

EXHIBIT 43

MSS.900.0002.0304

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Kristy Britton (KB)	A/Change Manager	Pre Commissioning Project
Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division
Vaoita Turituri (VT)	Team Leader	South Qld MH Clinical Network
Val Brown (VB)	Regional Facilities Manager	Education Dept

Agenda & Meeting Topics

Generic topics included, add others as required, indicate where not applicable (N/A).

Previous Minutes to be used as Agenda. Items with new items/topics to be raised under 14.0 New Business.

Minutes of Previous Meeting

The minutes from the previous meeting dated 29 April 2010 were confirmed and accepted.

Outstanding Business from Previous Meeting

Refer to action items in the body of the minutes.

1.0	<u>Procedural Issues</u> 1. Welcome	1. All members welcomed by DS	
2.0	<u>Land & Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	<u>Authorities</u> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	Not discussed at this time (3.1 to 3.5) 6. DW reported that Koala study is underway. Outcome of study and location of helipad (requires confirmation of cancellation) will have implications on planning.	DW will report findings when available
4.0	<u>Master Programme</u> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	1. TC will update Master Programme following updates provided at this meeting. MOS Update – still in process of being finalised. Anticipate completion ASAP. Not discussed at this time (4.2 and 4.3)	TC will circulate revised document when available

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5.0	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	Not discussed at this time (5.1 and 5.3) 2. Nothing further to report at this stage. Any changes to MOS at this stage will not impact on building plans. Findings of TS overseas study to be considered. <ul style="list-style-type: none"> – Consolidated building footprint more appropriate – Cottages concept no longer progressed – 2 x bed configuration only for HDU – Recommend separate entry point for School 	
6.0	<u>Financial</u> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	1. No further progress to report at this time. Not discussed at this time (6.2 to 6.5)	
7.0	<u>Decanting</u> 1. Decanting Strategy	Not discussed at this time (7.1)	
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time (8.1 to 8.6)	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review 2. Project Services	1. No further progress to report at this time. Not discussed at this time (9.2)	TC to initiate Peer Review once MOS review completed
10.0	<u>FF&E</u> 1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational/Commissioning</u> 1. Staffing 2. Commissioning	Not discussed at this time (11.1 and 11.2)	

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	MSS.900.0002.0006 Action By
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	1. No further progress to report at this time. Not discussed at this time (12.2)	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	Not discussed at this time (13.1 and 13.2)	
14.0	<u>New Business</u> 1. Education Qld Grant 2. FPTM Meeting Schedule 3. Toowoomba Adolescent Unit	1. DW reported that MOU is being progressed by leasing team. \$ will be transferred when MOU is signed by EQ. 2. Meeting schedule for second half of 2010 discussed. A move to 4 th Thursday of month proposed as alternative to assist attendance. 3. Plans for 8 bed, Toowoomba Adolescent Unit circulated/discussed.	DW will continue to follow up FM and TC to discuss further outside forum
15.0	<u>Presentation</u> 1. TS presented PowerPoint on findings of overseas study	TS showed examples of adolescent units visited overseas and commented on his impressions. <ul style="list-style-type: none"> - 2 units in Switzerland - 10 in UK (including 3 private and some with programs specific to self harm, eating disorders etc) Feedback on design issues encountered at overseas units (and how this affects treatment, staffing and supervision) was taken into consideration. Potential for absconding through bushland at Redland site noted as issue – suitable fencing /screening options to be incorporated. TS discussed <u>Model of Essential Components of the Rebuild Facility</u> . Preferred option for area breakdown noted. Main areas include: <ul style="list-style-type: none"> - Area common to all adolescents - Inpatient only area - Family and visitor area For activity areas – larger multifunction rooms are a preferred option rather than separate rooms with specific function.	TS to present separately at Logan for MD and JB Architects to take ideas from presentation and revisit design TS to progress CYMHS consultation prior to next meeting

Meeting Closed: 4.30pm

The next meeting is scheduled for Thursday, 24 June 2010 at 3.00pm, Conference Rooms 1 & 2, Redland Hospital.

EXHIBIT 43
QUEENSLAND HEALTH
MENTAL HEALTH CAPITAL WORKS PROGRAM

MSS.900.0002.0307



Minutes of Meeting

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	8
Held at	MH Videoconference Room, Redland Hospital	Date	29 April 2010
Author	Kerry Ward	Time	3.00pm to 4.00pm

Present Name	Role	Company	Telephone/Mobile	Email
William (Bill) Peplinkhouse (BP)	Executive Manager of Operations	Division of Mental Health, Metro South		
John Quinn (JQ)	Manager	Mental Health Branch		
Paul Clare (PC)	Principal Project Officer	Mental Health Branch		
Terry Carter (TC)	MHCWP Project Manager/ Procurement Manager	Project Services		
Hilary Hebblewhite (HH)	A/Director	Corporate Services Redland & Wynnum Hospitals		
Trevor Sadler (TS)	Psychiatrist	The Park Centre for Mental Health		
Vedran Vladusich (VV)	A/Team Leader	Bayside Child & Youth Mental Health		
Wasim Shaikh (WS)	A/Clinical Director	Bayside Mental Health		
Francis Maher (FM)	Project Manager	Pre Commissioning Project		
Arno Steginga (AS)	A/Director of Nursing	Bayside Mental Health		
Kristy Britton (KB)	A/Change Manager	Pre Commissioning Project		
Shirley Wigan (SW) via video-conference	Executive Director Mental Health	Darling Downs – West Moreton Health Service District		
Judi Krause (JK) via video-conference	A/Executive Director	Royal Children's Hospital CYMHS		

Apologies Name	Role	Company	Telephone/Mobile	Email
Assoc. Prof David Crompton (DC)	Executive Director	Division of Mental Health, Metro South		
Brett Bricknell (BB)	Executive Director	Redland and Wynnum Hospitals		
Sue Leggate (SL)	Director	Corporate Services Redland & Wynnum Hospitals		
Katie Eckersley (KE)	Manager	Bayside Mental Health		
Di Sammon (DS)	A/Director of Nursing	Bayside Mental Health		
Sean Hatherill (SH)	Psychiatrist	Bayside Child & Youth Mental Health		
Michael Daubney (MD)	Psychiatrist	Logan Child & Youth Mental Health		
Janelle Bowra (JB)	Nurse Unit Manager	Logan Mental Health		
Dean Luton (DL)	Senior Architect	Project Services		
Assoc. Prof Brett McDermott (BMcD)	Executive Director	Mater Child & Youth Mental Health Service		
Darren Williams (DW)	A/Director Statewide Projects	Health Planning & Infrastructure Division		

EXHIBIT 43

MSS.900.0002.0308

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division
Vaoita Turituri (VT)	Team Leader	South Qld MH Clinical Network
Val Brown (VB)	Regional Facilities Manager	Education Dept

Agenda & Meeting Topics

Generic topics included, add others as required, indicate where not applicable (N/A).

Previous Minutes to be used as Agenda. Items with new items/topics to be raised under 14.0 New Business.

Minutes of Previous Meeting

The minutes from the previous meeting dated 4 March 2010 were confirmed and accepted.

Outstanding Business from Previous Meeting

Refer to action items in the body of the minutes.

1.0	<u>Procedural Issues</u> 1. Welcome	1. All members welcomed by FM	
2.0	<u>Land & Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	<u>Authorities</u> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	Not discussed at this time (3.1 to 3.5) 6. TC reported TOR being drafted to engage external consultant to work on environmental issues.	
4.0	<u>Master Programme</u> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	1. MOS Update – JK reported MOS meeting between key stakeholders and DC rescheduled to 7 May. Not discussed at this time (4.2 and 4.3)	
5.0	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	Not discussed at this time (5.1 and 5.3) 2. TC distributed Master Programme TS reported on recent trip to adolescent units in UK and Switzerland; has some floor plans and many photos. Query whether committee can have any feedback re these designs/models.	TS to present information to DC at MOS meeting then at next FPTM

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6.0	<u>Financial</u> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	1. Kitchen facilities/food preparation logistics: No progress until MOS determined. Not discussed at this time (6.2 to 6.5)	
7.0	<u>Decanting</u> 1. Decanting Strategy	Not discussed at this time (7.1)	
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time (8.1 to 8.6)	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review 2. Project Services	1. Pending completion of MOS review. Not discussed at this time (9.2)	TC to initiate Peer Review once MOS review completed.
10.0	<u>FF&E</u> 1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational /Commissioning</u> 1. Staffing 2. Commissioning	Not discussed at this time (11.1 and 11.2)	
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	1. FM reported Susan Scott has forwarded re-worked issues matrix. Pre-Commissioning Team now progressing this to Communication Engagement Plan. Part of plan is to establish ongoing consultation with Public Affairs representatives from West Moreton and Bayside. Not discussed at this time (12.2)	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	Refer to 6.1 Not discussed at this time (13.2)	

EXHIBIT 43

MSS.900.0002.0310

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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14.0	<u>New Business</u> 1. Education Qld Grant	<p>TC received confirmation from Brian Reeve (Dept Education & Training) that grant money available. Need Memorandum of Understanding asap.</p> <p>TS commented has spoken to Education personnel: school should be designated special school rather than come under local area.</p>	DW to action
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Meeting Closed: 3.35pm

The next meeting is scheduled for Thursday, 27 May 2010 at 3.00pm, Conference Rooms 1 & 2, Redland Hospital.