From: Vanessa Clayworth

Sent: 11 Oct 2013 10:56:45 +1000

To: Bryce, Alexander; Johansson, Harriet; Tinning, Kathryn; Neuendorf,

Kenneth; McHugh, Mark; Howard, Peter

Cc: Hoehn, Elisabeth; Brown, Elaine; Brennan, Anne; McGrath, Padraig

Subject: BAC Update 11.10.13

CSO and Nursing Staff,

If all leaves go to plan I expect the following numbers to be on ward over the weekend:

Fri Night: Saturday Nigh Sunday Night:

I have spoken with CSO this morning about staffing needs for the weekend. CSO intend to speak with their Line Manager re additional (one) Friday afternoon shift and Saturday afternoon shift given that if all leaves go to plan there will be adolescents on the ward.

Six staff have been rostered on Monday morning 14/10/13 and I would like to put forward a request that BAC be able to not have spare allocated to another ward due to Clinical needs of ward and scheduled appointments for staff.

One Activity Planner has been submitted to A/NUM; unable to sign until staffing confirmed from CSO with thanks. Therefore CN to discuss with CSO as A/NUM is not available (approved TOIL).

I would like to take this opportunity to say thank you to Barrett Nursing Staff and CSO for the support you have provided while I was acting Nurse Unit Manager. And Welcome Alex.

Have a nice weekend,

Vanessa.