

Capital Works Working Group Meeting Minutes



Project	Mental Health Capital Works Program (MHCWP)	Project No	Various
Meeting	Stage 1 Capital Works Working Group (CWWG)	Date	22 November 2012
Held at	Queensland Health, 15 Butterfield Street, Herston	Time	2.00pm – 3.00pm
Secretariat	Vaoita Turituri		
Chair	Leanne Geppert		

Comment [J]: I thought they mentioned they might incur costs but weren't going to push the point?

NAME	ROLE	COMPANY	TELEPHONE	EMAIL
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Present

Leanne Geppert (LG)	Director, Planning & Partnerships Unit	Mental Health Alcohol & Other Drugs Branch (MHAODB)		
Alan Mayer (AM)	Project Director, MHP	Queensland Health – HIO		
Mark Wheelehen (MWh)	Manager	Central QLD Mental Health Clinical Cluster		
Peter Przybylo (PP)	Assistant Director	Project Services		
Julia Scodellaro (JS)	Principal Project Manager	Project Services		
Marie Kelly (MK)	Manager, Planning & Systems	Planning & Partnerships Unit, MHAODB		
Emma Foreman (EF)	Principal Project Officer	Planning & Systems Redesign Team		
Vaoita Turituri (VT)	Senior Project Officer	Planning & Systems Redesign Team		
Scott James (SJ)	Principal Project Officer	Planning & Systems Redesign Team		
Karissa Maxwell (KM)	Senior Project Officer, IR&SRU	Queensland Health – MHAODB		
Anna Davis (AD)	Principal Project Officer	Planning & Systems Redesign Team		

Tele/Videoconference

Karyn Weller (KW)	Manager	North QLD Mental Health Clinical Cluster
Katie Eckersley (KE)	Proxy for David Crompton	South QLD Mental Health Clinical Cluster

Apologies

Bill Kingswell (BK)	A/Executive Director	Queensland Health – MHAODB
Jason Flenley (JF)	Program Director, CDPS	Queensland Health – HIO

NO.	ITEM	ACTION
1	PREVIOUS MINUTES	
	<ul style="list-style-type: none"> Approved 	
2	BUSINESS ARISING	
2.1	Change management process at Metro South & West Moreton HHS <ul style="list-style-type: none"> Please refer to Item 3.15 	
2.2	Rockhampton – 4 acute psycho-geriatric beds <ul style="list-style-type: none"> Please refer to Item 4.21 	
3	SOUTHERN PROJECTS	
3.1	Metro South	
3.11	Bayside - New 20 Bed CCU <ul style="list-style-type: none"> A mid December completion date is now forecasted due to building and construction defects requiring attention. Contracted date is November 2012. Contractor may incur costs not QH. Metro South are happy to wait until Jan 2013 to commence FFE installation and fit out as there are likely to be security issues over the Christmas period; Metro South has commenced development of consumer waiting list for Bayside CCU. There is a capital saving forecasted from this project. Currently \$152,000 under budget 	
3.12	Logan – New 25 Acute Care Beds <ul style="list-style-type: none"> The project is approximately \$985,000 - \$1m over budget with variations and contractor claims to be assessed. Project Services are monitoring this project closely, usually out at the site daily and assisting in managing construction/addressing design issues. Potential security issues over the Christmas period hence will hold off FFE. Forecasted practical completion date extended to late January 2013. 	

NO. ITEM	ACTION
3.13 Logan – New 16 Bed CCU <ul style="list-style-type: none"> Forecasted practical completion date extended to 12 April 2013 Identification of Quality Surveyor issues that may impact on the completion timelines Delays of up to 4 weeks due to adverse weather events are anticipated Project is currently on targeted budget 	
3.14 Redlands-New 15 Bed Adolescent ETU, Day Program & School - Cancelled <ul style="list-style-type: none"> This project has been cancelled by the Queensland Government. HIO have been advised that \$14M has been removed from the mental health capital program budget and used for other projects within Queensland Health. Recurrent operational budget to be maintained for mental health services. 	Remove from agenda
3.15 Metro South Change Management Process <ul style="list-style-type: none"> KE reported no concerns regarding the change management process A meeting between Dr Terry Stedman and Dr Frances Dark to discuss suitable consumers for transfer to Bayside and Logan CCUs is scheduled late November 2012. 	EF & VT Follow up
3.2 Darling Downs Toowoomba - 8 Bed Adolescent Unit & Day Program - Completed <ul style="list-style-type: none"> Final certificate was issued November 14 2012 No response received regarding a request from HIO for 'lessons learned and other feedback' from Darling Downs project team and user group. Request made for an individual air conditioner in the nurses area, specific purchases will be prioritised locally and based on the acquittal of the finalised budget. 	Remove from agenda
3.3 West Moreton West Moreton - New 18 Bed CCU at Gailes <ul style="list-style-type: none"> HIO confirmed that the Goodna site contract documentation was approximately 90% complete prior to changing to the Gailes site. Minister has not officially approved the Goodna site. This is causing consternation as there is a high risk associated with delays to this project. Decision to develop a brief from the working group citing the high risks associated with delays of obtaining a decision from the Ministers office. Brief to be forwarded to HIO for input West Moreton - New 9 Bed HS Incorp 5 Bed HDU - Completed <ul style="list-style-type: none"> Final certificate issues 24 October 2012 HIO have not received feedback about lessons learned West Moreton - Upgrade CCU to 20 Beds Forensic ETU <ul style="list-style-type: none"> Defects inspection has occurred Request that consumers be able to move in as soon as all practical completion and defect inspections have been completed. 	Urgent brief to be developed and forwarded to HIO for input. MHAODB to prepare on behalf of the Stage 1 Capital Works Group. Remove from agenda
4 CENTRAL PROJECTS	
4.1 Metro North Redcliffe/Caboottle -20 Bed Acute Care <ul style="list-style-type: none"> Project is approximately \$2m over budget. Discussions to occur with external consultants and legal representatives to recoup costs for lack of performance and failure to meet contractual obligations. Legal action to recover funding was discussed however Project Services will monitor this and provide further advice. Redcliffe/Caboottle-New 23 Bed SMHRU on Caboottle Hospital Campus <ul style="list-style-type: none"> As above. 	HIO to progress
4.2 Central Queensland 4.21 Rockhampton – 4 Psycho-Geriatric Acute Beds in new development <ul style="list-style-type: none"> Meeting occurred between Central QLD, MHAODB and Dr David Lie. A decision was made to propose that the 4 acute psycho-geriatric beds be co-located with the adult mental health facility and not at the hospital campus as planned. 	MK to follow up with LG/BK re: concept brief discussion with Lindsay Farley

Comment [J]: Again, not sure about this one. Just looking at my notes?

NO. ITEM	ACTION
<ul style="list-style-type: none"> Central QLD to prepare a business case and concept brief for forwarding to the HHS for approval Lindsay Farley is currently developing a concept brief in consultation and with the full support of his COO. He will discuss or provide to LG and BK. 	
5 NORTHERN PROJECTS	
5.1 Mackay Mackay – New 30 Bed Acute Care Unit - Completed <ul style="list-style-type: none"> 	Remove from agenda
5.2 Townsville Health Service District	
Townsville Redevelop 30 Secure Bed Unit TTH <ul style="list-style-type: none"> This project has been deferred by the Queensland Government until 2014. A brief for approval for the project to go tender is planned for February 2013. It is envisaged that the building (?) tender process will then start in July 2013. There has already been \$4m lost in the development of this project. 	
Townsville New 6 Bed Adolescent Unit with Day Program <ul style="list-style-type: none"> Construction is progressing and is 35% complete Due for practical completion March 2013. The project is currently under budget however there is ongoing variation e.g. hand rails not included in original contract. A draft Day Programme Model of Care has been developed which takes into consideration expansions and transition to adolescence. 	MHAODB to follow up with Townsville re: draft model of care for day programme.
6 Budget & Funding	
6.1 MHCWP Capital Budget – <ul style="list-style-type: none"> The original capital budget was \$148.351M and is now \$130.351M. \$4M has been removed in 2012-13 from the Townsville SMHRU as the project has been deferred until 2013-14. \$14M has been removed as a result of the cancellation of the Redlands Adolescent Extended Treatment Unit and used for other QH projects. To date, budget overruns have occurred on the SMHRU and acute unit at Caboolture (approximately \$2M), the high secure unit at TPCMH (approximately \$300,000) and the Logan acute unit (currently \$600,000). It is forecast the overall capital program will be delivered within budget. Tenders are coming in below the estimated budgets. 	
7 Expenditure	
7.1 Actual and Forecast Expenditure for MHCWP <ul style="list-style-type: none"> Nil. 	
8 Other Business	
9 Next meeting	
9.1 December meeting is CANCELLED Venue: Conference Room 2.2, 15 Butterfield Street, Herston Time: 2.00 -3.00 pm Dates for 2013 24 Jan, 28 Feb, 28 Mar, 25 Apr, 23 May, 27 June, 25 July, 22 Aug, 26 Sept, 24 Oct, 28 Nov, Dec TBA	