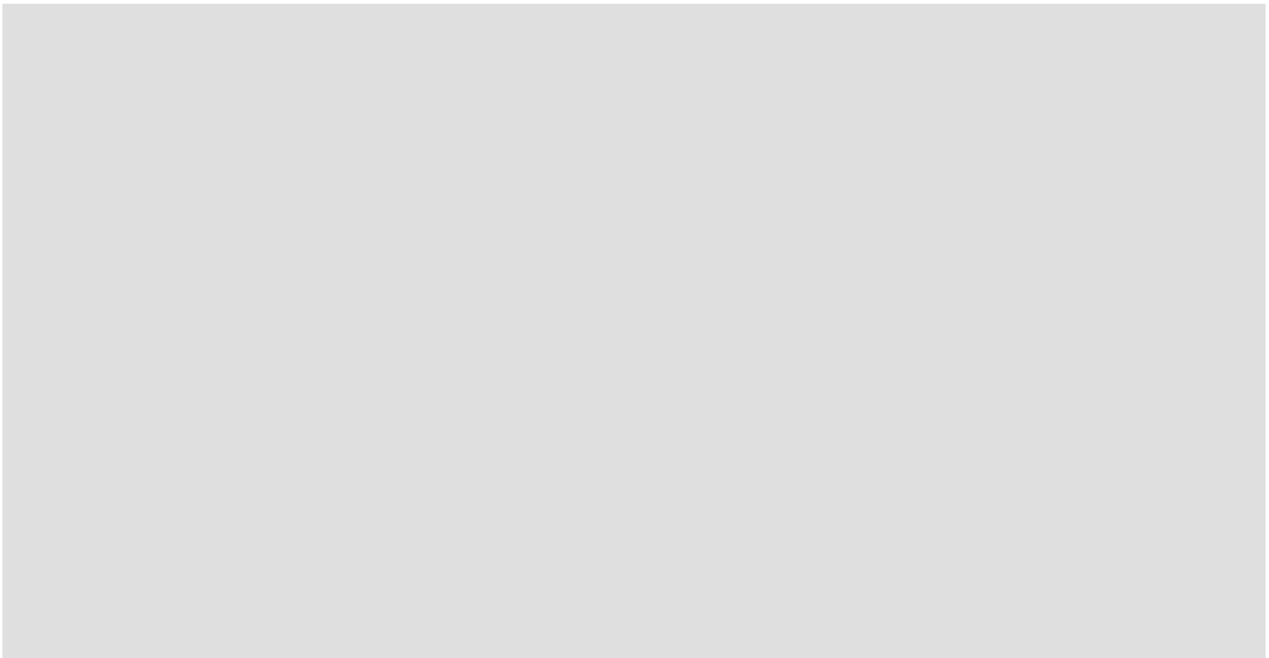


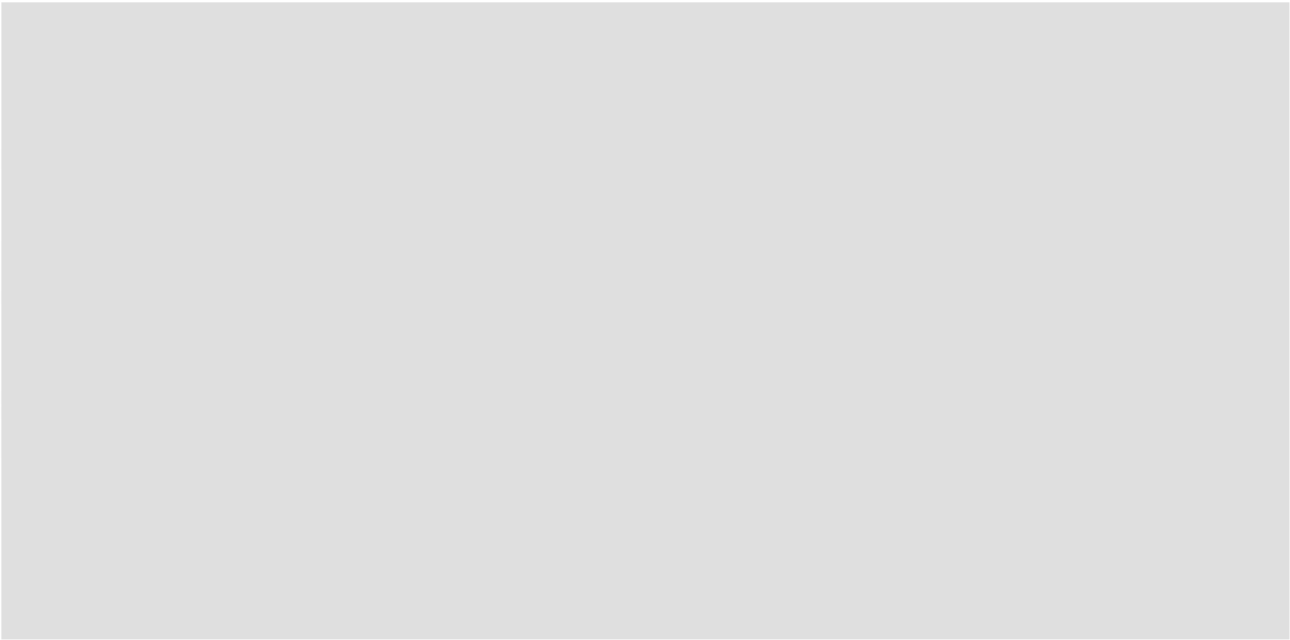


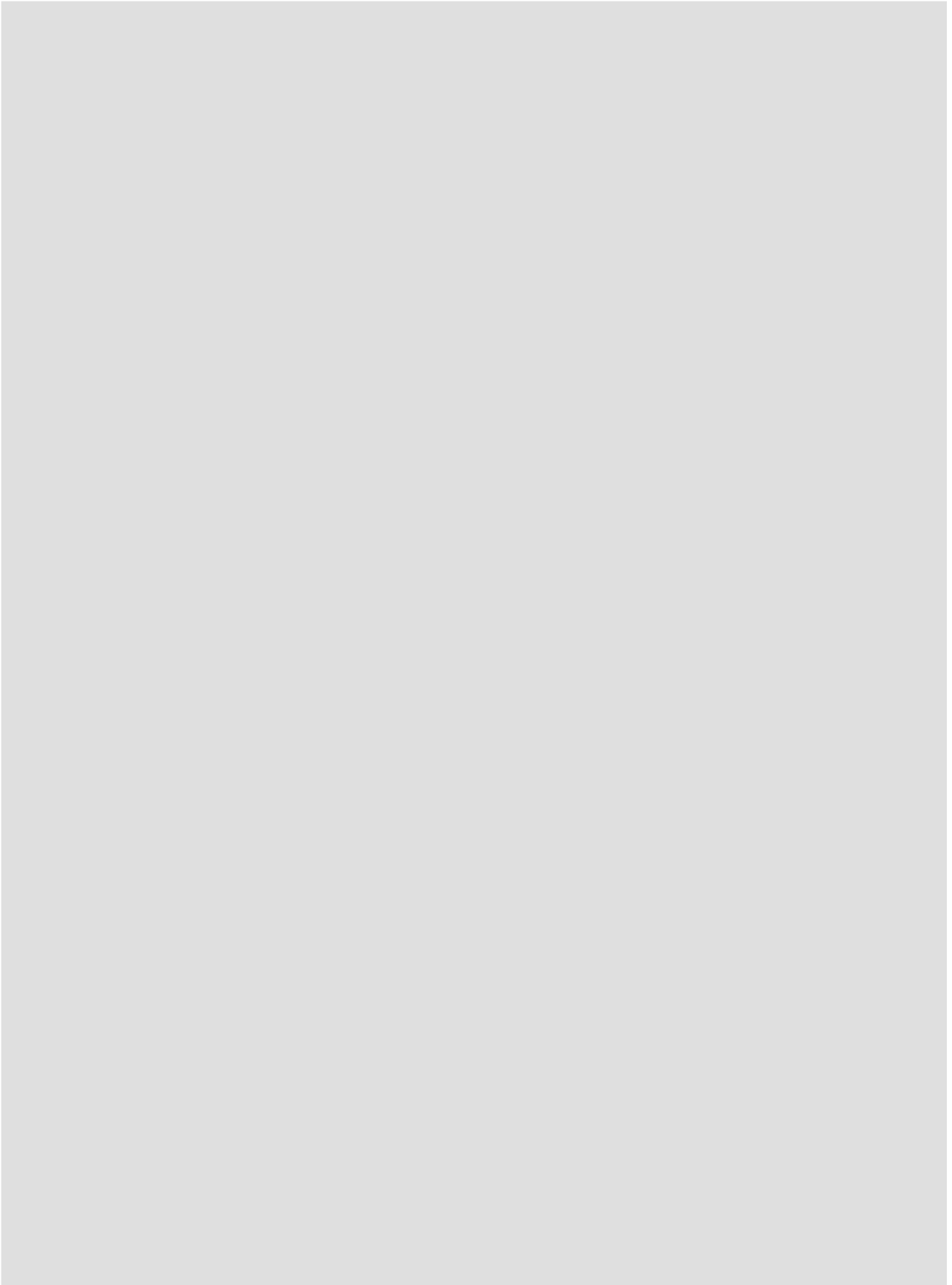














Issues Register

Issue No.	Issue	Raised By	Date Raised	To be actioned By	Urgency	Outcome	Date of Completion
1	Observational categories used on ward	Will & Padraig	11.09.2013	Anne & Elisabeth	Immediate	5 minute obs category ceased. Only to use standard Cat red/blue/green to avoid confusion & miscommunication, placing young people at risk	11.09.2013
2	After hours adolescent mental health consultant cover for BAC	Darren & Sharon	11.09.2013	Elisabeth & Darren	Immediate	Consultants on CHQ after hours child & adolescent consultant roster to provide cover. All consultants notified, credentialled to work in WMHS & approved as Authorised Doctors in WMHS. Anne to brief consultants of any issues each day & consultants to provide Anne with email feedback if called.	

	2 Will placement at BAC be sufficient to meet regis	Elisabeth	11.09.2013	Elisabeth & Darren	Immediate &	CFTU for rest of plac have opportunity to see children. Also to under visit to CHQ infant me team to participate in c conference. Anne to su Barrett part of placeme Elisabeth to supervise part. WMHS to continu for CFTU transfer, with returning to BAC to cov over Christmas/New Y required. Registrar to b support by Anne, Darre Elisabeth to manage th disruption surrounding placement and ensure
	3 Management of media following Health Minister announcement in parliament	Sharon	12.09.2012	Sharon & Leanne	Immediate	Media briefed appropri generic information, no identifying patients or f
	4 Management of BAC school staff, including their attitudes & behaviour, development of Personal education Plans for patients and closure of school	Anne & Elisabeth	12.09.2013	Sharon & Leanne	Ongoing to c	Communication with R Director about conduct planning for school clo
	5 Anxiety of parents about future management of their young people	Sharon & Leanne	12.09.2013	Sharon, Leanne & Anne	Ongoing unti	parents about clinical management by Anne Responsive abd timely parent communication executive. Consumer I Officer to offer ongoing
	6 Need for directive from WMHS stating clearly plans for closure and a decision about not accepting any further admissions (inpatient or day program) due to the instability & inability to plan discharge or manage the waiting list in the context of ongoing uncertainty	Elisabeth & Anne	13.09.2013	Sharon & Leanne	Immediate	Including verbal briefi

EXHIBIT 64						Regular clinical review & risk assessments & emotional containment of patients by Anne & registrar & appropriate clinical responses. Support of staff to contain ward milieu. Regular communication with parents to contain anxiety. Comprehensive discharge planning and complex case discussions where required.	CHS.00.001.0066
7	Safety of patients with growing instability, staff anxiety	Anne & Elisabeth	16.09.2013	All	Ongoing until		
9	0.5 FTE insufficient consultant psychiatrist time	Anne & Elisabeth	16.09.2013	Darren	Immediate	Increase Anne's hours to 36 hours per week	
10	Increased support needed for nursing staff; Vanessa overwhelmed with administrative duties & required to be involved in discharge planning	Anne & Elisabeth	16.09.2013	Will	Immediate	Vanessa returned to CNC role to support Anne & new acting NUM appointed to manage administrative tasks on ward.	14.10.2013
11	Increased administrative support for Anne & computer access for Anne	Anne & Elisabeth	16.09.2013	Sharon	Immediate	Anne informed of availability of AO on ward & AO line manager to be notified, dictaphone & additional laptop organised for Anne's office	
12	Concerns regarding roles of allied health staff going forward	Anne & Elisabeth	16.09.2013	Michelle & Lorraine	Ongoing	Senior allied health staff reviewed current situation and provide ongoing staff support toward closure	
13	Limited activities for young people resulting in boredom & potential for deteriorating mental health	Anne & Elisabeth	16.09.2013	Will & Pdraig	Ongoing	Explore with staff opportunities to plan regular appropriate therapeutic activities appropriate to this age group	
14	Inadequate clinical documentation	Anne & Elisabeth	19.09.2013	Anne & Pdraig	Immediate	Clinical reviews documented in CIMHA and file notes appropriately updated in timely fashion	

EXHIBIT 64

CHS.900.001.0067

15	Need for clear transition care plans for patients to support discharge	Anne & Leanne	19.09.2013	Anne, Elisabeth & Leanne	Immediate	Establish collaborative care management panels around each young person to be called Transition Care Panels, Elisabeth to become a member of Steering Committee in place of Trevor, Leanne to review transition working group as part of future planning process and replace with transition Care Panels. Need core medical, nursing, allied health & education representation on panels with additional coopted members specific to each young person.
16	Workforce decommissioning	Sharon & Leanne	25.09.2013	WMHS Executive	Ongoing	Briefing of unions has occurred. HR will manage decommissioning individually with staff. Liaise with Regional Director of Education to close BAC school - will need to develop a timeline around this. Staff will need clear communication and information at each step of the way and then ongoing support to manage not only the change but issues of grief surrounding the closure of BAC.
17	Management boundaries	Sharon	25.09.2013	WMHS Executive	Ongoing	Clinical management of young people at BAC & decommissioning of BAC is the responsibility of WMHS. Confine membership of this weekly review meeting to members supporting work of WMHS in decommissioning BAC
18	Engagement with other HHS and external services	Anne	16.10.2013	Anne, Elisabeth, Leanne	Ongoing	transition care panels have identified deficit in knowledge of existing services, difficulty in engaging services to accept ongoing care of young people, resistance of young people, parents & staff in engaging with transition processes, lack of available services in communities in this transition phase

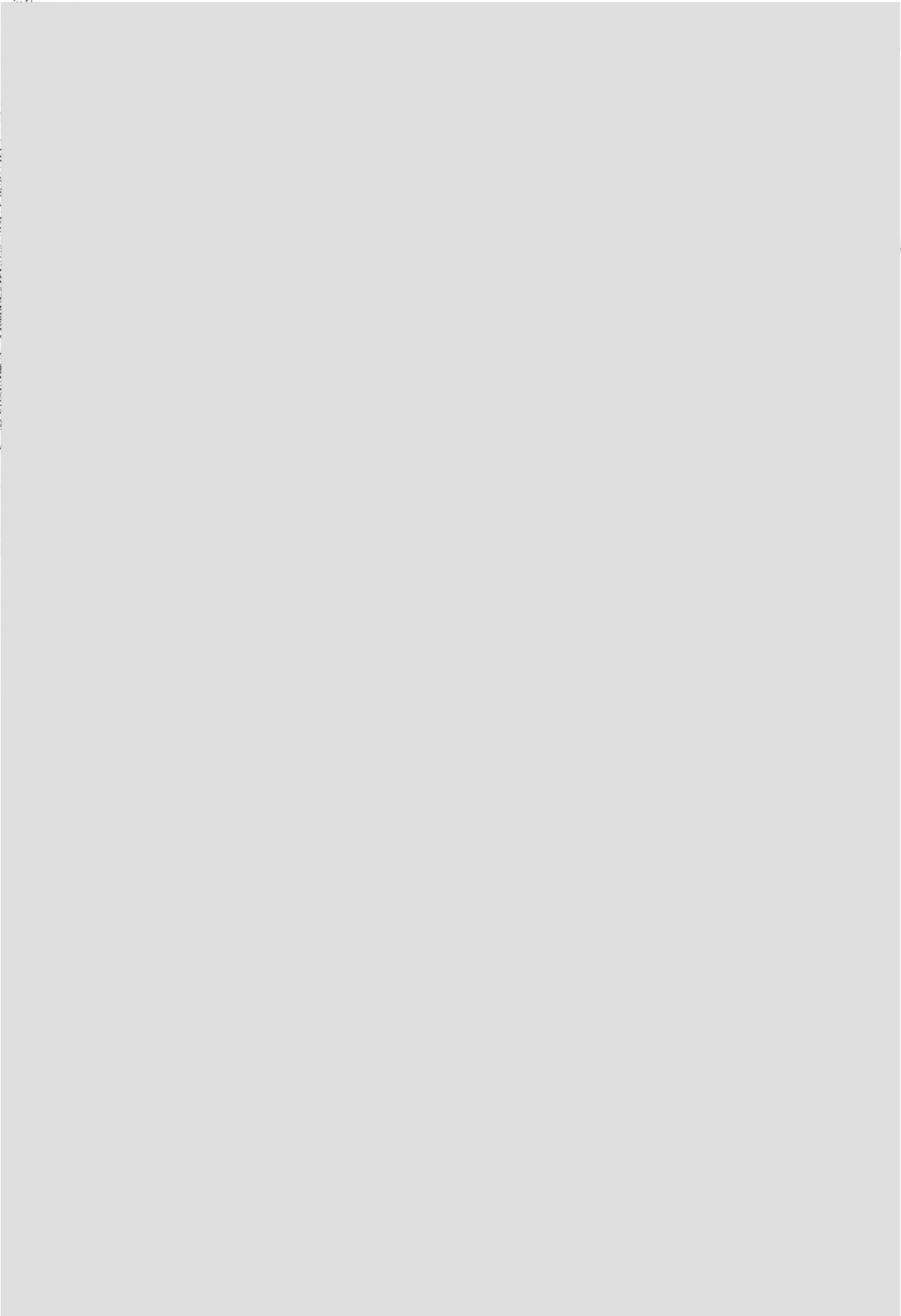
EXH	BIT 64					Files to be relocated to appropriate storage services
19	Patient files stored inappropriately on ward	Anne	16.10.2013	Will, Pdraig, Sharon	Immediate	administration directive to be provided
21	Commitment of support to family of young person transferred to Mater inpatients unit at beginning of crisis	Leanne	16.10.2013	Leanne	Ongoing	Provide support through consultation and liaison with Mater with parental consent
22	Independent meetings involving unions, parents, school staff and young people	Anne	17.10.2013	WMHS Executive, Educ	Ongoing	Need to have clear boundaries in place to maintain mental health of young people & safety & stability of ward milieu. Directive from Anne advising not medically recommended for young people to be involved. Anne to provide weekly updates & contact with most anxious parents to support them in managing transition. WMHS executive to work with regional director of education to manage transition for education staff and provide them with greater containment.

CHS.900.001.0068

"L"

From: Anne Brennan
To: Hoehn, Ellsabeth
Date: 10/31/2013 11:35 am
Subject: Fwd: hand written notes
Attachments: This E-mail was sent from "QH10212493" (Aficio MP 2000).

Hope some of this is decipherable
Anne





BARRETT ADOLESCENT CENTRE UPDATE MEETING

"M"

Meeting Details

Day and Date Wednesday 27 November 2013

1. Attendees

Name	Position
Leanne Geppert (LG)	A/Executive Director, Mental Health and Specialised Services
Anne Brennan (AB)	A/Clinical Director, Barrett Adolescent Centre
Elisabeth Hoehn (EH)	Psychiatrist, Child and Youth Mental Health Services, Children's Health Queensland Hospital and Health Service
Michelle Giles (MG)	Director Of Allied Health And Mental Health Community Programs
Naomi Ford (NF)	Communication and Community Engagement
Laura Johnson (LJ)	Project Officer, Mental Health and Specialised Services

2. Apologies

Will Brennan (WB)	Director of Nursing, Mental Health and Specialised Services
Sharon Kelly (SK)	Executive Director, A/Executive Director, Mental Health and Specialised Services
Terry Stedman (TS)	Clinical Director, Mental Health and Specialised Services

3. Discussion Action Registry

	Item	Discussion and Follow Up	By Whom	By When
1	Allied Health Staff	Contracts not to be extended for temporary allied health staff as current staffing determined as clinically adequate. Expectation of VRs being available for staff, need to follow up with HR. Feedback received from staff about day program in the latest fact sheet. Plan in place for packing up of resources including providing resources to CYMHS.	MG LJ/LG	4/12/13
	Nursing Staff	Major risk identified – inadequate nursing staff has been an issue on some shifts. Follow up with WB.	LG	4/12/13
	Medical Staff	Registrar last day Wednesday 28 November 2013. Work load will increase with the departure of the Registrar including discharge summaries. AB to ask Angela Clarke to assist in the review of the discharge summaries. AB on leave from 27 January 2014. At the next meeting medical coverage for leave will be discussed.		
3	Communication	Held over until next meeting.		

4	Transition Services	<p>LG provided an update on the proposed Transition Services currently being planned in conjunction with Aftercare including the Holiday Program, Support Accommodation and Day Program. Currently waiting on DG approval to proceed formally. BAC staff need to be informed about what is happening. Fact sheet to be developed. Concerns noted from group about the role of the NGO as this is a new approach for mental health services to undertake. MG to be part of the transition planning process. Invite MG to future meetings.</p>	<p>LJ LJ</p>	
5	Statewide Project Update	<p>Children's Health Queensland has developed a plan for future models of care. Currently conducting consultations with various stakeholders. Model of care to be presented to parents and carers at information session being held on 11 December 2013.</p>		
6	Risk/Issue Register	<p>See updated register attached.</p>		

Next meeting: Wednesday 11 December at 11:30am

DRAFT

BARRETT ADOLESCENT CENTRE UPDATE MEETING

"N"

Agenda

1. Meeting Details:

Day and Date Wednesday 4 December 2013 11.30am to 12.30pm
Venue Office of Executive Director, Mental Health and Specialised Services

2. Attendees:

Leanne Geppert	Chair – A/Director of Strategy	LG
Sharon Kelly	Executive Director – Mental Health and Specialised Services	SK
Will Brennan	A/Director of Nursing	WB
Michelle Giles	Director, Allied Health and Mental Health Community Programs	MG
Terry Steadman	Director of Clinical Services	TS
Anne Brennan	Clinical Director – BAC	AB
Elisabeth Hoehn	Program Director – Future Families	EH
Naomi Ford	Communication and Community Engagement	NF
Laura Johnson	Project Officer Mental Health and Specialised Services	LJ

3. Apologies:

4. Agenda:

	TOPIC	BY
1	Staff	AB, MG & WB
	Medical Coverage for Leave	AB
2	Consumers	AB
3	Communication	LG
4	Transition Services	LG
5	Statewide Project Update	LG
6	Issue Register	All

Next meeting: Wednesday 11 December 2013

BARRETT ADOLESCENT CENTRE (BAC) UPDATE MEETING

Meeting Details

Day and Date Wednesday 4 December 2013

1. Attendees

Name	Position
Sharon Kelly (SK)	Chair - Executive Director, A/Executive Director, Mental Health and Specialised Services
Leanne Geppert (LG)	A/Director of Strategy, Mental Health and Specialised Services
Anne Brennan (AB)	A/Clinical Director, Barrett Adolescent Centre
Elisabeth Hoehn (EH)	Psychiatrist, Child and Youth Mental Health Services, Children's Health Queensland Hospital and Health Service
Michelle Giles (MG)	Director Of Allied Health And Mental Health Community Programs
Naomi Ford (NF)	Communication and Community Engagement
Terry Stedman (TS)	Clinical Director, Mental Health and Specialised Services
Laura Johnson (LJ)	Project Officer, Mental Health and Specialised Services

2. Apologies

Will Brennan (WB) Director of Nursing, Mental Health and Specialised Services

3. Discussion Action Registry

	Item	Discussion and Follow Up	By Whom	By When
1	Allied Health	One staff member on leave now until January. Two staff member will finish at the end of December. If additional allied health support is required staff from within West Moreton can provide assistance.		
	Nursing Staff	Nursing roster not to factor favouritism. A number of new casual nurses due lack of permanent staff. Nurses are concerned about security of employment/futures. Some nurses already have found other jobs. SK to follow up with WB.		
	Medical Staff	AB taking leave from 27 December until 3 January. Registrar to come back and provide coverage. To ring consultant on call morning and afternoon. Children's Health Queensland will also continue to provide consultant roster EH will be away from 20 December for two weeks.	AB	18/12/2013

3	Communication	Staff communiqué to go out today. MG raised that it was important to have a communication strategy to inform key stakeholders about the transition services.		
4	Transition Services	Covered in item 5.	LJ LJ	
5	Statewide Project Update	LG provided an update on the Transition Services, currently still awaiting DG approval. Once formal approval has been received announcements can be made. Currently looking at two potential sites (Greenslopes and Woolloongabba) for Residential and Day Program. A joint meeting has been held between Aftercare and the BAC Clinical Team to progress the Holiday Program. Initial concerns around governance, safety and risk and delivery of program (eg. BAC staff role) were tabled. Work is progressing to develop a governance framework to alleviate these concerns. Attendance to the program will be via invitation only and parents will need to provide consent.		
6	Risk/Issue Register	See register attached.		

Next meeting: Wednesday 11 December at 11:30am

Agenda

BARRETT ADOLESCENT CENTRE UPDATE MEETING

"10"

Agenda

1. Meeting Details:

Day and Date Wednesday 11 December 2013 1.00pm to 2.00pm
Venue Office of Executive Director, Mental Health and Specialised Services
Teleconference [REDACTED]

2. Attendees:

Sharon Kelly	Chair - Executive Director, Mental Health and Specialised Services (Chair)	SK
Leanne Geppert	A/Director of Strategy, Mental Health and Specialised Services	LG
Will Brennan	Director of Nursing	WB
Michelle Giles	Director, Allied Health and Mental Health Community Programs	MG
Terry Steadman	Director of Clinical Services	TS
Anne Brennan	A/Clinical Director – BAC	AB
Elisabeth Hoehn	Program Director – Future Families	EH
Naomi Ford	Communication and Community Engagement	NF
Laura Johnson	Project Officer, Mental Health and Specialised Services	LJ

3. Apologies:

4. Agenda:

	TOPIC	BY
1	Staff	AB, MG & WB
	Medical Coverage for Leave	AB
2	Consumers	AB
3	Communication	LG/NF
4	Statewide Project Update Transition Services	SK/LG
5	Issue Register	All

Next meeting: Wednesday 18 December 2013

P

From: Anne Brennan
To: Geppert, Leanne; Kelly, Sharon; Stedman, Terry
CC: Hoehn, Elisabeth
Date: 12/6/2013 10:36 am
Subject: Request for meeting early next week

Hi all

There are significant issues in implementing the transitional care plans for the [REDACTED] of BAC. Elisabeth Hoehn and I would like to meet with you to address these. We could do so before or after the exec mtg on Wednesday, or earlier in the week if Wednesday is not convenient for you.

Thanks

Anne

A/Clinical Director
Barrett Adolescent Centre
The Park-Centre for Mental Health
[REDACTED]

BARRETT ADOLESCENT CENTRE TRANSITION CARE PLANNING MEETING

Meeting Details

Day and Date Wednesday 11 December 2013

1. Attendees

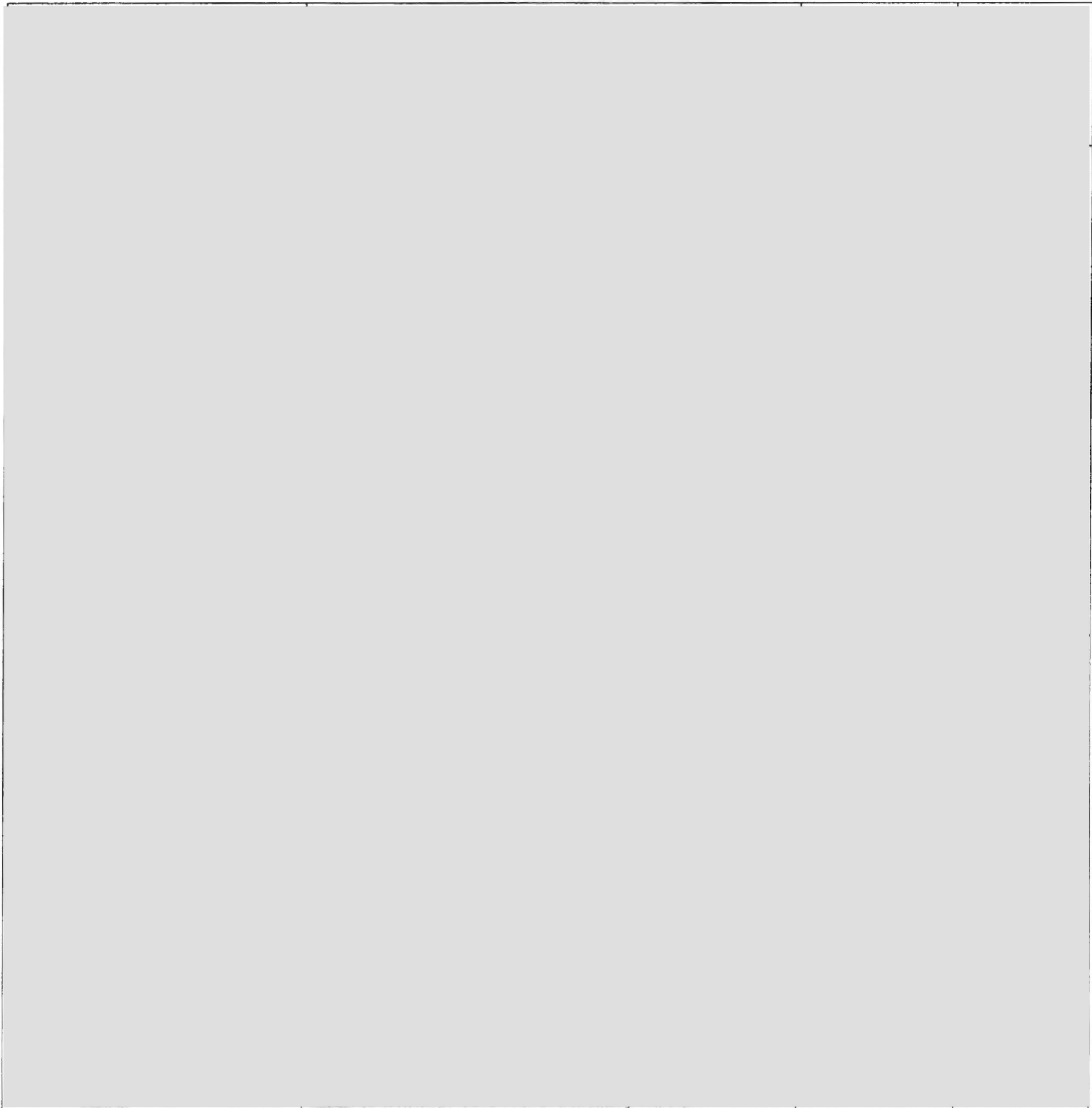
Name	Position
Leanne Geppert (LG)	A/Director of Strategy, Mental Health and Specialised Services
Anne Brennan (AB)	A/Clinical Director, Barrett Adolescent Centre
Elisabeth Hoehn (EH)	Psychiatrist, Child and Youth Mental Health Services, Children's Health Queensland Hospital and Health Service
Michelle Giles (MG)	Director Of Allied Health And Mental Health Community Programs
Will Brennan (WB)	Director of Nursing, Mental Health and Specialised Services
Padraig McGrath	Nursing Director, Secure Services
Sharon Kelly (SK)	Executive Director, Mental Health and Specialised Services
Terry Stedman (TS)	Clinical Director, Mental Health and Specialised Services
Laura Johnson (LJ)	Project Officer, Mental Health and Specialised Services

2. Apologies

Nil

3. Discussion

Consumer	Discussion and Actions	By Whom	By When



<p>Other Actions for Follow Up</p>	<p>Final costs for Aftercare Transition Services Adequate nursing staff is a major risk, to be added to risk register Engagement of patients in the Holiday Program will be done via a contract. If day patient does not commit to the Holiday Program they will be discharged to services as per transition plan.</p>	<p>LG follow up IF LJ LJ to draft contract</p>	
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Agenda

BARRETT ADOLESCENT CENTRE UPDATE MEETING

"Q"

Agenda

1. Meeting Details:

Day and Date Wednesday 18 December 2013 11.30am to 12.30pm
Venue Office of Executive Director, Mental Health and Specialised Services
Teleconference [REDACTED]

2. Attendees:

Leanne Geppert	Chair - A/Executive Director, Mental Health and Specialised Services	LG
Will Brennan	Director of Nursing	WB
Michelle Giles	Director, Allied Health and Mental Health Community Programs	MG
Terry Steadman	Director of Clinical Services	TS
Anne Brennan	A/Clinical Director – BAC	AB
Elisabeth Hoehn	Program Director – Future Families	EH
Naomi Ford	Communication and Community Engagement	NF
Laura Johnson	Project Officer, Mental Health and Specialised Services	LJ

3. Apologies:

Sharon Kelly	Chair - Executive Director, Mental Health and Specialised Services (Chair)	SK
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4. Agenda:

	TOPIC	BY
1	Staff	AB, MG & WB
	Closure date – nursing roster (contingency)	LG
2	Consumers	AB
3	Communication	LG/NF
4	Statewide Project Update Transition Services	SK/LG
5	Issue Register	All

Next meeting: Wednesday 8 January 2013

From: Anne Brennan
To: Hoehn, Elisabeth
Date: 9/24/2013 11:43 am
Subject: wednesday

Hi case review cancelled for tomorrow and I told Tom supervision will be moved from Wednesday to Thursday.

I suggest we meet alone in morning and let Tom do ward work. I am happy for him to join us later but recognise the source of his stress and think this approach will help.

Do you want to meet in my room, ward or Terry's office?

You're welcome to use my office if you're coming out at 8. I won't be in till after 9.

Issues

referrals to acute units

is directive re reduction in number of beds official

redirection of waiting/assessment list patients

funding access

is CHQ in position of authority re transition of care. If so are directors of acute units aware of their new roles in relation to BAC patients.

I would like to acknowledge to exec the improvements in nursing performance of the senior staff over the past week.

See you tomorrow

Anne

From: Anne Brennan
To: [REDACTED]
CC: Hoenn, Elisabeth
Date: 9/25/2013 5:12 pm
Subject: supervisor accreditation

Hi Jimsie

I have taken over from Trevor Sadler as clinical director at BAC. The registrar is Tom Pettet. I have come from the private sector and have not done supervisor training recently. I expect this contract will end in early March.

Elisabeth Hoehn is providing support to me as well as liaising with Childrens Health Queensland and West Moreton H&HS. She will participate in Tom's mid term review on October 13.

Could you please add my name to supervisor list and advise if I need to anything at this stage to ensure Tom's training requirements are fully met?

Thank you

Anne

From: Anne Brennan
To: Pettet, Thomas
CC: Hoehn, Elisabeth
Date: 10/1/2013 8:48 am
Subject: training issues

Dear Tom

Dr Hoehn has previously asked that you document your training objectives for this term. As part of your planned meeting with her tomorrow she would like to review those objectives with you.

I will be in a meeting from 9.30 to 10/10.30. You can give me feedback when we have supervision. As I am away this Thursday could we schedule a session for 3pm tomorrow Wednesday? If not convenient we can find a time early afternoon today.

LEAVE

I will be away Thurs and Fri this week. Dr Sam Catania covering and Dr Hoehn available also.

I would like you to come to work at BAC on Thurs. Unfortunately you will miss the water park outing.

I will be away Wednesday Thurs and Fri next week 9-11/10.

Cover will be provided by Dr Stephen Stathis. I will give you more details about that support next

Tuesday 8/10. We should book supervision in now for 3-4 on 8/10 as that is only available slot that week as public holiday on 7/10.

Anne

From: Stephen Stathis
To: Elisabeth Hoehn
CC: Judi Krause
Date: 10/15/2013 2:24 pm
Subject: Barrett registrar at CFTU

G'day Elisabeth

Good chatting his morning.

I have spoken to Sam, who is very happy to have the registrar here at CFTU from Monday 2 December for that last 2 month period. JV would also be supportive - I discussed this option with Sam and John yesterday. Depending on the number of patients still at Barrett, it would be ideal if he could attend a day or so of orientation the week before.

Sam and JV will provide the clinical scaffolding, while you continue to formally supervise him.

As discussed on the phone, could you confirm with Darren about the funding - it would need to come with him. I am assuming he would commence working for CHQ HHS from Monday 2 December until the end of the term (early Feb.).

Cheers

Stephen

Dr Stephen Stathis
Clinical Director
Child and Youth Mental Health Service

Children's Health Queensland Hospital and Health Service **QueenslandHealth**

C/o. Child and Family Therapy Unit
Royal Children's Hospital
Herston, QLD 4029 (<http://www.health.qld.gov.au/childrenshealth>)
(<http://www.health.qld.gov.au/>) (<http://www.health.qld.gov.au/childrenshealth>) www.health.qld.gov.au/childrenshealth (
<http://www.health.qld.gov.au/childrenshealth>)



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COLLEGE OF PSYCHIATRISTS



Queensland
Government

Assistant Professor David Furrows
Director of Training in Child and Adolescent Psychiatry
Registrar Training Unit
Brisbane, Queensland 4006

Enquiries to: Katrina Devlin
Telephone: [REDACTED]
Facsimile: [REDACTED]
File Ref: [REDACTED]

18 October 2013

Dr Elisabeth Hoehn,
CYMHS,
Children's Health Queensland

Re: Barrett Adolescent Clinic registrar

Dear ,Elisabeth,
Thank you for updating me on the situation with the registrar at this difficult time.

I took the matter to the recent meeting of the Queensland Branch Training Committee (QBTC), at which Dr Sidney Cabral also updated the committee about developments. In particular, I explained that with the workload due to diminish at Barrett you had outlined to me how a transition would be designed to occur to allow the trainee to obtain increasing experience at other accredited training sites within Children's Health Queensland, and in particular to ensure that he would obtain enough experience with pre-pubertal children. I also explained that it was intended that a mid-term assessment of the trainee's progress be held promptly to ensure that his training would not be compromised.

QBTC was satisfied with this arrangement, but requested that Dr Cabral and myself keep the committee updated about progress with this plan. In addition, other potential contingency arrangements to help if this were to prove unworkable were also briefly discussed.

Yours sincerely,

[REDACTED]

Assistant Professor David Furrows
Director
Registrar Training Unit
Child & Adolescent Psychiatry, Queensland

Office
Registrar Training Unit
Children's Health Queensland Hospital
& Health Service

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PO Box 1507
Fortitude Valley Qld 4006

Phone [REDACTED] **Fax** [REDACTED]

From: Leanne Geppert
To: Elisabeth Hoehn
Date: 11/28/2013 3:52 pm
Subject: RE: Registrar placement for BAC registrar - additional information.

Thanks Elisabeth

Dr Leanne Geppert
A/Executive Director
Mental Health & Specialised Services

West Moreton Hospital and Health Service

The Park - Centre for Mental Health

Administration Building, Cnr Ellerton Drive and Wolston Park Rd, Wacol, QLD 4076
Locked Bag 500, Sumner Park BC, QLD 4074

www.health.qld.gov.au (<http://www.health.qld.gov.au/>)

>>> Elisabeth Hoehn 11/28/2013 12:21 pm >>>

Again Hello

Further to the information below, Tom will have 5 ADOs accrued in December and will take a weeks leave sometime in January yet to be determined.

Tom may also be required to return to BAC for some days over the Christmas/New Year period to allow Anne Brennan an opportunity to take some leave. This is also yet to be decided.

With kind regards
Elisabeth

Hello all

This email is to confirm the arrangements for Tom Pettet's registrar placement for the rest of this term.

Tom will finish at BAC this week and commence at CFTU on Monday 2nd December and will remain at CFTU until the end of the placement in February.

Tom will meet Sam Catania at CFTU this Friday 29th November at 11.30am for an orientation to the unit and will then join the RCH Journal Club to meet other CFTU and RCH CYMHS consultants and registrars.

Tom will work at CFTU on secondment from WMHHS who will continue to pay his wages. He will wear his WMHHS lanyard. Day to day clinical supervision and support will be provided by CFTU consultants and staff and I will act as his principle supervisor for the college. Tom will meet me for supervision at 8am on Wednesday mornings.

Tom will not join the RBWH after hours registrar roster, but will remain on The Park after hours roster. The dates that Tom is required to be at The Park for the remainder of this placement are: Monday 9th December, Saturday 21st December, Wednesday 1st January, Sunday 12th January and Thursday 23rd January. Of these, only the first and last will impact his placement at CFTU. On these occasions, Tom will