

Oaths Act 1867

Statutory Declaration

I, **Pamela Lane** of c/- Corrs Chambers Westgarth, Level 42 One One One, 111 Eagle Street, Brisbane, Queensland, in the State of Queensland retired, do solemnly and sincerely declare that:

1 In paragraph 3.58 of your statement you say that actioning outstanding recommendations of the 2009 BAC Review were:

"contingent on the completion of the QH Statewide Model of Service for the Adolescent Extended Treatment and Rehabilitation Service via the Mental Health Alcohol and Other Drugs Directorate and associated relation to the Redlands Site".

Please look at Attachment 1 which is a letter from Judi Krause (then Acting Executive Director, CYMHS) to Dr David Crompton, dated 4 March 2010. The letter encloses a draft Model of Service Delivery for the Adolescent Extended Treatment and Rehabilitation Centre which she and a small team had been working on:

a. Please confirm whether this enclosed draft Model of Service Delivery is the Model of Service delivery to which you refer in paragraph 3.58.

1.1 The draft Model of Service Delivery attached to the Requirement to Give Further Information in a Supplementary Written Statement dated 17 December 2015 (**attachment 1**) is a version of the draft Model of Service Delivery to which I refer in paragraph 3.58 of my statement sworn 23 October 2015.

b. Did you ever receive a copy of this Model of Service? If so, when?

1.2 I do not recall receiving a copy of this draft Model of Service Delivery.

c. The Commission has information that this enclosed draft Model of Service Delivery was finalised on 22 July 2010. Do you have any knowledge of that? If so, please explain your knowledge of that draft

Pamela Lane
15056921/3

Witness

Model of Service Delivery.

- 1.3 I have no knowledge of Attachment 1 being finalised on 22 July 2010. My recollection is that the draft Model of Service Delivery was still in draft at that time.
- 1.4 To assist the Commission, my solicitors have made further enquiry and have provided to me the minutes of meetings of the Statewide Mental Health Network Child and Youth Advisory Group on 22 July 2010, 26 August 2010 and 24 May 2012, copies of which are attached and marked **PL-1**, **PL-2** and **PL-3** respectively. Relevantly:
- (a) The minutes of the meeting on 22 July 2010 (PL-1) make no reference to the draft Model of Service Delivery.
 - (b) The minutes of the meeting on 26 August 2010 (PL-2) make reference to the tabling of the 'BAC revised MOS' 'for noting'.
 - (c) The minutes of the meeting on 24 May 2012 (PL-3) say that '*T Sadler noted that final amendments to the Adolescent Extended Treatment and Rehabilitation Centre MOS are being made, mainly to the day program section which is parallel to the CADP and requested approval to release to the CYMHA for endorsement out of session*'.
- 1.5 My solicitors have also provided me with a Queensland Health Memorandum from Sean Conway, Acting Executive Director, MHAODD to Mental Health Service District Executive Directors (which would have included Ms Shirley Wigan) dated 11 February 2011 announcing the provisional endorsement or endorsement of a series of models of service between 2 July 2010 and 28 January 2011. The relevant model of service is not included in that list. A copy of the Memorandum is attached and marked **PL-4**.
- d. If this enclosed draft Model of Service Delivery is not what you were referring to in paragraph 3.58 of your statement, please provide further details about the QH Statewide Model of Service as described in your statement.**
- 1.6 Not applicable.

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Pamela Lane

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Witness

2 According to the Briefing Note you wrote in June 2011 to the then Minister for Health, Geoff Wilson, you were under the impression that the QH Statewide Model of Service had not been completed.

a. Looking at the enclosed draft Model of Service Delivery, do you agree that a QH Statewide Model of Service Delivery had been completed?

2.1 I do not agree that Attachment 1 is a completed QH Statewide Model of Service Delivery. The covering letter dated 4 March 2010 refers to it as a draft.

b. What was your understanding of the status of this Model of Service at that point in time (June 2011)?

2.2 My understanding of the status of the Model of Service Delivery in June 2011 was as outlined in the Briefing Note that I verified on 21 June 2011 (i.e. that it was awaiting completion via the Mental Health Alcohol and Other Drugs Directorate).

c. Is it the case that you were not informed of the enclosed Draft Model of Service Delivery?

2.3 I was informed of Attachment 1.

2.4 The covering letter dated 4 March 2010 shows that Attachment 1 was sent to Executive Director Mental Health, Darling Downs – West Moreton Health Service District, Ms Shirley Wigan, who was my direct report at the time. Ms Wigan advised me in relation to Attachment 1 in or around March 2010 in the context of keeping me apprised of developments so that planning for the transition of patients and staff from West Moreton Health Service District to the new unit could be commenced when appropriate.

d. Do you have any knowledge of what happened to the enclosed Model of Service Delivery?

2.5 I do not know what happened to Attachment 1.

Pamela Lane

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Outline and elaborate upon any other information and knowledge (and the source of that knowledge) Ms Lane has relevant to the Commission's Terms of Reference.

2.6 Nil.

2.7 All documents referred to in my witness statement are exhibited.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

Taken and declared before me by)
Pamela Lane at Brisbane in the State of)
 Queensland this 18th day)
 of January 2016.)
 Before me:)

Signature of authorised witness

Signature of declarant

~~A Justice of the Peace/ Solicitor /
 Commissioner for Declarations.~~

Claire Louise Barratt
 Solicitor

STATUTORY DECLARATION OF PAM LANE
INDEX OF EXHIBITS

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PL-1	Queensland Health – Statewide Mental Health Network Child and Youth Advisory Group Minutes dated 22 July 2010	WMS.6000.0008.01388	1 - 7
PL-2	Queensland Health – Statewide Mental Health Network Child and Youth Advisory Group Minutes dated 26 August 2010	WMS.6000.0008.01422	8 - 14
PL-3	Queensland Health – Statewide Mental Health Network Child and Youth Mental Health Advisory Group (CYMHAG) Minutes dated 24 May 2012	WMS.6006.0002.00969	15 - 21
PL-4	Briefing Note to the Minister for Health dated 11 February 2011	WMS.1008.0079.00106	22 - 23

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Pam Lane

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Witness



Statewide Mental Health Network Child and Youth Advisory Group

MINUTES


A/Chair:	Erica Lee, Executive Manager, Mater CYMHS, Mater Health Services	Date:	22 April 22 July 2010
Secretariat:	Jackie Bartlett, PPO CYMHS, Strategic Policy Unit (SPU), Mental Health Directorate (MHD)	Time:	10:00 am – 11:45 am
Venue:	Seminar Room, Institute of Child and Youth Mental Health Services, Spring Hill		
Apologies:	<p>Judi Krause, A/Executive Director, Child and Youth Mental Health Services (CYMHS), Children's Health Services (CHS)</p> <p>Kerry Geraghty, Carer Representative, Mater CYMHS, Mater Health Services</p> <p>Valda Dorries, Statewide Allied Health Professional Leader (CYMHS)</p> <p>Amanda Gilmour, Program Coordinator, CYMHS Townsville, Townsville HSD</p> <p>Suren Putter-Lareman, Child and Youth Psychiatrist, CYMHS Toowoomba, Darling Downs-West Moreton HSD</p> <p>Raymond Ho, Team Leader, CYMHS Logan, Metro South HSD</p> <p>Janelle Bowra, Nurse Unit Manager (NUM), Adolescent Unit, Logan, Metro South HSD</p> <p>Dr David Hartman, Clinical Director, Townsville CYMHS</p> <p>Graham Martin, Clinical Director, CYMHS, CHS</p> <p>Amanda Gilmour, Program Coordinator, CYMHS, Townsville HSD</p> <p>Michael Daubney, Consultant Psychiatrist Logan CYMHS, Metro South HSD</p> <p>Lauren Davies, Principal Project Officer (Ed-LinQ), Queensland Centre for Mental Health Promotion, Prevention and Early Intervention (QCMHPPEI), SPU, MHD</p> <p>Brett McDermott, Executive Director, Mater CYMHS, Mater Health Services</p> <p>Ailie Perich, Principal Policy Officer, ICT, SPU, MHD</p> <p>Karyn Weller, Team Leader, ATODS North Queensland</p> <p>Mark Wheelehan, Team Leader, Central Queensland Mental Health Clinical Sub Network</p> <p>Michael Daubney, Consultant Psychiatrist Logan CYMHS</p> <p>Chris Lilley, Senior Medical Officer, CYMHS Sunshine Coast – Wide Bay HSD</p> <p>Frances Dark, Consultant Psychiatrist, PA Mental Health</p>		

"PL-1"



Absent	<p>Judy Skalicky, Team Leader, Rural and Remote Area Mental Health Service, Cairns and Hinterland Health Service District (HSD)HSD</p> <p>Christina Gobbo, Team Leader, CYMHS Bundaberg, Sunshine Coast-Wide Bay HSD</p> <p>Karyn Weller, Team Leader, Mental Health and Alcohol, Tobacco and Other Drug Services, North Queensland</p> <p>Mark Wheelehan, Team Leader, Central Queensland Mental Health Clinical Sub Network</p> <p>Chris Lilley, Senior Medical Officer, CYMHS Sunshine Coast, Sunshine Coast-Wide Bay HSD</p> <p>Suzie Lewis, Ed-LinQ Coordinator, QCMHPPEI, SPU, MHD</p> <p>Myfanwy Pitcher, Team Leader, Ipswich CYMHS, Darling Downs-West Moreton HSD</p> <p>James Scott, Child /Adolescent Psychiatrist, ECYMHS & ETS Brisbane North</p>
Present:	<p>Janet Martin, Manager, Integrated Care Team, SPU,MHD</p> <p>Deb Flegler A/Team Leader, Townsville CYMHS</p> <p>Josie Sorban, Principal Psychologist, CYMHS, CHS</p> <p>Kerry Geraghty, Carer Representative, Mater CYMHS, Mater Health Services</p> <p>Nigel Collings, Director of Psychiatry, CYMHS, Gold Coast HSD</p> <p>Pamela Siebrecht, Consumer Representative, CYMHS, CHS</p> <p>Valda Dorries, Statewide Allied Health Professional Leader (CYMHS)</p> <p>Pamela Siebrecht, Consumer Representative, RCH CYMHS, CHS</p> <p>Gail Harvey, Team Leader, CYMHS Southern Downs, Darling Downs-West Moreton HSD</p> <p>Sophie Morson, Coordinator, Minding Young Minds Early Intervention Program, RCH CYMHS, CHS (Alcohol, Drugs and Mental Health Collaborative delegate)</p> <p>Paul Letters, Team Leader, MHATODS, Children's Health Services</p> <p>Trevor Sadler, Director, Barrett Adolescent Centre (BAC), Darling Downs-West Moreton HSD</p> <p>Via VC Ngari Bean, Program Coordinator, CYMHS Rockhampton, Central Queensland HSD</p> <p>Cara McCormack, Team Leader, North Queensland Adolescent Forensic Mental Health Service</p> <p>Deb Flegler A/Team Leader, Townsville CYMHS</p> <p>Gerry Howe, Team Leader, CYMHS Maryborough/Wide Bay, Sunshine Coast-Wide Bay HSD</p> <p>Janelle Bowra Nurse Unit Manager (NUM), Adolescent Unit, Logan, Metro South HSD</p>

Agenda Item	Action/Outcome/Update	Action/Person
4. Guest speakers4. Previous Minutes & Business arising		
4.1 Ross Pinkerton, Chair of the Child and Youth Clinical Network (C&YCN) Aims, initiatives, potential for interface with SWMHN C&YAG (C&YAG)	<p>Presentation distributed with July Agenda.</p> <ul style="list-style-type: none"> Mental health seen as key component of all aspects of child and youth health therefore dialogue with the C&YAG seen as vital both at the Network level and the working group level. C&YAG members encouraged to attend C&YCN working groups. Mechanism for joining C&YCN WG through EOI, however for specifically targeted topics T Sadler or Ross would notify C&YAG of upcoming EOI. 	<ul style="list-style-type: none"> Affiliated members welcome, contact Eileen Taylor for inclusion on distribution list.

Agenda Item	Action/Outcome/Update	Action/Person
	<ul style="list-style-type: none"> Discussion regarding need to interface with various groups e.g., SWMHN CL Advisory Group - currently C&YCN link is only via membership of those HSD's with paediatric unit representation. Ross would be happy to arrange WG reps to come to present at C&YAG. C&YCN developing Transition C&YCN WG group would like C&YAG input – nominees to contact Ross Pinkerton in first instance. Perhaps first group to focus on could be the C&YCN Child Development WG – could attend C&YAG regularly. T Sadler requested nominees for C&YCN CD WG – to contact T Sadler or Kerry Anne Web, dates and times not yet confirmed. 	
5. Previous Minutes & Business arising		
54.0 Confirmation of previous minutes	<ul style="list-style-type: none"> Changes to March 2010 minutes – Add Judi Krause to apologies list May 2010 minutes to be confirmed at August meeting. 	<p>Lauren Davies confirmed. Gail Harvey seconded.</p>
45.1 Guiding Principles for Admission to Queensland Health CYMHS Acute Inpatient Units_ - Update Janet Martin	<ul style="list-style-type: none"> Endorsed by SWMHN. Submission to Dr Groves, Executive Director Mental Health (MHD) for sign off delayed by the recent release of the new National Standards for Mental Health Services. Some minor edits required within the guidelines to reflect the new National Standards before submission. Tabled at and endorsed at the Statewide Mental Health Network 25 March 2010 with two minor changes. Lengthy discussion at Statewide Mental Health Network meeting following comments from carer representative member which included clarification that document wording was meant to be inclusive and not exclusive and discussion regarding wording on National Mental Health Standard in document – which was not changed. Document now to be sent to Dr Aaron Groves with Briefing note seeking for final endorsement. Process for updating guidelines and incorporating new Standards for MHS (when released) needs to be considered. Suggestion made at Statewide Mental Health Network meeting around inclusion of management of adolescents admitted into adult inpatient facilities – was considered outside scope of these guidelines but discussed if working group could be formed to develop these around existing documents within timeframe of end of the year. Trevor Sadler discussed recent visits to UK and felt that it would be worth reviewing UK literature in this area Suggestion from group to explore existing interstate guidelines on management of adolescents in an acute adult mental health inpatient unit to determine relevancy and possibly provide framework Importance of interface with adult facilities due to shortage of adolescent beds was raised by Erica Lee Link with Inpatient Sub Network for new working group was also considered important. 	<p>Trevor Sadler interested in new working group regarding adolescents admitted in adult inpatient units Judi Krause to approach previous admission guidelines working group members through David Hartman to see if members are interested in being part of the new working group</p> <ul style="list-style-type: none"> J. Martin to update guidelines and submit with brief to Dr Groves for sign off. <p>Judi Krause to speak with Karen Rockett regarding linkage to Inpatient Sub Network Erica Lee to seek Mater representation on new working group</p>
45.2 Inpatient/Day Program /Partial Hospitalisation Working group: update	<ul style="list-style-type: none"> To re-conven Have not reconvened since Pre-commissioning Forum. e following Capital Works Pre-commissioning Forum to be held next Wednesday by MHD Workforce Team 	<ul style="list-style-type: none"> E. Lee to contact group members.

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Erica Lee		
54.3 Guidelines for Acute Sedation in Child and Youth Mental Health Inpatient Settings Working Group Michael Daubney	<ul style="list-style-type: none"> Written update provided May 2010.  <p>Acute sedation update May 2010</p> <p>No further updates at this time</p>	<ul style="list-style-type: none"> For noting.
54.4 Workforce Working Group Update Valda Dorries	<ul style="list-style-type: none"> July meeting cancelled – reduced membership attendance due to school holidays. Recent focus on MHD and Workforce unit plan development. Aim is for CYMHS statewide induction plan to be part of workforce unit plan. Maddy Philips, QCMHL, will liaise with WG to discuss learning needs /framework etc. 3 main priorities raised through various CYMHS consultations to date NSW CAMHS (Tania Skippen) have draft document identifying clinical competencies, potential to utilise as a baseline model for QLD CYMHS. <p>Statewide induction program for CYMHS Clinical Educators/ Professional Development Officers specifically for CYMHS Team Leader and Discipline Leadership support for CYMHS Meeting discussed support for a statewide CYMHS induction – including use of technology, dedicated co-ordinators and funds/ programs</p> <p>Concerns raised by group on clinical aspects needing to be funded through Child and Youth allocation of 14/100,000 including consultation liaison (except for statewide paediatric facilities) and other anomalies. Further working group meetings to be set by Valda Dorries</p>	<ul style="list-style-type: none"> For noting. Sub-Network members to email Valda Dorries as Chair of this Working Group with any other feedback on Workforce Discussion Paper.
5.5 Child and Youth Eating Disorders Working Group- update <ul style="list-style-type: none"> Statewide planning submission for allocated CYMHS ED positions Guidelines for admission of young people with eating disorders 	<ul style="list-style-type: none"> Outcome of meeting with MHPIT: highly unlikely that a submission for additional funding would be successful. Strongly encouraged to commence data collection and benchmarking activities for future plans. Need to seek permission to collect data from HSDs. ED positions part of 14/100K. CYMHS determined allocation i.e. 0.25 FTE per 100K for HSD's with expected 2017 pop of > 200K. Disc held regarding recommendation to consider aggregating expected speciality positions, particularly those smaller CYMHS who will only achieve a 0.25 FTE, and utilise from a statewide perspective. eg., 12.0 FTE ED positions across the state, develop a model, and link with Adult whole of life positions, including governance process. If agreeable, work will need to occur quickly, i.e prior to the release of funding under second half of the plan and before funding gets distributed to HSDs and is subsumed into CYMHS delivery, would need to consider holding funds separately for the statewide model. Admission guidelines not discussed due to lack of time. 	<ul style="list-style-type: none"> Chair to submit memo to Exec Director MHD requesting approval to collect data from HSD's. Decision re creation of statewide positions held over to next meeting.
5.6 Intellectual Disability and Neuropsychiatry Working Group of Community Sub Network- input into draft discussion paper	<ul style="list-style-type: none"> Previous requests from Niki Edwards to provide input into discussion paper have not been responded to. Very limited time frame for submission remaining as to be tabled at Working Group 10 August. Information required is 1 – 2 paragraphs on what services CYMHS currently offer to this pop group and any particular issues around transition. Important for C&YAG to provide submission as a) age range is 16 – 65 yrs and b) opportunity to 	<ul style="list-style-type: none"> J Bartlett to contact volunteers identifying input required. Nominated volunteers to submit dot points to J

Agenda Item	Action/Outcome/Update	Action/Person
Jackie Bartlett	<p>include a C&Y staff representative on proposed QLD Neurodisability Service team within the ID/DD section.</p> <ul style="list-style-type: none"> Given tight turn around C&YAG agreed to following process: Group of volunteers to provide dot points to J Bartlett by 29 July, Draft of submission to be circulated to C&YAG members for feedback by 4 August. JBartlett to incorporate feedback comments and submit to N Edwards 6 August. Raymond Ho, Cara McCormack, Erica Lee, Janelle Bowra volunteered to provide input. 	<p>Bartlett for collation 29 July.</p> <ul style="list-style-type: none"> 2 Aug JB to send draft for review to C7YAG for feedback by 4 Aug. JB to submit to N Edwards 6 August.
5.7 Guidelines for the management of adolescents in adult psychiatry units- update on development of working group	<ul style="list-style-type: none"> J Bartlett to commence role of PPO CYMHS 26 July 2010, will provide secretariat role. First meeting arranged for 27 August 9am -11am. Literature review commenced by J Krause. 	<ul style="list-style-type: none"> First meeting 27 August 2010, J Bartlett to circulate details to nominees previously identified.
56. New Business		
6.1 Addition to C&Y AG membership: Senior Project Officer - Consumer & Carer Workers Network and Child & Youth Consumer and Carer Participation Team	<ul style="list-style-type: none"> Role will be to inform and update AG on statewide direction for consumer and carer participation in line with mental health reform agenda from a statewide and national perspective. Inclusion of Karen McCann, Senior Project Officer - Consumer & Carer Workers Network and Child & Youth Consumer and Carer Participation Team into AG membership confirmed. 	<ul style="list-style-type: none"> J Bartlett and Chair to amend TOR to include position into membership.
6.2 Confidentiality provisions of the Youth Justice Act Cara McCormack	<ul style="list-style-type: none"> Raised concern that Forensic C&Y WG group had been considering relating to a potential breach of S288 of the Youth Justice Act 1992 relating to client confidentiality. The section prohibits the collection and recording of data other than purposes of the act. One of the concerns is that CYFOS and CYMHS may need to collect and record this data for clinical purposes i.e Ax, (particularly risk) formulation, treatment planning and sharing of this information with relevant others which may be in breach of the section. An additional concern was the recording of this information into CIMHA -It was noted that the CYMHS Ax proforma cues staff to document previous forensic Hx. The issue was raised within the CHS HSD and LPU, HSD solicitor and Crown Law advice had been sought. Satisfactory resolution of the matter has not yet been reached and therefore it was determined to raise issue at AG to decide whether matter needs to go higher – i.e., Exec Director MHD. Two stage approach agreed upon; firstly ensure CHS HSD have completed their process of examination of the matter; secondly a brief to be submitted to Exec Director MHD for advice. Brief to take form of options paper outlining recommendations based upon legal input received. Advice required in the interim regarding exact nature of the potential breach so that relevant staff could be informed. 	<ul style="list-style-type: none"> Paul Letters to contact Peter Steer to confirm CHS have completed investigation and determine status quo. Cara McCormack to convert brief previously written to A/ Exec Director CYMHS CHS to an options paper for distribution to AG for input prior to submission to EX Director MHD. In the interim J Martin to review Cara McCormack brief, convert to a discussion paper and distribute to the C&YAG within next two weeks.

Agenda Item	Action/Outcome/Update	Action/Person
7.0 Standing Agenda Items - Updates on an as needs basis and time permitting		
7.1 Statewide Mental Health Network Update Erica Lee	<ul style="list-style-type: none"> Minutes distributed with July agenda. 	<ul style="list-style-type: none"> For noting
7.2 Cluster Child & Youth Subgroup Updates Northern: Cara McCormack Central: Paul Letters Southern: Erica Lee	<ul style="list-style-type: none"> Northern- not met since last update in May. Central – not met since last update in May. Southern – meeting at 1 pm today 22 July. 	<ul style="list-style-type: none"> For noting
7.3 Eating Disorders Sub Network update Ailie Perich	<ul style="list-style-type: none"> Written update submitted.  ED AG Update for C&YAG July 2010.doc	<ul style="list-style-type: none"> For noting.
7.4 CYMHS Child Safety Services Update: Partnership Committee and working group	<ul style="list-style-type: none"> MOU signed by both Directors-General. Partnership meeting to be held after today's C&YAG meeting -Implementation plan under discussion. Next WG meeting 29 July 9am to 11am. 	<ul style="list-style-type: none"> For noting.
7.5 SWMHN Inpatient Sub Network Update Michael Daubney	<ul style="list-style-type: none"> Held over due to time constraints of meeting. 	
7.6 MHPPEI Sub Network update Lauren Davis	<ul style="list-style-type: none"> Written update submitted.  PPEI Update for C&Y AG July 2010.doc Suzie Lewis joined team and will take on role of EdL in Q portfolio details as follows:- Suzie Lewis, A/Principal Project Officer, Strategic Policy Unit, Mental Health Directorate. Phone 3328 9614 or email suzie_lewis@health.qld.gov.au	For noting.
7.7 Dual Diagnosis Sub Network update Sophie Morson	<ul style="list-style-type: none"> Held over due to time constraints of meeting. 	

Agenda Item	Action/Outcome/Update	Action/Person
7.8 CYMHS Collaborative Update & Child and Youth Clinical Network Trevor Sadler	<ul style="list-style-type: none"> Held over. 	Trevor to write to Ruth Catchpole re-sponsorship at Statewide Mental Health Network
7.9 Statewide Child and Youth Forensic Network Update Nicole Mikulich	<ul style="list-style-type: none"> Held over. 	
7.10 Child and Youth Clinical Network Update Trevor Sadler	<ul style="list-style-type: none"> See 4.1. C&YCN have requested input from C&YAG to add to the "Joint response to the Govt's Health Reform Initiatives from National Peak Bodies Children and Young People's Health May 2010". Agreed that not a QH procedure for AG's to provide input into documents of this nature on behalf of QH MHS or the MHD. Therefore not an C&YAG activity. However, should people wish to provide input as an individual they were free to do so. T Sadler happy to collate individual responses and will submit to C&YCN. 	<ul style="list-style-type: none"> J Bartlett to circulate website address to AG members.
8.0 Other Business and Forward Agenda Items/Documents for noting – <ul style="list-style-type: none"> ABS release July 2010: Mental Health of Young People 2007- for noting distributed with Agenda. Self Injury Forum 27 July 2010- for noting distributed with Agenda. 		
Next Meeting: Time: Venue: Future dates for 2010:	Thursday 26 August 2010* 10.00 am – 12.00 noon Seminar Room, Institute of Child & Youth Mental Health, Corner Water & Rogers Sts, Spring Hill 23 September 28 October 25 November	

*Please notify Jackie Bartlett ONE WEEK PRIOR TO THE MEETING at _____ if you require video or teleconference connections



Statewide Mental Health Network Child and Youth Advisory Group


MINUTES

A/Chair:	Erica Lee, Executive Manager, Mater CYMHS, Mater Health Services	Date:	22 April 26 August 2010
Secretariat:	Jackie Bartlett, PPO CYMHS, Strategic Policy Unit (SPU), Mental Health Directorate (MHD)	Time:	10:00 am – 11:45 am
Venue:	Seminar Room, Institute of Child and Youth Mental Health Services, Spring Hill		
Apologies:	<p>Judi Krause, A/Executive Director, Child and Youth Mental Health Services (CYMHS), Children's Health Services (CHS)</p> <p>Kerry Geraghty, Carer Representative, Mater CYMHS, Mater Health Services</p> <p>Valda Dorries, Statewide Allied Health Professional Leader (CYMHS)</p> <p>Amanda Gilmour, Program Coordinator, CYMHS Townsville, Townsville HSD</p> <p>Suren Putter-Lareman, Child and Youth Psychiatrist, CYMHS Toowoomba, Darling Downs-West Moreton HSD</p> <p>Janelle Bowra, Nurse Unit Manager (NUM), Adolescent Unit, Logan, Metro South HSD</p> <p>Graham Martin, Clinical Director, CYMHS, CHS</p> <p>Amanda Gilmour, Program Coordinator, CYMHS, Townsville HSD</p> <p>Michael Daubney, Consultant Psychiatrist Logan CYMHS, Metro South HSD</p> <p>Lauren Davies, Principal Project Officer (Ed-LinQ), Queensland Centre for Mental Health Promotion, Prevention and Early Intervention (QCMHPPEI), SPU, MHD</p> <p>Brett McDermott, Executive Director, Mater CYMHS, Mater Health Services</p> <p>Judy Skalicky, Team Leader, Rural and Remote Area Mental Health Service, Cairns and Hinterland Health Service District (HSD) HSD</p> <p>Christina Gobbo, Team Leader, CYMHS Bundaberg, Sunshine Coast-Wide Bay HSD</p> <p>Chris Lilley, Senior Medical Officer, CYMHS Sunshine Coast, Sunshine Coast-Wide Bay HSD</p> <p>Myfanwy Pitcher, Team Leader, Ipswich CYMHS, Darling Downs-West Moreton HSD</p> <p>Janet Martin, Manager, Integrated Care Team, SPU, MHD</p> <p>Josie Sorban, Principal Psychologist, CYMHS, CHS</p> <p>Kerry Geraghty, Carer Representative, Mater CYMHS, Mater Health Services</p> <p>Sophie Morson, Coordinator, Minding Young Minds Early Intervention Program, RCH CYMHS, CHS (Alcohol, Drugs and Mental Health Collaborative delegate)</p> <p>Gerry Howe, Team Leader, CYMHS Maryborough/Wide Bay, Sunshine Coast-Wide Bay HSD</p> <p>Ailie Perich, Principal Policy Officer, ICT, SPU, MHD Karyn Weller, Team Leader, ATODS North Queensland</p> <p>Mark Wheelahan, Team Leader, Central Queensland Mental Health Clinical Sub Network</p> <p>Michael Daubney, Consultant Psychiatrist Logan CYMHS</p> <p>Chris Lilley, Senior Medical Officer, CYMHS Sunshine Coast – Wide Bay HSD</p> <p>Frances Dark, Consultant Consultant Psychiatrist, PA Mental Health</p>		

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Absent	<p><u>Karyn Weller, Team Leader, Mental Health and Alcohol, Tobacco and Other Drug Services, North Queensland</u></p> <p><u>Mark Wheelehan, Team Leader, Central Queensland Mental Health Clinical Sub Network</u></p> <p>James Scott, Child /Adolescent Psychiatrist, EGYMHS & ETS Brisbane North</p>
Present:	<p><u>Nigel Collings, Director of Psychiatry, CYMHS, Gold Coast HSD</u></p> <p><u>Pamela Siebrecht, Consumer Representative, CYMHS, CHS</u></p> <p>Valda Dorries, Statewide Allied Health Professional Leader (CYMHS)</p> <p>Pamela Siebrecht, Consumer Representative, RCH CYMHS, CHS</p> <p>Gail Harvey Team Leader, CYMHS Southern Downs, Darling Downs-West Moreton HSD</p> <p>Judith Piccone, Statewide Allied Health Professional Leader (CYMHS)</p> <p>Paul Letters, A/Executive Director, Child and Youth Mental Health Services (CYMHS) Children's Health Services</p> <p>Trevor Sadler, Director, Barrett Adolescent Centre (BAC), Darling Downs-West Moreton HSD</p> <p>Raymond Ho, Team Leader, CYMHS Logan, Metro South HSD</p> <p><u>Suzie Lewis, Ed-LinQ Coordinator, QCMHPPEI, SPU, MHD (Proxy for Lauren Davies)</u></p> <p>Via VC <u>Ngari Bean, Program Coordinator, CYMHS Rockhampton, Central Queensland HSD</u></p> <p><u>Cara McCormack, Team Leader, North Queensland Adolescent Forensic Mental Health Service</u></p> <p>Deb Flegler A/Team Leader, Townsville CYMHS</p> <p>DrDavid Hartman, Clinical Director, Townsville CYMHS</p> <p>Janelle Bowra Nurse Unit Manager (NUM), Adolescent Unit, Logan, Metro South HSD</p>

Agenda Item	Action/Outcome/Update	Action/Person
4. Guest speakers 4. Previous Minutes & Business arising		
<p>4.1 Clinical Reform Project /Models of Service/Clinical Services Capability Framework:</p> <ul style="list-style-type: none"> Presentation by Kevin Fjeldsoe and Marie Kelly (Mental Health Plan Implementation Unit) 	<ul style="list-style-type: none"> Updated Power Point attached. <u>Queensland Plan for Mental Health 2007-2017:</u> <ul style="list-style-type: none"> ➤ Expenditure of \$600m for the implementation of stage 1 (1st 4 years) on track. ➤ 514 additional Community Mental Health staff equates to a 20% increase which is reduced by approximately half when factoring in population growth. ➤ 17 capital works projects in progress. ➤ Significant investment in PPEI, Workforce Quality and Safety and CIMHA. 	 <p>Working together to change Aug 2010.ppt</p>

Agenda Item	Action/Outcome/Update	Action/Person
	<ul style="list-style-type: none"> ➤ Cabinet Submission for Stage 2 (2nd 4 years) of the plan near completion, for submission in March 2011. ➤ Discussion held regarding the tracking of CYMH funding allocated to HSD's and how to ensure CYMHS receive funding. K Fjeldsoe recommended that FTE's are tracked not the \$. HSD's are required to report FTE status quarterly to MHD so will have the information available and will be apparent if an FTE position drops off the recording template. • Clinical reform project renamed to <u>Working Together To Change: an initiative in clinical reform</u>, to better reflect change management theory requiring a collaborative rather than top down approach. ➤ Highlighted importance of slide 2 "Planning targets" - currently at 60% of Community Mental Health Services targets. ➤ Key focus area is the identification of diagnostic target groups, obtaining clarity regarding the most efficient and effective interventions, increasing the provision of evidence based practice and articulating the outcomes expected. (see Gavin Andrews work). ➤ Need to implement an evaluation strategy that identifies that QH is providing services to a higher number of consumers and achieving improved outcomes. ➤ Treasury require QH to report against an evaluation strategy, not just the tracking of inputs in terms of FTE's but also outputs – need to demonstrate improvements in the areas of access to MHS, a greater frequency of services delivered (e.g. POS's), and numbers of consumers seen. Consideration needs to be given as to how these areas are to be measured that will allow for the reporting of statements such as "30-40% increase in activities for the seriously mentally ill" etc. ➤ CIMHA will deliver active measurements to assist in the evaluation process. ➤ Implementation strategy 1 is to develop a clear plan for service delivery within the HSDs. Will undertake service evaluation utilises MOS's as a benchmark for comparison. Local and statewide data will be used to set standards and identify measurement methods. A 5 to 6 year strategic implementation plan will then be developed. A performance/service agreement will be signed off between the DG and CEO of each HSD. ➤ Gold Coast HSD has agreed to be one of the first districts to commence the reform process. Three other HSD's have expressed interest and negotiations are ongoing. ➤ Regarding strategy 2 – statewide implementation of MOSD – agreement made to commence with ACT's. 1FTE allocated for a 12 month period to work with other Team Leaders in ACT's to develop a draft strategy. ➤ Unclear when project in Gold Coast is to commence but would be beneficial to have a C&Y MOS completed so that child and youth mental health services are included in the initial discussions about what aspects of the HSD will be included in the strategic planning and review process. • Version 3 of the Clinical Services Capability Framework has been posted on QHEPS with a request that all feedback be provided by 17 September 2010. J Bartlett undertook a quick review of the latest version and there are anomalies that will need to be addressed. A request to the CSCF Team to produce the documents previously submitted so that a comparison could be made to determine the amount of rework required was unsuccessful. Given the current work load, including the review of the MOS's suggestions on how to proceed with requesting an extension were canvassed. K Fjeldsoe suggested raising the issue with Bill Kingswell. 	<ul style="list-style-type: none"> • J Bartlett to progress issue through J Martin to the MHD for resolution.

Agenda Item	Action/Outcome/Update	Action/Person
4.2 C&Y Consumer and Carer Workers Network/ C&Y Consumer and Carer Participation Team	<ul style="list-style-type: none"> Held over until next meeting due to time restrictions. 	<ul style="list-style-type: none"> Karen McCann.
5. Previous Minutes & Business arising		
54.0 Confirmation of previous minutes	<ul style="list-style-type: none"> May 2010 Changes to March 2010 minutes – Add Judi Krause to apologies list confirmed by T Sadler and G Harvey. July 2010 confirmed by N Collings and P Letters. 	Lauren Davies confirmed. Gail Harvey seconded.
45.1 Guiding Principles for Admission to Queensland Health CYMHS Acute Inpatient Units - update	<ul style="list-style-type: none"> Awaiting sign off by Executive Director, Mental Health Directorate. <p>Tabled at and endorsed at the Statewide Mental Health Network 25 March 2010 with two minor changes. Lengthy discussion at Statewide Mental Health Network meeting following comments from carer representative member which included clarification that document wording was meant to be inclusive and not exclusive and discussion regarding wording on National Mental Health Standard in document – which was not changed. Document now to be sent to Dr Aaron Groves with Briefing note seeking for final endorsement. Process for updating guidelines and incorporating new Standards for MHS (when released) needs to be considered. Suggestion made at Statewide Mental Health Network meeting around inclusion of management of adolescents admitted into adult inpatient facilities – was considered outside scope of these guidelines but discussed if working group could be formed to develop these around existing documents within timeframe of end of the year. Trevor Sadler discussed recent visits to UK and felt that it would be worth reviewing UK literature in this area. Suggestion from group to explore existing interstate guidelines on management of adolescents in an acute adult mental health inpatient unit to determine relevancy and possibly provide framework</p> <p>Importance of interface with adult facilities due to shortage of adolescent beds was raised by Erica Lee. Link with Inpatient Sub-Network for new working group was also considered important.</p>	<p>Trevor Sadler interested in new working group regarding adolescents admitted in adult inpatient units</p> <p>Judi Krause to approach previous admission guidelines working group members through David Hartman to see if members are interested in being part of the new working group</p> <p>Janet Martin.</p> <p>Judi Krause to speak with Karen Rockett regarding linkage to Inpatient SubNetwork</p> <p>Erica Lee to seek Mater representation on new working group</p>
45.2 Inpatient/Day Program/Partial Hospitalisation – update	<ul style="list-style-type: none"> Gail Harvey to provide secretariat support to the group. Meeting scheduled for September 2010: group to include representation from Tivoli, Mater, Logan, Toowoomba and Adolescent Extended Treatment and Rehabilitation Centre. e following Capital Works Pre-commissioning Forum to be held next Wednesday by MHD Workforce Team 	<ul style="list-style-type: none"> For noting.
54.3 Guidelines for Acute Sedation in Child and Youth Mental Health Inpatient Settings work group – update Michael Daubney	<ul style="list-style-type: none"> Guidelines near completion – finalising flowchart, to be tabled at September meeting. Noted that document is generating a lot of interest across the MHS sector. No further updates at this time 	<ul style="list-style-type: none"> For noting.

Agenda Item	Action/Outcome/Update	Action/Person
54.4 Workforce Working Group Update Valda Dorries	<ul style="list-style-type: none"> No change since last update provided in August. <p>Statewide induction program for CYMHS</p> <p>Clinical Educators/ Professional Development Officers specifically for CYMHS Team Leader and Discipline Leadership support for CYMHS Meeting discussed support for a statewide CYMHS induction — including use of technology, dedicated co-ordinators and funds/ programs Concerns raised by group on clinical aspects needing to be funded through Child and Youth allocation of 14/100,000 including consultation liaison (except for statewide paediatric facilities) and other anomalies. Further working group meetings to be set by Valda Dorries</p>	<ul style="list-style-type: none"> For noting. Sub Network members to email Valda Dorries as Chair of this Working Group with any other feedback on Workforce Discussion Paper.
5.5 Child and Youth Eating Disorders Working Group- update <ul style="list-style-type: none"> Guidelines for admission of young people with eating disorders Statewide Model for aggregating CYMHS ED positions 	<ul style="list-style-type: none"> CYMHS CC to assist in statewide data collection as similar needs and processes are needed for their own data collection requirements. Parameters need to be set before data download can occur. Lengthy process e.g., Collaborative have been waiting 3 months for data. WG to draft options paper re State wide model aggregating CYMHS ED positions. (Refer mins April/May 2010). 	<ul style="list-style-type: none"> J Bartlett to contact T Sadler to discuss processes Evolve Therapeutic Services undertook to develop statewide outcomes report using HSD's CIMHA data For noting.
5.6 Intellectual Disability and Neuropsychiatry Working Group of Community Sub Network- input into draft discussion paper Jackie Bartlett	<ul style="list-style-type: none"> CYMH input submitted to WG. Thanks to R Ho, C McCormack and E Lee for their input. Final opportunity for feedback to be provided to J Bartlett by C.O.B. 3.9.10. Submission circulated with August Agenda. CYMHS representative to attend next working Group 7.9.10 to address submission — Bill Bor to be approached. 	<ul style="list-style-type: none"> Feedback to J Bartlett by 3.9.10. CYMHS rep to attend WG meeting 7.9.10.
5.7 Guidelines for the management of adolescents in adult psychiatry units- update on development of working group	<ul style="list-style-type: none"> First meeting scheduled for Friday 27 August. J Bartlett Secretariat. Limited responses from invitation sent to nominated and interested parties. T Sadler and D Hartman provided apologies — unable to join membership due to work commitments. 	<ul style="list-style-type: none"> For noting.
5.8 Confidentiality provisions of the Youth Justice Act-1992	<ul style="list-style-type: none"> P Letters to advise CHS HSD of decision to progress matter via the MHD and ensure that they have completed their examination of the matter to avoid double up. J Martin an apology for meeting — Options paper submitted to J. Martin for consideration but not distributed to CYMHAG for feedback as further information was needed to ensure clarity and develop paper. There is a disparity in the legal advice that has been provided to CHS HSD regarding this matter. Advice has been sought from Crown Law, QH Legal Unit and the District Lawyer. Expectation that resolution of the matter will be protracted. Advisory Group members stressed that interim advice on how to proceed needed to be provided by the MHD as each district is responding differently to the situation and is placing staff at risk of breaching legislation, which carries severe penalties. 	<ul style="list-style-type: none"> P Letters to brief CEO CHS HSD and other relevant parties. J Martin to submit brief to Dr Aaron Groves requesting interim directions.
5.9 Tabling of BAC revised MOS.	<ul style="list-style-type: none"> Tabled. 	<ul style="list-style-type: none"> For noting.
56. New Business		

Agenda Item	Action/Outcome/Update	Action/Person
6.1 Model of Service for Child and Youth Community MHS. (see 4.1)	<ul style="list-style-type: none"> E Lee and J Bartlett met with Marie Kelly to review status of all C&Y MOS's. The new format requires additional information and each will have to be reviewed. Marie Kelly has transposed the data into the C&Y MOS's, SWMHN C&YAG to consider how best to manage the re-write e.g., one group per MOS – or one group per section of MOS to apply across all, as likely to be core similarities within each MOS. Given Gold Coast HSD will shortly be commencing <i>Working Together To Change: an initiative in clinical reform</i> project suggestion is to focus on Community CYMHS as a priority. Matter will be discussed this afternoon at the Southern Cluster group (Erica Lee). 	<ul style="list-style-type: none"> Decision required at September C&YAG on how to progress review of MOS's for CYMHS.
7.0 Standing Agenda Items - Updates on an as needs basis and time permitting		
7.1 Statewide Mental Health Network Update Erica Lee	<ul style="list-style-type: none"> Presentation from Kevin Fjeldsoe/ Marie Kelly is reflective of what is currently occurring within MHS. Recommended that CYMHAG members review the minutes in a timely manner. Minutes from these meetings are on QHEPS but may experience delays in posting. 	<ul style="list-style-type: none"> For noting. Chair to send to J Bartlett for distribution to AG.
7.2 Cluster Child & Youth Subgroup Updates Northern: Cara McCormack Central: Paul Letters Southern: Erica Lee	<ul style="list-style-type: none"> Northern- no update to provide. Central – no update to provide. Southern – Arranging a ½ day planning forum. 	<ul style="list-style-type: none"> For noting.
7.3 Eating Disorders Sub Network update	<ul style="list-style-type: none"> Bi- monthly meetings, next update due September. 	<ul style="list-style-type: none"> For noting.
7.4 CYMHS Child Safety Services Update: Partnership Committee and working group	<ul style="list-style-type: none"> Partnership Committee not met since last update. Working group met 12 August, continue to develop tools, fact sheets etc for implementation. James Scott resigned position, Raymond Ho appointed as Chair. 	<ul style="list-style-type: none"> For noting.
7.5 SWMHN Inpatient Sub Network Update Michael Daubney	<ul style="list-style-type: none"> Not able to attend last inpatient meeting – no update to provide. 	<ul style="list-style-type: none"> For noting.
7.6 MHPPEI Sub Network update Suzie Lewis	<ul style="list-style-type: none"> Bi monthly update due September. Applications for Child and Youth Mental Health First Aid training now closed. Training to commence in October. Suzie Lewis joined team and will take on role of EdLinQ portfolio details as follows: Suzie Lewis, A/Principal Project Officer, Strategic Policy Unit, Mental Health Directorate email- [REDACTED] 	<ul style="list-style-type: none"> For noting.

Agenda Item	Action/Outcome/Update	Action/Person
7.7 Dual Diagnosis Sub Network update Sophie Morson	<ul style="list-style-type: none"> Written update circulated with agenda. 	<ul style="list-style-type: none"> For noting.
7.8 CYMHS Collaborative Update & Child and Youth Clinical Network Trevor Sadler	<ul style="list-style-type: none"> Report completed, to be tabled at next meeting. Monthly clinician meetings occurring. 	<ul style="list-style-type: none"> For noting. Trevor to write to Ruth Catchpole re sponsorship at Statewide Mental Health Network
7.9 Child and Youth Clinical Network Update Trevor Sadler	<ul style="list-style-type: none"> Hold over due to time restrictions. 	<ul style="list-style-type: none"> For noting.
7.10 Statewide Child and Youth Forensic Network Update Nicole Mikulich	<ul style="list-style-type: none"> Quarterly meeting scheduled for 20 August was cancelled. No update to provide. 	<ul style="list-style-type: none"> For noting.
8.0 Other Business and Forward Agenda Items/Documents for noting – <ul style="list-style-type: none"> C&Y mental health first aid training – applications closed. 		
Next Meeting:	Thursday 23 September 2010*	
Time:	10.00 am – 12.00 pm	
Venue:	Seminar Room, Institute of Child & Youth Mental Health, Corner Water & Rogers Sts, Spring Hill	
Future dates for 2010:	28 October, 25 November	

*Please notify Jackie Bartlett ONE WEEK PRIOR TO THE MEETING at [REDACTED] if you require video or teleconference connections



Statewide Mental Health Network

Child and Youth Mental Health Advisory Group (CYMHAG)

Networking to reform mental health

MINUTES

Chair:	Judi Krause, Executive Director, Child and Youth Mental Health Services (CYMHS), Children's Health Services (CHS)	Date:	24 May 2012
Secretariat:	Jackie Bartlett, Principal Policy Officer (PPO), CYMHS, Strategic Policy Unit (SPU), Mental Health Alcohol and Other Drugs Directorate (MHAODD)	Time:	10:00 am – 12:30 pm
Venue:	Seminar Room, Institute of Child and Youth Mental Health Services, Spring Hill		
Apologies	Graham Martin, Clinical Director, CYMHS, CHS Cara McCormack, Program Coordinator, CYMHS, Townsville Health Service District (HSD) Ruth O'Sullivan, Carer Representative Anna Davis, A?PPO (Ed-LinQ), Queensland Centre for Mental Health Promotion, Prevention and Early Intervention (QCMHPPEI), SPU, MHAODD Michelle Fryer, A/Director of Psychiatry, CYMHS, Gold Coast HSD Jennifer Sands, Manager, CYMHS Program, Gold Coast HSD Tony Biggin, Team Leader, CYMHS, Toowoomba, Darling Downs HSD Phillipa Cole, The Queensland Aboriginal and Torres Strait Islander Hub for Mental Health (QA&TSIHM), MHAODD Janet Martin, Manager, Integrated Care Team (ICT), SPU, MHAODD		
Present:	Trevor Sadler, Director, Barrett Adolescent Centre (BAC), West Moreton HSD Sophie Morson, Coordinator, Minding Young Minds Early Intervention Program, RCH CYMHS, CHS (Alcohol, Drugs and Mental Health Collaborative delegate) (11.15-12.30) Erica Lee, Executive Manager, Mater CYMHS, Mater Health Services (10.00 – 12.00) Josie Sorban, Principal Psychologist, CYMHS, CHS (10.00 – 11.00) Michael Daubney, Consultant Child and Adolescent Psychiatrist, Logan CYMHS, Metro South HSD (11.30 – 12.30) Janelle Bowra, Nurse Unit Manager, Adolescent Unit, Logan, Metro South HSD (11.30 – 12.30) Kate Gimson, Principal Project Officer, Evolve Therapeutic Services, ICT, SPU, MHAODD Valda Dorries, Statewide Professional Leader Allied Health, CYMHS Via VC Gerry Howe, Team Leader, CYMHS Maryborough/ Wide Bay, Sunshine Coast-Wide Bay HSD Kim Ende, introduction as will be acting in Gerry Howe's position to cover annual leave. Raymond Ho, Team Leader, CYMHS Logan, Metro South HSD Bernie Weckmann, A/ Program Coordinator, CYMHS Rockhampton, Central Queensland HSD Guest Dan O'Brien, Team Leader, Mater Day Program (11.00 – 12.00)		

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Absent	<p>Judy Skalicky, Team Leader, Rural and Remote Area Mental Health Service, Cairns and Hinterland HSD</p> <p>Karyn Weller, Team Leader, Mental Health and Alcohol, Tobacco and Other Drug Services, North Queensland</p> <p>Mark Wheelehan, Team Leader, Central Queensland Mental Health Clinical Sub Network</p> <p>Chris Lilley, Senior Medical Officer, CYMHS Sunshine Coast, Sunshine Coast-Wide Bay HSD</p> <p>Paul Letters, Team Leader, MHATODS, CYMHS, CHS</p> <p>Anja Kriegeskotten, Psychiatrist, CYMHS, CHS</p> <p>Elisabeth Hoehn, Program Director, Future Families, CHS</p> <p>Myfanwy Pitcher, Team Leader, Ipswich CYMHS, West Moreton HSD</p> <p>Brett McDermott, Executive Director, Mater CYMHS, Mater Health Services</p> <p>Tania Withington, Director of Social Work, Division of CYMHS, CHS</p> <p>Suren Putter-Lareman, Child and Youth Psychiatrist, CYMHS Toowoomba, Darling Downs HSD</p> <p>Hazel Goodenough, Team Leader, Redcliffe Caboolture CYMHS, Metro North HSD</p> <p>David Hartman, Clinical Director CYMHS, Townsville HSD</p> <p>Christina Gobbo, Team Leader, CYMHS Bundaberg, Sunshine Coast-Wide Bay HSD</p> <p>Fiona Cameron, Mental Health Educator, CYMHS, RCH, CHS</p>
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Agenda Item	Action/Outcome/Update	Action/Person
1. Open and welcome	<p>Chair welcomed new member, Phillipa Cole, Principal Policy Officer, QA&TSIHM, MHAODD. (an apology for today).</p> <p>Noted guest member Dan O'Brien, Team Leader, Mater Day Program to present and lead discussion on the draft Child and Adolescent Day Program Model of Service (MOS).</p> <p>Change in agenda noted: Michelle Fryer was to present on <i>Child and Youth Mental Health Services model 0-24 years: literature review and evidence base</i>, but has deferred to July meeting to complete literature review. Michelle is still seeking volunteers to assist with review – contact Michelle directly.</p>	
2. Apologies: see above 3. Proxies: see above		
4. Guest speakers		
4.1 Workforce Development Working Group – update <ul style="list-style-type: none"> Update and discussion on progression of core skills document. TOR for endorsement. Valda Dorries Chair of WDWG	<p>SPLAH update distributed 23.5.12 by Valda Dorries. Of note are changes to STAP.</p> <p>V Dorries presented on behalf of Workforce Development Working Group (PP presentation distributed 23 May 2012).</p> <ul style="list-style-type: none"> General agreement to recommendation regarding generic whole of life training with CYMHS as a specialist module. Members agreed that some of the mandatory training modules e.g. MSE whilst appropriate for adult population required amendment to optimise usefulness for CYMHS staff. Some concerns were also raised about the applicability of some of the scenarios outside of metropolitan areas (e.g. admit to C&Y inpatient unit). Several reported providing feedback of a similar nature at the end of training sessions however QCMHL have reported not receiving this feedback. Agreed to provide more formal feedback in the form of a letter from the CYMHAG. Members to provide written feedback to V Dorries for inclusion. Document identifying core skills development for new to CYMHS staff near completion, to be tabled at July 	<ul style="list-style-type: none"> Chair requested that members forward SPLAH update to Allied Health staff. All members to email V Dorries regarding the QCMHL mandatory modules and their applicability to CYMHS workforce for inclusion in a letter to QCMHL. Core skills development document to be tabled at July CYMHAG. V Dorries to prepare brief to Director QCMHL, with letter and

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	<p>CYMHAG.</p> <ul style="list-style-type: none"> Agreed action: a brief be submitted to QCMHL Director, Anthony Milverton, highlighting issues raised within the WFWG PP presentation and discussed at the meeting, with the letter and CYMHS core skills document as attachments. <p>TOR distributed with agenda.</p> <ul style="list-style-type: none"> J Krause raised issue relating to section 6 "The Chair (of the working group) is responsible for ensuring the progress of the group in conjunction with Chair SWMHN CYAG" requesting removal of the latter part of the sentence. J Krause used this example to comment on the role and function of the Chair of CYMHAG in relation to working groups. Noted that the CYMHAG Chair should not be responsible for the functioning or the outcome of the WG as a) may not have the content expertise b) does not have the capacity c) the working groups report to the Advisory Group not an individual person or position. J Krause noted that the Chair of Working Groups is responsible for finalisation and quality of the output and therefore working groups should not be disbanded until feedback process and tabling of documents has been completed. It is not the responsibility of the CYMHAG Chair or Secretariat to finalise working groups' activities. E Lee recommended that the Chair of Working Groups be members of the CYMHAG in an executive sponsor role. V Dorries to amend section 6 of TOR and resubmit. TOR endorsed with amendments. 	<p>core skills document as attachments.</p> <ul style="list-style-type: none"> V Dorries to amend WDWG TOR role of Chair and table as endorsed.
5. Previous minutes and business arising		
5.0 Confirmation of previous minutes.	March 2012 meeting minutes endorsed by Josie Sorban.	<ul style="list-style-type: none"> March 2012 minutes endorsed.
5.1 CYMHS to CYMHS referrals: update. Jackie Bartlett	Memo pending sign off by Executive Director, MHAODD - held over.	<ul style="list-style-type: none"> J Bartlett to follow up.
5.2 Accommodation facilities for parents/carers when child/adolescent requires admission: <ul style="list-style-type: none"> progress on draft letter highlighting issues and areas of need development of distribution list. Jackie Bartlett	Not progressed due to workload demands- held over.	<ul style="list-style-type: none"> For noting.
5.3 Beyond Blue Clinical	M Daubney to contact Penny Dale, Office of Principal Advisor in Psychiatry (OPAP), MHAODD to incorporate within	<ul style="list-style-type: none"> Michael Daubney to contact Penny Dale, OPAP, MHAODD to

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Agenda Item	Action/Outcome/Update	Action/Person
Practice Guidelines: Depression in Adolescents and Young Adults - update. Janet Martin/Michael Daubney	Policy Management Policy process before re-submission to QPMAC.	progress.
5.4 Procedure for acute behavioural disturbance management (including acute sedation) for children and adolescents in Queensland Health Authorised Mental Health Services - update Michael Daubney/Jackie Bartlett	Endorsed by QPMAC May 2012. OPAP to progress through Policy Management Policy process to approval and release.	<ul style="list-style-type: none"> M Daubney to monitor progress through representation at QPMAC meetings.
5.5 Guidelines for the admission of children and young people with eating disorders: update Judi Krause/Erica Lee, representing WG	Final version, renamed <i>Access Pathways for children and adolescents with eating disorders</i> , incorporating feedback from consultation, distributed prior to meeting 24.5.2012. Document endorsed, Eating Disorders Advisory Group to table at SWMHN 7 June for progression to Executive Director, MHAODD for approval.  Access pathways C&A ED_final	<ul style="list-style-type: none"> To be tabled at SWMHN 7 June 2012.
5.6 CYMHAG work plan <i>final draft endorsed.</i> Judi Krause/Jackie Bartlett	Distributed with agenda. <ul style="list-style-type: none"> Feedback on draft tabled March 2012 meeting closed 30.4.12. Given new QLD Government and possible amendment/change to QPMH 2007-2017 section 2.3g added: <ul style="list-style-type: none"> ➤ "Improve the mental health of Queensland children and young people through the provision of expert advice to help inform, drive, and participate in activities relating to mental health reform and service planning. Pending further advice from MHPIU/MHAODD relating to new Premier for QLD and Minister for Health vision for mental health services". ➤ Commencement of activities outlined in the work plan not to proceed until further advice obtained relating to the new structure of Hospital and Health Services, the re-structure of QH, implications for the SWMHN (next meeting 7 June) and activities relating to mental health planning. Plan endorsed but framed as a mapping document of required activities pending structural/organisational changes. Discussion on role and function of SWMHN scheduled for meeting 7.6.12. At this stage indications are that CYMHAG July meeting will proceed. Chair and Secretariat to focus July agenda on completion of key pieces of work. The MOS are a priority given the commencement of the Hospital and Health Services 1.7.12. 	<ul style="list-style-type: none"> Work plan endorsed. Maps planned activities. Not to be progressed to SWMHN as will require amendments feedback on organisational and structural changes to QH.
6.0 New business		

Agenda Item	Action/Outcome/Update	Action/Person
<p>6.1 Planning for CYMHS: preparation for invitation to A/Executive Director, MHAODD to attend CYMHAG.</p> <p><i>Discuss matters to present e.g. showcase CYMHS, work Advisory Group is progressing, areas to note for inclusion in future planning, etc.</i></p> <p>Judi Krause/All</p>	<p>Provisional appointment made for A/ED, MHAODD to attend July CYMHAG meeting. Aim is to commence dialogue, develop process/system for ongoing engagement with the MHAODD in relation to mental health reform and planning for CYMHS.</p> <ul style="list-style-type: none"> Goal is to invite A/ED to provide update and for CYMHAG to develop brief presentation to provide overview of CYMHS, possible topics are: Systems: points of difference with adults, emphasis on community care rather than inpatient (particularly in relation to activity data, differences can be highlighted in relation to Mental Health Performance Framework, options regarding mental health planning working group to develop CYMHS indicators) showcase CYMHS initiatives that reflect good outcomes direct service delivery – strategic issues (age issues, range) Service delivery – MOS, CSCF etc Areas that CYMHAG has identified and proposed projects to address (any that ED, MHAODD would suggest) broader picture of issues/items that need to be considered in mental health planning. Highlight potential areas of concern for noting for further discussion: <ul style="list-style-type: none"> Accommodation issues for MH parents Management DEM after hours – expanding paediatric emergency services Forensic- youth justice issues (National Commissioner) Skills/workforce development training. All members to send information, suggestions to Chair and Secretariat for development of presentation. T Sadler offered to present on research findings re: age of onset of serious MI. M Daubney has co-authored paper on Inpatient unit outcomes – will submit. J Bowra to review data gathered from inpatient unit pilot of statewide bed status project for utility in development of occupancy rates profile. 	<ul style="list-style-type: none"> All members to provide input/issues for inclusion in July meeting to Chair and secretariat, final date for submissions 13.7.12 to allow for presentation preparation time. T Sadler, M Daubney and M Bowra to submit information as proposed.
7.0 Standing agenda items - Updates on an as needs basis and time permitting		
7.1 Network links: updates and items for noting.	Updates distributed with agenda.	<ul style="list-style-type: none"> For noting.
7.2 Clinical Reform Initiative /Models of Service/Clinical Services Capability	<p><u>Acute Child Inpatient Unit (ACIU) MOS</u></p> <ul style="list-style-type: none"> ➤ working group convened to review. As only one child acute inpatient unit (Child and Family Therapy Unit) was agreed (in consultation with MHPIU) to prioritise development of a child and adolescent 	<ul style="list-style-type: none"> CFTU to develop ACIU MOS.

Agenda Item	Action/Outcome/Update	Action/Person
<p>Framework.</p> <p><i>revision of Models of Service for CYMHS</i></p> <p>Judi Krause/Jackie Bartlett</p>	<p>inpatient unit MOS (two units in Qld) by 30 June 2012. CFTU to develop ACIU MOS utilising information from the child and adolescent inpatient unit MOS for submission post June 2012.</p> <p><u>Child and Adolescent Inpatient Unit (CAIU) MOS</u></p> <ul style="list-style-type: none"> ➤ New, MHPIU convening working group, invitations issued. Mater and Gold Coast Inpatient staff key members. <p><u>Child and Adolescent Day Program (CADP) MOS</u>– discussion of key issues led by guest presenter Dan O'Brien. Key issues addressed:</p> <ul style="list-style-type: none"> • Two pathways – partial hospitalisation and day program: MHPIU confirmed to Working Group CADP classified as ambulatory service. • Recommended the following: <ul style="list-style-type: none"> ➤ CADP as discrete units with own intake processes. ➤ Population target group- focus on chronicity not acuity. ➤ CADP activities continue outside of school terms although somewhat reduced over the Christmas period (staffing costs managed by increased uptake of annual leave). ➤ CADP staff to be PSP (not Community CYMHS) for the following reasons: <ul style="list-style-type: none"> ○ Required to meet the level of intensity of work with consumers - case management, individual therapy, group therapy etc. ○ Avoid impact of increasing workload on CCYMHS FTE. Townsville reported to the working group that the commencement of the pilot trial of the day program had CCYMHS as PSP (due to CADP not being fully recruited to) and found to be inefficient in terms of time required liaising between CADP staff and CCYHMS PSP. ○ CADP separately funded under QPMH– programs need to be designed around the level of funding provided not a model that requires shortfalls to be covered from the CCYMHS FTE funding. Expansion of capacity of CCYMHS also a key priority under the QPMH i.e an additional 100 FTE, will need to demonstrate this expanded capacity which will not be possible if eroded by funding other services short falls. ○ Will run risk of losing program integrity and becoming “watered down” if CCYMHS are PSP. <p><u>Evolve Therapeutic Services</u></p> <ul style="list-style-type: none"> • under review by ETS Project Officer, ETS Steering Committee feedback received, submission to CYMHAG scheduled for July 2012. <p><u>Acute Adolescent Inpatient Unit (AAIU) MOS– final revision</u></p> <ul style="list-style-type: none"> • Reviewed summary of feedback received from final consultation (distributed with MOS 21.5.12). MOS endorsed with amendments noted in feedback sheet (attached). <p><u>Child and Youth Forensic Services MOS– Forensic Mental Health Advisory Group</u></p> <ul style="list-style-type: none"> • Review sponsored by Forensic Mental Health Advisory Group prior to consultation with CYMHAG. Indications 	<ul style="list-style-type: none"> • Members to support invitees attendance at CAIU Working Group. • CADP to make amendments to MOS and distribute to CYMHAG for out of session endorsement. <div data-bbox="1787 1316 1854 1380" data-label="Image"> </div> <p>AAIU MOS draft_v1 Feedback_CYMHAG e</p> <ul style="list-style-type: none"> • J Bartlett to amend and forward

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Agenda Item	Action/Outcome/Update	Action/Person
	<p>are that review will not be completed prior to 1.7.12.</p> <p>T Sadler noted that final amendments to the Adolescent Extended Treatment and Rehabilitation Centre (AETRC) MOS are being made, mainly to the day program section which parallel the CADP, and requested approval to release to the CYMHAG for endorsement out of session. Aim is to finalise before 30.6.12.</p> <p>Chair and Secretariat noted that prior to release to CYMHAG the process is that the MHPIU review and make final amendments etc as required so that the CYMHAG review and endorse the most complete version. J Bartlett reported contacting MHPIU 22 May on receipt of AETRC MOS from T Sadler, indicating that the expectation would be for a request to CYMHAG for endorsement out of session, and requesting their advice. Nil response to date.</p>	<p>endorsed AAIU MOS to MHPIU.</p> <ul style="list-style-type: none"> Distribution of AETRC MOS to CYMHAG for endorsement pending advice from MHPIU.
7.3 Workforce Development Working Group Valda Dorries	See 4.2.	<ul style="list-style-type: none"> See 4.2.
7.4 Acute model of care for CYMHS <ul style="list-style-type: none"> <i>watching brief (see draft work plan)</i> All	Item included within endorsed work plan – remove from agenda.	<ul style="list-style-type: none"> Remove from agenda.
8.0 Other Business and Forward Agenda Items/Documents for noting		
8.1 Other business	Nil.	
8.2 Forward agenda items	<p>September meeting. Presentation on research/literature review on a 0-24 years old child and youth mental health service model. Michelle Fryer.</p> <p>Guest speakers; MHIP statewide coordinator (position vacant/recruitment freeze).</p> <p>Mental health services for children and young people (under 17 years) in courts and watch houses – Court Liaison Services, CYFOS.</p> <p>Secure adolescent inpatient unit. J Bartlett.</p>	
9.0 Next meeting		
Date: Time: Venue:	<p>26 July; 10.00 am – 12.30 pm</p> <p>Seminar Room, Institute of Child & Youth Mental Health, Corner Water & Rogers Sts, Spring Hill</p> <p>Dates for 2012: 27 September; 22 November.</p>	

21 *Please notify Jackie Bartlett ONE WEEK PRIOR TO THE MEETING at [REDACTED] if you require video or teleconference connections



Queensland Health
MEMORANDUM

To: Mental Health Service District Executive Director's

Copies to: Dr Bill Kingswell, Director, Clinical Reform, Mental Health Alcohol and Other Drugs Directorate (MHAODD)

From: Sean Conway , **Contact** [REDACTED]
Acting Executive Director, **No:** [REDACTED]
MHAODD **Fax No:** [REDACTED]

Subject: Endorsement of the Statewide Models of Service

Date : 11 February 2011 **File Ref:** CH006148

As you are all aware, the clinical reform initiative team within the MHAODD are developing Statewide models of service (MOS) that provide clear advice about how clinical mental health services will be delivered within Queensland Health Mental Health Service Organisations.

The Acute Care Team model of service delivery (ACT MOS) was provisionally endorsed on 2 July 2010, and I am pleased to announce the endorsement of a further nine models on 28 January 2011. The recently endorsed models of service include:-

1. Acute Adult Mental Health Inpatient Unit (AAMHIU).
2. Community Care Team (CCT).
3. Consultation Liaison Psychiatry (CLP).
4. Mobile Intensive Rehabilitation Team (MIRT).
5. Community Care Unit (CCU)
6. Community Child and Youth Mental Health Service (CCYMHS)
7. Homeless Health Outreach Team (HHOT)
8. Secure Mental Health Rehabilitation Unit (SMHRU)
9. Older Persons Acute Inpatient Unit (OPAIU)

The models of service delivery are 'living documents' and will be reviewed and updated at regular intervals. They are also in the process of being converted into HTML documents that will be accessible via the MHAODD updated site on the Queensland Health intranet.

Development of the models has been undertaken with the input of a number of staff from across Queensland District Mental Health Services who formed expert reference groups within each of the specialty areas. There are a number of models of service delivery still in development, and when complete, the entire suite of documents will be supported by a foreword, introduction, and a glossary of terms.

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Many of you would be aware that a project around implementation of the ACT MOS has commenced several weeks ago in Cairns. There are also plans to recruit project officers for the implementation of the CCT and AAMHIU models of service in the very near future. Ongoing planning is occurring within the MHAODD in relation to the implementation of the other MOS.

I congratulate you and your staff on their contribution to this body of work to date and I look forward to your continued support of this valuable initiative in the future.

Regards.



Sean Conway
Acting Executive Director
Mental Health Alcohol and Other Drugs Directorate

11/02/2011