

In the matter of the *Commissions of Inquiry Act 1950*
Commissions of Inquiry Order (No.4) 2015
Barrett Adolescent Centre Commission of Inquiry

AFFIDAVIT

Elisabeth Hoehn of [REDACTED] Medical Director solemnly and sincerely affirms and declares:

1. This affidavit is provided in response to the Requirement to Give Information in a Written Statement dated 14 October 2015. I am also required to produce documents pursuant to a Requirement to Produce Documents. **Exhibit A** to this affidavit are copies of these notices.
2. I am currently employed as a Medical Director – Consultant Psychiatrist, Queensland Centre for Perinatal and Infant Mental Health, Child and Youth Mental Health Service, Children's Health Queensland Hospital and Health Service (Children's Health Queensland). **Exhibit B** to this affidavit is a copy of my current role description. **Exhibit C** to this affidavit is a copy of my curriculum vitae outlining my qualifications and professional memberships.

Clinical Director role

3. I have never been appointed to the role of Clinical Director of Child and Youth Mental Health Services, Children's Health Queensland. That position is held by Dr Stephen Stathis.
4. On 9 September 2013, I was appointed to act in a relieving capacity in the Clinical Director role for four to six weeks whilst Dr Stathis was on leave. At the time I was Program Director and Consultant Child Psychiatrist, Future Families, Children of

Page 1

[REDACTED]
Deponent

[REDACTED]
A J.P., G. Dec., Solicitor

AFFIDAVIT

On behalf of the State of Queensland

CROWN SOLICITOR
11th Floor, State Law Building
50 Ann Street
Brisbane Qld 4000
Telephone [REDACTED]
Email: [REDACTED]

Parents with a Mental Illness Program, Queensland Centre for Perinatal and Infant Mental Health and Parent Aide Unit situated at Nundah.

5. There was no paperwork prepared for my appointment to relieve Dr Stathis and I was not paid higher duties during that time.
6. I did not receive any handover in relation to the Barrett Adolescent Centre prior to relieving for Dr Stathis. I was informed by Dr Stathis that I was to take responsibility for administrative tasks usually performed by Dr Stathis such as approving leave for staff and providing relevant clinical support where required. I was not given a job description for my duties whilst relieving in the role. I had not relieved in the Clinical Director role before.
7. I recall that on the evening of 9 September 2013, whilst I was relieving in the Clinical Director role, I received a call from the Chief Executive of Children's Health Queensland, Dr Peter Steer. During that phone call Dr Steer advised me that the Clinical Director of the Barrett Adolescent Centre, Dr Trevor Sadler, had been stood down and West Moreton Hospital and Health Service (West Moreton) had requested assistance to clinically manage the Barrett Adolescent Centre from Children's Health Queensland.
8. The Park – Centre for Mental Health (The Park) in Wacol, where the Barrett Adolescent Centre was located, didn't have capacity to clinically manage the patients in the Barrett Adolescent Centre. Dr Sadler had previously managed the on-call after-hours to the Barrett Adolescent Centre himself. I suggested that the psychiatrists on the on-call after-hours roster of Children's Health Queensland be used to provide after-hours support to the Barrett Adolescent Centre. Dr Steer told me that he would make further enquiries about implementing that. I do not have a written record of that conversation.
9. During a subsequent conversation, Dr Steer told me that he had approached Dr Anne Brennan about assisting with the clinical management of the Barrett Adolescent Centre. I do not have a written record of that conversation.
10. My records indicate that on 10 September 2013 I received a confidential email from Dr John Wakefield, the Executive Director of Medical Services at Children's

Health Queensland, detailing a plan relating to the Barrett Adolescent Centre over the coming days. **Exhibit D** to this affidavit is a copy of that email dated 10 September 2013 at 10:27am.

11. I met with West Moreton Mental Health Services Executive, Dr Bill Kingswell and Dr Anne Brennan on Wednesday 11 September 2013 at The Park. At that meeting I met Dr Leanne Geppert (Acting Executive Director of Strategy Mental Health and Specialised Services at the Park), Sharon Kelly (Executive Director of Mental Health, Specialised Services, West Moreton), Will Brennan (Director of Nursing, Mental Health and Specialised Services), Pdraig McGrath (Nursing Director, Secure Service) and Dr Darren Neillie who was the acting Director of Clinical Services at the time.
12. I do not recall who called the meeting but believe it was West Moreton. I do not recall whether an agenda or minutes of the meeting were produced and I have not been able to locate an agenda or minutes if they were produced. I made notes during the meeting and **Exhibit E** to this affidavit is a copy of the handwritten notes I made during the meeting on 11 September 2013.
13. My understanding is that I was involved in the meeting as Children's Health Queensland had been asked to step in to assist with staffing at the Barrett Adolescent Centre as West Moreton did not have capacity. I do not know whether this was an official request made to Dr Steer, however the email I received from Dr John Wakefield on 10 September 2013 (**Exhibit D**) confirmed that request.
14. At this meeting on 11 September 2013, I was asked to assist with administrative arrangements for psychiatrists on the Children's Health Queensland on-call roster to be reviewed for mutual credentialing, including requisite authorisation under the Mental Health Act, to provide on-call cover of the Barrett Adolescent Centre at West Moreton.
15. At this meeting on 11 September 2013, Dr Kingswell provided an update on developments at the Barrett Adolescent Centre. By this stage, the Minister for Health had made an announcement that the Barrett Adolescent Centre was to be closed. Governance issues at West Moreton were discussed including that Dr Trevor Sadler had been stood down. [REDACTED]

[REDACTED]

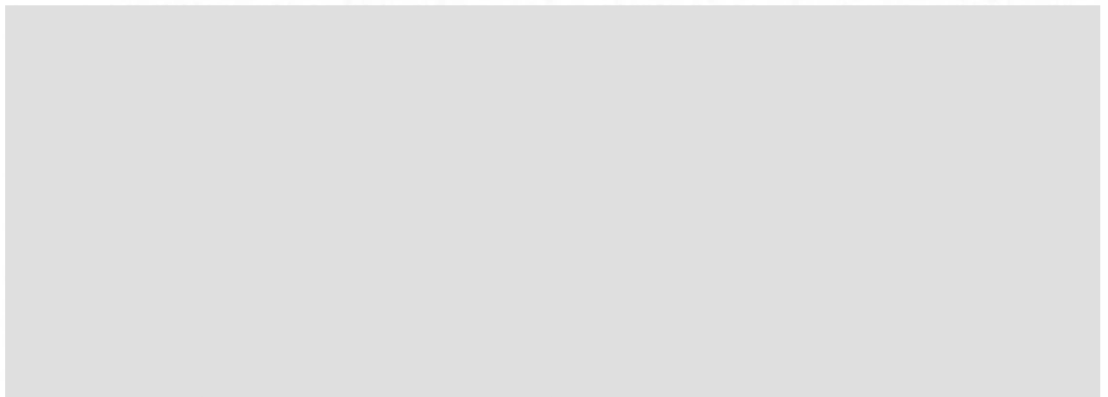
[REDACTED] I was provided with a copy of the information that West Moreton Mental Health Services Executive had provided to staff about the decision to stand down Dr Sadler. I no longer have a copy of that document. I believe that I left it in the staffroom at the Barrett Adolescent Centre after my meeting with staff the following day (12 September 2013).

16. During the afternoon of 11 September 2013, following the meeting, I went to the Barrett Adolescent Centre and met with the nurse in charge, Vanessa Clayworth, who provided me with information about the ward. That meeting was also attended by Will Brennan, Padraig McGrath and Dr Brennan. We were at the ward for approximately 30 - 45 minutes.
17. I recall that a number of the young people on the ward were agitated. There were a number of psychiatric nursing visual observation categories being utilised. I recall that we discussed the observation categories used in the ward with the nurse in charge, Ms Clayworth, and considered whether these categories matched the current psychiatric nursing visual observations used elsewhere at The Park.
18. I recall that Ms Clayworth told us about an observation category being used in the ward whereby a high risk patient would be sighted every five minutes rather than using category red continuous observations (noted in **Exhibit E** of this affidavit). I was told by Will Brennan and Padraig McGrath that this was not a category that aligned with organisational practice at The Park and it was not clear how it was being used by nursing staff. The category was removed. **Exhibit F** to this affidavit is a copy of the Visual Observation Procedure at The Park dated 2 August 2012.
19. Over the next week, I organised the paperwork for all medical staff from the Children's Health Queensland on-call roster to receive mutual recognition, including requisite authorisation under the Mental Health Act, to work for West Moreton in providing on-call cover at the Barrett Adolescent Centre. Dr Brennan took over the running of the Barrett Adolescent Centre ward. I kept Dr Brennan informed of my progress for continuity of care. **Exhibit G** to this affidavit is a bundle of emails dated 12 September 2013 and 13 September 2013 regarding the credentialing process.

20. I recall that I initially provided on-call after-hours to the Barrett Adolescent Centre until the evening of Friday 13 September 2013. I do not recall receiving any after-hours calls during this time. From the evening of Friday 13 September 2013 on-call after-hours to the Barrett Adolescent Centre was provided as per the Children's Health Queensland on-call roster. In consultation with Dr Brennan, I sent an email to all psychiatrists on the Children's Health Queensland on-call roster requesting that they notify Dr Brennan, and copy myself, after their on-call shift detailing any calls they received from the ward while on-call. This process was established to ensure appropriate clinical governance and continuity of patient care. I do not have a copy of this email which I believe would currently be archived in Groupwise. I do not have access to it at this time.
21. On Thursday 12 September 2013 the Minister for Health made an announcement that Dr Sadler had been stood down [REDACTED] Following that announcement Dr Brennan and I met with clinical staff at the Barrett Adolescent Centre to discuss this decision with them. The staff was already distressed by the previous news of Dr Sadler being stood down. This distress was exacerbated by the Ministerial announcement and media statement. Dr Brennan and I subsequently met with the patients, who were supported in the meeting by nursing staff, and delivered the information about the Ministerial announcement to them. Finally we discussed the announcement with the school staff. As I recall the patients and school staff were as distressed by the events as the clinical staff. My records indicate that at 6:01pm on 12 September 2013 I was copied into an email sent by Sharon Kelly to Lesley Dwyer providing an overview of the events of the day at the Barrett Adolescent Centre. **Exhibit H** to this affidavit is a copy of this email.
22. I received a copy of an email dated 12 September 2013 from Susan Daniel, the Community Liaison and Clinical Nurse at the Barrett Adolescent Centre, to Will Brennan stating that she been contacted about the planned [REDACTED] [REDACTED] At the time, Ms Daniel was responsible for organising the waiting list and the admission of patients from the waiting list to the Barrett Adolescent Centre. I was subsequently copied into an email sent by Dr Brennan to Ms Daniel dated 18 September 2013 at 9:33am informing her that the Barrett Adolescent Centre was unsettled and unable to accept new admissions (either inpatients or day-program

patients). **Exhibit I** to this affidavit are three emails dated between 12 September 2013 and 18 September 2013 about this admission request.

23.



24. A process of weekly review was established between myself and Dr Brennan and the West Moreton Mental Health Services Executive where I travelled to the Barrett Adolescent Centre every Wednesday morning. I would meet with Dr Brennan first and we would review the progress of the transition of the patients from Barrett Adolescent Centre and discuss clinical risk issues and concerns. Occasionally those concerns had been raised acutely by Dr Brennan in an email during the week. Following my meeting with Dr Brennan, we would meet with members of the West Moreton Mental Health Services Executive to review the transition process and identify risk issues and discuss their management. West Moreton developed a risk/issues register and issues were raised with West Moreton and the risk/issues register was updated weekly or as required. **Exhibit K** to this affidavit is a copy of the Barrett Adolescent Update Meeting Issues Register which I have located in my records.

Barrett Adolescent Centre Update Meetings

25. I recall that I attended Barrett Adolescent Centre Update meetings between 9 September 2013 and the end of December 2013. I am unable to recall whether I attended meetings in January 2014. I have located agendas, minutes and documents relating to the following meetings on –

- Wednesday, 30 October 2013. I was unable to attend this weekly review meeting. Dr Brennan took notes during the meeting and subsequently sent me a copy of her handwritten notes attached to an email the following day.

Exhibit L to this affidavit is a copy of the email from Dr Brennan dated 31 October 2013 at 11:35am attaching the handwritten notes.

- Wednesday, 27 November 2013. **Exhibit M** to this affidavit is a copy of the draft minutes of the Barrett Adolescent Centre Update meeting on 27 November 2013.
- Wednesday, 4 December 2013. **Exhibit N** to this affidavit is a copy of the agenda and draft minutes of the Barrett Adolescent Centre Update meeting on 4 December 2013.
- Wednesday, 11 December 2013. **Exhibit O** to this affidavit is a copy of the agenda of the Barrett Adolescent Centre Update meeting on 11 December 2013. I do not recall if this regular Barrett Adolescent Centre Update Meeting occurred on 11 December 2013 and I do not recall receiving a copy of any minutes. I did attend a Barrett Adolescent Centre Transition Care Planning Meeting on 11 December 2013. The latter resulted from an email sent by Dr Brennan on 6 December 2013 at 10.36am in which she raised significant issues in implementing the transitional care plans for [REDACTED] and requested for her and myself to meet with West Moreton Mental Health Services Executive to discuss this. **Exhibit P** to this affidavit is a copy of the email sent by Dr Brennan to Leanne Geppert, Sharon Kelly and Terry Stedman on 6 December 2013 and the draft minutes of the Barrett Adolescent Centre Transition Care Planning Meeting on 11 December 2013.
- Wednesday, 18 December 2013. **Exhibit Q** to this affidavit is a copy of the agenda of the Barrett Adolescent Centre Update meeting on 18 December 2013.

26. There was also a trainee psychiatrist position (Registrar) attached to Barrett Adolescent Centre. I was responsible to ensure that the training for the Registrar employed in that role was not compromised. I took steps to communicate the Barrett Adolescent Centre Registrar training issue with the State Director for Child and Adolescent Psychiatry Training. Dr Brennan supervised the Registrar while he remained placed at the Barrett Adolescent Centre. As patient numbers decreased with the transition process, the Registrar's training placement at Barrett was no

longer viable as an adequate training experience and I arranged for his transfer to the Child and Family Therapy Unit from December 2013. I provided him with supervision from this time until the end of his placement at the end of January 2014. **Exhibit R** to this affidavit is a bundle of correspondence dated between 24 September 2013 and 19 December 2013 regarding the training and supervision arrangements.

27. I was not Dr Brennan's supervisor or her line manager following her appointment as Acting Clinical Director of the Barrett Adolescent Centre. Dr Brennan reported directly to the Director of Clinical Services at The Park for line management and supervision as required. Initially this position was occupied by Dr Darren Neillie in an acting capacity until the return of Dr Terry Stedman who had been on leave.
28. Dr Brennan's working hours varied over time. My recollection was that initially she was appointed to work part-time but it soon became apparent that the workload required to transition the young people was significant and her hours were increased. This was something Dr Brennan negotiated with West Moreton and I had no role in it.
29. Dr Stathis returned from leave in October 2013. There was some urgency for Children's Health Queensland to ensure that new services for patients were up and running where possible prior to their transition from the Barrett Adolescent Centre. Dr Stathis was significantly involved in this process, therefore I recall that I remained in a consultation liaison role between West Moreton and Children's Health Queensland whilst Dr Brennan was engaged clinically and responsible for the transition of the clients out of the Barrett Adolescent Centre. In this liaison capacity I also took Dr Sadler's place on Extended Treatment and Rehabilitation Implementation Strategy Steering Committee (the Steering Committee).

Steering Committee

30. The first meeting of the Steering Committee I attended was 21 October 2013. To the best of my recollection I had no continuing involvement with the Steering Committee after Christmas 2013. The last meeting of the Steering Committee I recall attending was on 16 December 2013. In January 2014, I sent an email to Ingrid Adamson suggesting that as the transition process was drawing to a close there was no longer a requirement for me to hold a liaison position on the Steering

Committee. I do not have a copy of this correspondence as my emails from this time are currently archived in Groupwise and I cannot access them.

31. I do not recall attending any Steering Committee meetings in 2014. I do not know if I was replaced on the Steering Committee after I left.
32. **Exhibit S** to this affidavit is the Terms of Reference for the Steering Committee. I was not involved in setting the terms of reference for this committee. I believe that had occurred before I first attended any meetings of the committee. I recall that there was one meeting where [REDACTED] of the Barrett Adolescent Centre attended. As I recall these parents had asked to make submissions to the committee about the closure decision and the increased distress relating to the closure decision. I believe the date of that meeting was 4 November 2013.
33. I recall attending Steering Committee meetings on the following days –
- 21 October 2013. **Exhibit T** to this affidavit is a copy of the agenda and minutes of the Steering Committee on 21 October 2013.
 - 4 November 2013. **Exhibit U** to this affidavit is a copy of the agenda and minutes of the Steering Committee on 4 November 2013.
 - 18 November 2013. **Exhibit V** to this affidavit is a copy of the agenda and minutes of the Steering Committee on 18 November 2013.
 - 2 December 2013. **Exhibit W** to this affidavit is a copy of the agenda and minutes of the Steering Committee on 2 December 2013.
 - 16 December 2013. **Exhibit X** to this affidavit is a copy of the agenda and minutes of the Steering Committee on 16 December 2013.
34. My involvement in these Steering Committee meetings included providing updates and information about the Barrett Adolescent Centre that I had obtained from Dr Brennan and Wednesday review meetings with West Moreton.

35. My last involvement with the Barrett Adolescent Centre was attending a debriefing session in relation to the closure process which was convened by West Moreton and held on 6 February 2014 at Mount Ommaney. This session was facilitated by an external consultant. I recall that members of the West Moreton Mental Health Services Executive and Dr Brennan attended this session. I have not been able to locate any documents or notes relating to this session on 6 February 2014.
36. I was not involved in the process of inviting the families of Barrett Adolescent Centre patients to make submissions in relation to the development of service options. I only saw final documents that were presented for approval by the Steering Committee. However, I did attend a meeting on 4 November 2013 (**Exhibit U**) where two parents of Barrett Adolescent Centre patients made submissions. My recollection was that service options were not discussed by these parents and they spoke about their distress over the closure of the Barrett Adolescent Centre.

Clinical Care Transition Panel

37. I was not a member of the Clinical Care Transition Panel. As such, I cannot provide responses to questions 9 – 13, 15, 16, 19 and 22 in the notice.
38. My understanding is that the name of the Clinical Care Transition Panel was the final name used and that at different times it was previously known as the Clinical Consumer Transition Panel and the Complex Care Review Panel as the concept developed.
39. In my consultation liaison role and as a member of the Barrett Adolescent Centre weekly review meetings, I was involved in discussions about the progress of the transition process and my advice and comments were sought by West Moreton when they were making decisions about how best to proceed with the transition process. Ultimately all decisions and governance about the transition process rested with West Moreton.
40. On 28 October 2013, I was emailed a copy of the (draft) Terms of Reference for the Complex Care Review Panel. **Exhibit Y** to this affidavit is an email from Dr Leanne Geppert dated 28 October 2013 at 1:37pm attaching the draft Terms of

Reference for the Complex Care Review Panel and draft template for use by the panel.

41. Initially, when the Clinical Care Transition Panel process was being established I was included in correspondence. Once the panel commenced clinically this did not continue. **Exhibit Z** to this affidavit is a copy of a bundle of emails dated between 26 September 2013 and 28 October 2013 which I received in relation to the development of the transition panel.
42. Dr Brennan and West Moreton were responsible for decisions about transition arrangements. They consulted with me and I was copied into emails and/or notified if issues or risks were identified. **Exhibit AA** to this affidavit is a copy of a bundle of emails dated between 26 September 2013 and 13 January 2014 regarding transition arrangements.
43. I also recall attending the Barrett Adolescent Centre Clinical Oversight Meeting held on 12 December 2013 to consult further about transition plans. **Exhibit BB** to this affidavit is a copy of an email dated 13 December 2013 at 8:13pm sent by Leanne Geppert attaching the file/meeting note for the Barrett Adolescent Centre Clinical Oversight Meeting on 12 December 2013. The file/meeting note is an accurate reflection of the contents of that meeting.

Closure date

44. I was made aware that the date nominated for the closure of the Barrett Adolescent Centre was 31 January 2014 but West Moreton was always clear that the date set for closure was flexible. I believe that I was informed of this in a memorandum I received on 22 October 2013. **Exhibit CC** to this affidavit is a copy of an email from Sharon Kelly dated 22 October 2013 at 4:34pm attaching a memorandum recording that West Moreton was working towards closing the Barrett Adolescent Centre building by the end of January 2014 and that there would be no further admissions.
45. I was also informed of the closure in the meeting at the Barrett Adolescent Centre on 11 September 2013 (see paragraph 15).

46. I understood that staff were working to a deadline but that there would be flexibility around this date and that the safety of patients remained paramount. This was reiterated in weekly Barrett Adolescent Centre Update meetings at the time.
47. I was made aware of the challenges in the development, management and implementation of the Barrett Adolescent Centre transition plans through discussions at the weekly Barrett Adolescent Centre Update meetings and relevant items were recorded on the risk/issues register kept by West Moreton. The risk/issues register was discussed at my Wednesday meetings with Dr Brennan and at the weekly Barrett Adolescent Centre Update meetings where it was a standing agenda item (see **Exhibit K**).
48. I was not involved in any discussion with the families of Barrett Adolescent Centre patients about future models of services. My only contact with family members was at the Steering Committee meeting on 4 November 2013 (**Exhibit U**).
49. I had no involvement in the development and establishment of new services. These models had already been developed by the time I joined the Steering Committee.
50. Dr Brennan managed the Barrett Adolescent Centre waiting list. Apart from my involvement with one patient who was on the waiting list (**Exhibit J**), I do not recall being informed of arrangements made for the adolescents on the Barrett Adolescent Centre waiting list or those who would otherwise have been admitted to the Centre as these were clinical matters for which I was not responsible.
51. During the closure process of the Barrett Adolescent Centre I was aware of a residential care facility being established at Greenslopes. I was also aware that The Townsville Child and Youth Mental Health Service inpatient unit was opened and it had a day program attached. I became aware of these developments through discussions at Barrett Adolescent Centre Update meetings on Wednesdays and from Dr Brennan's updates about the transition process.
52. I am aware that Assertive Mobile Youth Outreach Services (AMYOS) were being set up however I am not sure when that service came online. I also recall that there were plans to set up a day program on the north side of Brisbane. These

plans were progressed but I do not recollect when the day program became operational.

53. I am aware that work had gone into developing a framework for new services for transition after the Barrett Adolescent Centre closed. I had no involvement in this regard.
54. I recall from my records that during the transition process West Moreton explored the possibility of developing Transitional Service Options as a way forward with transition care options. My recollection is that Dr Geppert drafted an Overview and Plan for Transitional Service Options and requested that I assist her with this task by reviewing the documents and providing comment. I recall reviewing the documents and suggesting some modifications as well assisting with the formatting of the plan. **Exhibit DD** are two emails dated 14 November 2013 attaching a West Moreton Transitional Service Options Plan and Transitional Service Options Overview.
55. I am aware that other documents will be produced to the Commission by my employer, therefore I have not duplicated those documents as exhibits to this affidavit.
56. I have no further information relevant to the Commission's Terms of Reference.

All the facts affirmed in this affidavit are true to my knowledge and belief except as stated otherwise.

Affirmed by Elisabeth Hoehn on 18)
 November 2015 at Brisbane in the)
 presence of:)



A Justice of the Peace, C. Dec. Solicitor

**In the matter of the *Commissions of Inquiry Act 1950*
Commissions of Inquiry Order (No.4) 2015
Barrett Adolescent Centre Commission of Inquiry**

CERTIFICATE OF EXHIBIT

Exhibits A – DD to the Affidavit of Elisabeth Hoehn affirmed on 18 November 2015.

[Redacted Signature]

Deponent

[Redacted Signature]

A J.P., C.Dec., Solicitor



In the matter of the *Commissions of Inquiry Act 1950*
Commissions of Inquiry Order (No.4) 2015
Barrett Adolescent Centre Commission of Inquiry

INDEX TO EXHIBITS

Exhibit No	Exhibit description	Page numbers
A.	Requirement to Give Information in a Written Statement and Requirement to Produce Documents dated 14 October 2015	1 - 6
B.	Role description – Director, Queensland Centre for Peri-natal and Infant Mental Health, Child and Youth Mental Health Service	7 - 14
C.	Curriculum Vitae – Dr Elisabeth Hoehn	15 - 17
D.	Email from Dr John Wakefield dated 10 September 2013 at 10:27am	18 - 19
E.	Handwritten notes of meeting on 11 September 2013	20 - 23
F.	Visual Observation Procedure at The Park dated 2 August 2012	24 - 27
G.	Bundle of emails dated 12 September 2013 and 13 September 2013 regarding the credentialing process	28 - 33
H.	Email sent by Sharon Kelly to Lesley Dwyer at 12 September 2013 at 6:01pm	34
I.	Three emails dated between 12 September 2013 and 13 September 2013 about admission request	35 - 37
J.	Emails dated between 18 September 2013 and 7 November 2013 about referral	38 - 46
K.	Barrett Adolescent Update Meeting Issues Register	47 - 51
L.	Email from Dr Brennan dated 31 October 2013 at 11:35am attaching handwritten notes	52 - 54
M.	Draft minutes of the Barrett Adolescent Centre Update meeting on 27 November 2013	55 - 56
N.	Agenda and draft minutes of the Barrett Adolescent Centre Update meeting on 4 December 2013	57 - 59
O.	Agenda of the Barrett Adolescent Centre Update meeting on 11 December 2013	60
P.	Email sent by Dr Brennan to Leanne Geppert,	61 - 63

	Sharon Kelly and Terry Stedman on 6 December 2013 and the draft minutes of the Barrett Adolescent Centre Transition Care Planning Meeting on 11 December 2013	
Q.	Agenda of the Barrett Adolescent Centre Update meeting on 18 December 2013	64
R.	Bundle of correspondence dated between 24 September 2013 and 19 December 2013 regarding the training and supervision arrangements	65 - 73
S.	Terms of Reference for the Steering Committee	74 - 77
T.	Agenda and minutes of the Steering Committee on 21 October 2013	78 - 86
U.	Agenda and minutes of the Steering Committee on 4 November 2013	87 - 93
V.	Agenda and minutes of the Steering Committee on 18 November 2013	94 - 102
W.	Agenda and minutes of the Steering Committee on 2 December 2013	103 - 111
X.	Agenda and minutes of the Steering Committee on 16 December 2013	112 - 117
Y.	Email from Dr Geppert dated 28 October 2013 at 1:37pm attaching the draft Terms of Reference for the Complex Care Review Panel and draft template for use by the panel	118 - 125
Z.	Bundle of emails dated between 26 September 2013 and 28 October 2013 in relation to the development of the transition panel	126 - 130
AA.	Bundle of emails dated between 26 September 2013 and 13 January 2014 regarding transition arrangements	131 - 165
BB.	Email dated 13 December 2013 at 8:13pm sent by Leanne Geppert attaching the file/meeting note for the Barrett Adolescent Centre Clinical Oversight Meeting on 12 December 2013	166 - 168
CC.	Email from Sharon Kelly dated 22 October 2013 at 4:34pm attaching a memorandum regarding admissions to the Barrett Adolescent Centre	169 - 170

DD.	Two emails dated 14 November 2013 attaching a West Moreton Transitional Service Options Plan and Transitional Service Options Overview	171 - 174
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"A"

BARRETT ADOLESCENT CENTRE COMMISSION OF INQUIRY

Commissions of Inquiry Act 1950
Section 5(d)

REQUIREMENT TO GIVE INFORMATION IN A WRITTEN STATEMENT

To: Dr Elizabeth Hoehn

Of: c/- Crown Solicitor, by email to [REDACTED]

I, THE HONOURABLE MARGARET WILSON QC, Commissioner, appointed pursuant to Commissions of Inquiry Order (No. 4) 2015 to inquire into certain matters pertaining to the Barrett Adolescent Centre ("the Commission") require you to give a written statement to the Commission pursuant to section 5(1)(d) of the *Commissions of Inquiry Act 1950* in regard to your knowledge of the matters set out in the Schedule annexed hereto.

YOU MUST COMPLY WITH THIS REQUIREMENT BY:

Giving a written statement prepared either in affidavit form or verified as a statutory declaration under the *Oaths Act 1867* to the Commission on or before **Friday, 30 October 2015**, by delivering it to the Commission at Level 10, 179 North Quay, Brisbane.

A copy of the written statement must also be provided electronically either by: email at mail@barrettinquiry.qld.gov.au (in the subject line please include "Requirement for Written Statement"); or via the Commission's website at www.barrettinquiry.qld.gov.au (confidential information should be provided via the Commission's secure website).

If you believe that you have a reasonable excuse for not complying with this notice, for the purposes of section 5(2)(b) of the *Commissions of Inquiry Act 1950* you will need to provide evidence to the Commission in that regard by the due date specified above.

DATED this 14th day of October 2015

[REDACTED]
The Hon Margaret Wilson QC
Commissioner
Barrett Adolescent Centre Commission of Inquiry

SCHEDULE

1. Please outline your current professional role/s qualifications and memberships? Please provide a copy of your most recent curriculum vitae.
2. We understand that you hold the role of Clinical Director of Child and Youth Mental Health Services, Children's Health Queensland Hospital and Health Service (CHQ HHS): If so;
 - a. Explain how long you have held this position;
 - b. Explain your key responsibilities in this position;
 - c. Provide copies of your job description and employment contract.
3. Explain your role and involvement with the Barrett Adolescent Centre (BAC).
4. Were you Dr Anne Brennan's supervisor following her appointment as Acting Clinical Director of the BAC?
5. If you were Dr Brennan's supervisor, outline and explain what instructions, if any, were given to Dr Brennan with respect to carrying out her role.
6. We understand that at some time between August 2013 and March 2014 you were acting or relieving in the position usually occupied by Dr Stathis. Is that correct? If so, during what period of time did you relieve in the position usually held by Dr Stathis?
7. Explain what your role and responsibilities were during the period of time that you relieved in Dr Stathis' position.
8. Were you a member of the State-wide Adolescent Extended Treatment and Rehabilitation Implementation Strategy Steering Committee (**the Committee**)? If so;
 - a. Explain the purpose and role of the Committee, and how the Committee was involved in decisions relating to the BAC transition process.

3.

- b. We understand that the Committee invited the families of BAC patients to make submissions in relation to the development of service options. Is that the case? If so, what submissions were received? How were these submissions considered, evaluated and incorporated into this process?
9. We understand that you were a member of the Clinical Care Transitional Panel (**the Panel**). If so;
- a. Outline and explain the role of the Panel in relation to how care, support, service quality and safety risks were identified, assessed, planned for, managed and implemented before and after the closure of the BAC (**transition arrangements**);
- b. Outline and explain any information, material, advice, processes, considerations and recommendations that related to or informed the transition arrangements;
10. In relation to the transition arrangements, what consultation, if any, did the Panel have with:
- a. Any Human Services Agency or Relevant Stakeholder;
- [Note, the term "Human Services Agency" in this document is a reference to a Government Department or arm of a Government Department with portfolio responsibilities for key human services including, but not limited to, Education, Child Safety, Disability Services, Community Services and Housing. The term "Relevant Stakeholder" in this document is a reference to a non-Government person, entity, association or organisation.]*
- b. Alternative services/care providers for transition clients of the BAC;
- c. Transition clients and or their families, friends or carers; and
- d. Staff working at the BAC.
11. Outline and explain the date and nature of any such consultation.