

EXHIBIT 43

MSS.900.0002.0322

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Judi Krause (JK)	A/Executive Director	Royal Children's Hospital CYMHS
Sean Hatherill (SH)	Psychiatrist	Bayside Child & Youth Mental Health
Janet Johnson (JJ)	Public Affairs Manager	Redland & Wynnum Hospitals
Julia Austin (JA)	A/Public Affairs Manager	Redland & Wynnum Hospitals
Emma Page (EP)	Team Leader	Bayside Child & Youth Mental Health
Vaoita Turituri (VT)	Team Leader	South Qld MH Clinical Network
Kristy Britton (KB)	Senior HR Advisor	People & Culture Metro South Mental Health
Michelle Porter (MP)	Senior Project Officer	Metro South Mental Health

Agenda & Meeting Topics

Generic topics included, add others as required, indicate where not applicable (N/A).

Previous Minutes to be used as Agenda. Items with new items/topics to be raised under 14.0 New Business.

Minutes of Previous Meeting

The minutes from the previous meeting dated 25.10.2010 were confirmed & accepted after changes made accordingly.

Outstanding Business from Previous Meeting

Refer to action items in the body of the minutes.

1.0	<u>Procedural Issues</u> 1. Welcome	All members welcomed.	
2.0	<u>Land & Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	<u>Authorities</u> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	Discussion was had around site designation and Neil Payne has the initial assessment report. Discussion was had around the amalgamation with the plans to change for ED and hospital. The adolescent centre needs to be included into the hospital plans but will not affect the overall master plan.	
4.0	<u>Master Programme</u> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	Still awaiting MOS.	KE to follow up on MOS with David Crompton.

EXHIBIT 43

MSS.900.0002.0323


Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
5.0	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID <i>- land: fire breaks.</i> <i>- IT</i> <i>-</i>	<p>Discussion was had over the PDP that was circulated and awaiting feedback from Katie around the highlighted areas.</p> <p>Fiona Parker from IT is chasing the PDP or drawings to look at the IT side of it.</p> <p>We are a little behind with the PDP which will slightly affect the time line.</p> <p>Drawings have been progressed and a peer review is being undertaken. Overall conception went down well and will go back in PDP.</p>  <p>G:\WORKGRP\ Bayside MH Manager.</p> <p>Discussion was had over the services that the hospital can provide. There was an initial meeting with KE/HH and key people. There was to be a second meeting but at this stage had not occurred.</p> <p>Hospital tabled a spreadsheet with highlighted questions and issues. Issues were discussed and it was decided the spreadsheet would be better off discussed in the specialized meeting with KE/HH and then incorporated into the PDP.</p>	<p>Feedback to be given by KE.</p> <p>KE/HH meeting to occur with suite of managers and Terry Carter and David Pagendam.</p>
6.0	<u>Financial</u> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	<p>Actuals to date \$197,000 with \$51,000 in Jan 2011.</p> <p>MOU Education Grant – further discussion was had around this and Brian Reeve has the Education Grant but is not looking positive as the commonwealth may not roll over the funds from the building the education revolution so we may lose the money and as it is also needs to be used by 30 June and has to be used on a building we will not have capacity to spend by that time line.</p> <p>Brian Reeve to find out if this is the case.</p>	<p>Brian Reeve to advise on conditions of the education grant.</p>
7.0	<u>Decanting</u> 1. Decanting Strategy	Not discussed at this time	
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review <i>4/2/11</i> 2. Project Services	Not discussed at this time	
10.0	<u>FF&E</u>		

EXHIBIT 43

MSS.900.0002.0324

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
	1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational/Commissioning</u> 1. Staffing 2. Commissioning	Not discussed at this time	
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	Communication plan is a work in progress. Marissa Stewart is discussing with Janet Johnson.	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	At this stage none but will be identified as draws closer. There was a brief discussion around the recurrent staffing costs and it was identified this will need to be discussed with People and Culture. Kristy Britton will lead this role.	
14.0	<u>New Business</u> 1. Model of Service	<p>- Tabled Sep 2010, endorsed as preliminary draft.</p> <p>- Leanne McArthur was working on an older version, still needs to be looked at.</p> <p>→ training needs → length of stay. } only things that are slightly different.</p>	

Meeting Closed: 3.30pm

The next meeting is 28 April 2011.

90% occupancy
15% service.

→ Funds from the Park may top-up
→ current expenditure

↓
Committee to discuss funds.

↳ John to coordinate.

\$3.61m The Park → \$2.55m (2/3)

EXHIBIT 43
QUEENSLAND HEALTH
MENTAL HEALTH CAPITAL WORKS PROGRAM

MSS.900.0002.0325



Minutes of Meeting

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	16
Held at	Bayside MH Video Conference Room	Date	24 February 2011
Author	Angela Sheehy – ESO to Manager, Bayside Mental Health	Time	2.30pm – 4pm

Present Name	Role	Company	Telephone/Mobile	Email
Terry Carter (TC)	MHCWP Project Manager/ Procurement Manager	Project Services		
David Pagendam (DP)	Senior Architect	Project Services		
John Quinn (JQ)	Manager	Mental Health Directorate		
Trevor Sadler (TS)	Psychiatrist	The Park Centre for Mental Health		
Katie Eckersley (KE)	Manager	Bayside Mental Health		
Francis Maher (FM)	Project Manager	Pre Commissioning Project		
Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division		
Shona Warren (SW)	Corporate Services Manager	Metro South Mental Health		
Brett Bricknell (BB)	Executive Director	Redland and Wynnum Hospitals		
Marissa Stewart		Pre Commissioning Project		

Apologies Name	Role	Company	Telephone/Mobile	Email
Assoc. Prof David Crompton (DC)	Executive Director	Division of Mental Health, Metro South		
Bil' oplinkhouse (BP)	Executive Manager of Operations	Division of Mental Health, Metro South		
Anthony Milverton (AM)	Manager Special Projects	Mental Health Directorate		
Hilary Hebblewhite (HH)	A/Director	Corporate Services Redland & Wynnum Hospitals		
Darren Williams (DW)	A/Director Statewide Projects	Health Planning & Infrastructure Division		
Paula Lunt (PL)	Director of Nursing	Bayside Mental Health		
Brian Reeve (BR)	Facilities Manager	Education & Training		
Peter Kingston (PK)	Regional Facilities Manager	Education & Training		
Michael Daubney (MD)	Psychiatrist	Logan Child & Youth Mental Health		
Erica Lee (EL)	Executive Manager	Mater Children's Hospital CYMHS		
Suneel Chamoli	Clinical Director	Bayside Mental Health		
Janelle Bowra (JB)	Nurse Unit Manager	Logan Mental Health		
Shirley Wigan (SW)	Executive Director Mental Health	Darling Downs – West Moreton Health Service District		
Kristy Britton (KB)	A/Change Manager	Pre Commissioning Project		

EXHIBIT 43

MSS.900.0002.0326

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Assoc. Prof Brett McDermott (BMcD)	Executive Director	Mater Child & Youth Mental Health Service
Judi Krause (JK)	A/Executive Director	Royal Children's Hospital CYMHS
Sean Hatherill (SH)	Psychiatrist	Bayside Child & Youth Mental Health
Janet Johnson (JJ)	Public Affairs Manager	Redland & Wynnum Hospitals
Julia Austin (JA)	A/Public Affairs Manager	Redland & Wynnum Hospitals
Emma Page (EP)	Team Leader	Bayside Child & Youth Mental Health
Vaoita Turituri (VT)	Team Leader	South Qld MH Clinical Network
Kristy Britton (KB)	Senior HR Advisor	People & Culture Metro South Mental Health
Michelle Porter (MP)	Senior Project Officer	Metro South Mental Health

Agenda & Meeting Topics

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Outstanding Business from Previous Meeting

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2.0	<u>Land & Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	<u>Authorities</u> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	Discussion was had around site designation and Neil Payne has the initial assessment report. Discussion was had around the amalgamation with the plans to change for ED and hospital. The adolescent centre needs to be included into the hospital plans but will not affect the overall master plan.	
4.0	<u>Master Programme</u> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	Still awaiting MOS.	KE to follow up on MOS with David Crompton.

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5.0	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	<p>Discussion was had over the PDP that was circulated and awaiting feedback from Katie around the highlighted areas.</p> <p>Fiona Parker from IT is chasing the PDP or drawings to look at the IT side of it.</p> <p>We are a little behind with the PDP which will slightly affect the time line.</p> <p>Drawings have been progressed and a peer review is being undertaken. Overall conception went down well and will go back in PDP.</p>  <p>G:\WORKGRP\ Bayside MH Manager.</p> <p>Discussion was had over the services that the hospital can provide. There was an initial meeting with KE/HH and key people. There was to be a second meeting but at this stage had not occurred.</p> <p>Hospital tabled a spreadsheet with highlighted questions and issues. Issues were discussed and it was decided the spreadsheet would be better off discussed in the specialized meeting with KE/HH and then incorporated into the PDP.</p>	<p>Feedback to be given by KE.</p> <p>KE/HH meeting to occur with suite of managers and Terry Carter and David Pagendam.</p>
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8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review 2. Project Services	Not discussed at this time	

EXHIBIT 43

MSS.900.0002.0328

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
10.0	<u>FF&E</u> 1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational/Commissioning</u> 1. Staffing 2. Commissioning	Not discussed at this time	
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	Communication plan is a work in progress. Marissa Stewart is discussing with Janet Johnson.	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	At this stage none but will be identified as draws closer. There was a brief discussion around the recurrent staffing costs and it was identified this will need to be discussed with People and Culture. Kristy Britton will lead this role.	
14.0	<u>New Business</u> 1. Farewell Francis	A massive thank you and acknowledgement to Francis Maher who is leaving the service for all his hard work and effort into all projects. Shona Warren will cover Francis' role.	

Meeting Closed: 3.30pm

The next meeting is 24 March 2011.
