

## Capital Works Working Group Meeting Minutes



Queensland  
Government

<b>Project</b>	Mental Health Capital Works Program (MHCWP)	<b>Project No</b>	Various
<b>Meeting</b>	Stage 1 Capital Works Working Group (CWWG)	<b>Date</b>	24 January 2013
<b>Held at</b>	Queensland Health, 15 Butterfield Street, Herston	<b>Time</b>	2.00pm – 3.00pm
<b>Secretariat</b>	Vaoita Turituri		
<b>Chair</b>	Marie Kelly		

NAME	ROLE	COMPANY	TELEPHONE	EMAIL
<b>Present</b>				
Alan Mayer (AM)	Project Director, MHP	Queensland Health – HIO		
David Crompton (DC)	Executive Director	Metro South Mental Health, Metro South HHS		
Shona Warren (SW)	Manager, Finance & Corporate Services	Metro South Mental Health, Metro South HHS		
Peter Przybylo (PP)	Assistant Director	Project Services		
Naomi Brown (NB)	Coordinator	Central Mental Health Clinical Cluster		
Marie Kelly (MK)	Manager, Planning & Systems Redesign	Planning & Partnerships Unit, MHAODB		
Emma Foreman (EF)	Principal Project Officer	Planning & Systems Redesign Team, MHAODB		
Vaoita Turituri (VT)	Senior Project Officer	Planning & Systems Redesign Team, MHAODB		
Anna Davis (AD)	Principal Project Officer	Planning & Systems Redesign Team, MHAODB		

### Tele/Videoconference

Karyn Weller (KW)	Manager	North QLD Mental Health Clinical Cluster		
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### Apologies

Bill Kingswell (BK)	Executive Director	MHAODB		
Leanne Geppert (LG)	Director, Planning & Partnerships Unit	MHAODB		
Mark Wheelen (MWh)	Manager	Central QLD Mental Health Clinical Cluster		
Jason Flenley (JF)	Program Director, CDPS	Queensland Health – HIO		

NO.	ITEM	ACTION
<b>1</b>	<b>PREVIOUS MINUTES</b>	
	<ul style="list-style-type: none"> <li>Approved</li> </ul>	
<b>2</b>	<b>BUSINESS ARISING</b>	
2.1	<b>Change management process at Metro South &amp; West Moreton HHS</b> <ul style="list-style-type: none"> <li>Please refer to Item 3.14</li> </ul>	
2.2	<b>Rockhampton – 4 acute psycho-geriatric beds</b> <ul style="list-style-type: none"> <li>.Please refer to Item 4.21</li> </ul>	

NO. ITEM	ACTION
<b>3 SOUTHERN PROJECTS</b>	
3.1 <b>Metro South</b>	
3.11 <b>Bayside - New 20 Bed CCU</b> <ul style="list-style-type: none"> <li>• Practical completion certificate was issued 15 January 2013.</li> <li>• A few minor defects and variations to be resolved</li> <li>• More substantial variations will require costing and negotiation</li> <li>• The project is approximately \$100K under budget however, this is likely to change with variations.</li> </ul>	
3.12 <b>Logan – New 25 Acute Care Beds</b> <ul style="list-style-type: none"> <li>• Forecasted practical completion has been revised to 18 February 2013.</li> <li>• The project is approximately \$1m over budget; with further \$400 K additional claims received.</li> <li>• The majority of variations are due to documentation errors. Project Services will meet with the builder to discuss cost recovery due to failure to meet contractual obligations and costs due to inaccurate documentation.</li> <li>•</li> </ul>	
3.13 <b>Logan – New 16 Bed CCU</b> <ul style="list-style-type: none"> <li>• Forecasted practical completion date is expected to be 12 April 2013.</li> <li>• The project is approximately 65% complete.</li> <li>• Project budget is approximately \$88K over.</li> </ul>	
3.14 <b>Metro South Change Management Process</b> <ul style="list-style-type: none"> <li>• DC reported that MS is working with West Moreton HHS mental health services regarding transition of suitable clients to the Metro South CCUs. Noted that there will be a delay in recruitment of staff to the CCUs which could result in the CCUs not opening until the next financial year.</li> <li>• DC further noted that they have accepted clients to the CCUs from the forensic units at West Morteon HHS.</li> </ul>	
3.2 <b>Darling Downs</b> Toowoomba - 8 Bed Adolescent Unit & Day Program - <b>Completed</b>	
3.3 <b>West Moreton</b>	
<b>West Moreton - New 18 Bed CCU at Gailes</b> <ul style="list-style-type: none"> <li>• An urgent brief was developed however it was cancelled; HIO has briefed the Minister.</li> <li>• The Minister had not approved the request to move this project back to Goodna.</li> </ul>	
West Moreton - New 9 Bed HS Incomp 5 Bed HDU - <b>Completed</b>	
<b>West Moreton - Upgrade CCU to 20 Beds Forensic ETU</b> <ul style="list-style-type: none"> <li>• Defects period is still in effect.</li> <li>• No update available as to when this unit can re-open.</li> </ul>	
<b>4 CENTRAL PROJECTS</b>	
4.1 <b>Metro North</b>	
<b>Redcliffe/Caboolture -20 Bed Acute Care</b> <ul style="list-style-type: none"> <li>• No further update</li> </ul>	
<b>Redcliffe/Caboolture-New 23 Bed SMHRU on Caboolture Hospital Campus</b> <ul style="list-style-type: none"> <li>• As above.</li> </ul>	
4.2 <b>Central Queensland</b>	
4.21 <b>Rockhampton – 4 Psycho-Geriatric Acute Beds in new development</b> <ul style="list-style-type: none"> <li>• Awaiting the concept brief from Central HHS ED, MHS</li> </ul>	
<b>5 NORTHERN PROJECTS</b>	

NO. ITEM	ACTION
<b>5.1 Mackay</b> Mackay – New 30 Bed Acute Care Unit - <b>Completed</b>	
<b>5.2 Townsville Health Service District</b> <b>Townsville Redevelop 30 Secure Bed Unit TTH</b> <ul style="list-style-type: none"> <li>• This project has been deferred by the Queensland Government until 2014.</li> <li>• A brief for approval to restart the project will be developed in March 2013.</li> <li>• Noted that the original project had a budget of \$16.653m which has been reduced by Treasury to \$12.653m and deferred to the 2013-2014 financial year.</li> <li>• HIO hope to make a case for the return of \$4m; there is a 50% chance of success.</li> <li>• If this is not successful, the project will need to be revised to save \$4m in costs.</li> </ul>	
<b>Townsville New 6 Bed Adolescent Unit with Day Program</b> <ul style="list-style-type: none"> <li>• Work is progressing well.</li> <li>• Practical completion is forecast for mid April 2013.</li> <li>• The project is currently under budget however there is a concern that the communication between the consultant and builder regarding variations, documentation etc is not timely enough leading to delays and resulting in increased costs which are ultimately borne by HIO.</li> <li>• A draft Day Programme Model of Care has been developed which takes into consideration expansions and transition to adolescence. This has been reviewed and supported by the C&amp;Y Advisory group but is yet to go to Models of Service Advisory Group (MOSAG). It will be listed as a priority for endorsement</li> </ul>	
<b>6 Budget &amp; Funding</b>	
<b>6.1 MHCWP Capital Budget –</b> <ul style="list-style-type: none"> <li>• The original capital budget was \$148.351M and is now \$130.351M.</li> <li>• \$4M has been removed in 2012-13 from the Townsville SMHRU as the project has been deferred until 2013-14.</li> <li>• \$14M has been removed as a result of the cancellation of the Redlands Adolescent Extended Treatment Unit and used for other QH projects.</li> <li>• To date, budget overruns have occurred on the SMHRU and acute unit at Caboolture (approximately \$2M), the high secure unit at TPCMH (approximately \$300,000) and the Logan acute unit (currently \$1.4m).</li> <li>• Any overall programme savings will be directed to make up the shortfall in the Townsville SMHRU.</li> <li>• It is forecast the overall capital program will be delivered within budget. Tenders are coming in below the estimated budgets.</li> </ul>	
<b>7 Expenditure</b>	
<b>7.1 Actual and Forecast Expenditure for MHCWP</b> <ul style="list-style-type: none"> <li>• Current risks noted include: <ul style="list-style-type: none"> <li>○ \$4m removed from the Townsville SMHRU budget</li> <li>○ Gales/Goodna CCU</li> <li>○ Rockhampton – concept brief</li> </ul> </li> </ul>	
<b>8 Other Business</b>	
<b>9 Next meeting</b>	
<b>9.1 Date:</b> 28 February 2013 <b>Venue:</b> Bayside Community Building, 2 Weippin Street, Cleveland <b>Time:</b> 3.00 – 4.00 pm <b>Dates for 2013</b> <b>28 Mar, 25 Apr, 23 May, 27 June, 25 July, 22 Aug, 26 Sept, 24 Oct, 28 Nov, Dec TBA</b>	