

BMCM-7

QUEENSLAND HEALTH
MENTAL HEALTH CAPITAL WORKS PROGRAM



Queensland Government
Queensland Health

Minutes of Meeting

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	9
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	27 May 2010
Author	Marisa Stewart (proxy for Kerry Ward)	Time	3.00pm to 4.30pm

Present Name	Role	Company	Telephone/Mobile	Email
John Quinn (JQ)	Manager	Mental Health Branch		
Paul Clare (PC)	Principal Project Officer	Mental Health Branch		
Terry Carter (TC)	MHCWP Project Manager/ Procurement Manager	Project Services	or	
Dean Luton (DL)	Senior Architect	Project Services		
H Hebblewhite (HH)	A/Director	Corporate Services Redland & Wynnum Hospitals		
Trevor Sadler (TS)	Psychiatrist	The Park Centre for Mental Health		
DI Sammon (DS)	A/Director of Nursing	Bayside Mental Health		
Francis Maher (FM)	Project Manager	Pre Commissioning Project		
Darren Williams (DW)	A/Director Statewide Projects	Health Planning & Infrastructure Division		
Janelle Bowra (JB) Via video-conference	Nurse Unit Manager	Logan Mental Health		
Michael Daubney (MD) via video-conference	Psychiatrist	Logan Child & Youth Mental Health		
Apologies Name	Role	Company	Telephone/Mobile	Email
Assoc. Prof David Crompton (DC)	Executive Director	Division of Mental Health, Metro South		
William (Bill) Pankhouse (BP)	Executive Manager of Operations	Division of Mental Health, Metro South		
Brett Bricknell (BB)	Executive Director	Redland and Wynnum Hospitals		
Sue Leggate (SL)	Director	Corporate Services Redland & Wynnum Hospitals		
Katie Eckersley (KE)	Manager	Bayside Mental Health		
Wasim Shaikh (WS)	A/Clinical Director	Bayside Mental Health		
Shirley Wigan (SW)	Executive Director Mental Health	Darling Downs – West Moreton Health Service District		
Katrina Mathies (KM)	A/Executive Director Mental Health	Darling Downs – West Moreton Health Service District		
Assoc. Prof Brett McDermott (BMCD)	Executive Director	Mater Child & Youth Mental Health Service		
Judi Krause (JK)	A/Executive Director	Royal Children's Hospital CYMHS		
Vedran Vladusich (VV)	A/Team Leader	Bayside Child & Youth Mental Health		
Sean Hatherill (SH)	Psychiatrist	Bayside Child & Youth Mental Health		

EXHIBIT 84

MSS.004.003.0271

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Kristy Britton (KB)	A/Change Manager	Pre Commissioning Project	
Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division	
Vaoita Turituri (VT)	Team Leader	South Qld MH Clinical Network	
Val Brown (VB)	Regional Facilities Manager	Education Dept	

Agenda & Meeting Topics

Generic topics included, add others as required, indicate where not applicable (N/A).

Previous Minutes to be used as Agenda. Items with new items/topics to be raised under 14.0 New Business.

Minutes of Previous Meeting

The minutes from the previous meeting dated 29 April 2010 were confirmed and accepted.

Outstanding Business from Previous Meeting

Refer to action items in the body of the minutes.

1.0	<u>Procedural Issues</u> 1. Welcome	1. All members welcomed by DS	
2.0	<u>Land & Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	<u>Authorities</u> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	Not discussed at this time (3.1 to 3.5) 6. DW reported that Koala study is underway. Outcome of study and location of helipad (requires confirmation of cancellation) will have implications on planning.	DW will report findings when available
4.0	<u>Master Programme</u> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	1. TC will update Master Programme following updates provided at this meeting. MOS Update – still in process of being finalised. Anticipate completion ASAP. Not discussed at this time (4.2 and 4.3)	TC will circulate revised document when available

EXHIBIT 84

MSS.004.003.0272

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
5.0	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	Not discussed at this time (5.1 and 5.3) 2. Nothing further to report at this stage. Any changes to MOS at this stage will not impact on building plans. Findings of TS overseas study to be considered. – Consolidated building footprint more appropriate – Cottages concept no longer progressed – 2 x bed configuration only for HDU – Recommend separate entry point for School	
6.0	<u>Financial</u> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	1. No further progress to report at this time. Not discussed at this time (6.2 to 6.5)	
7.0	<u>Decanting</u> 1. Decanting Strategy	Not discussed at this time (7.1)	
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time (8.1 to 8.6)	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review 2. Project Services	1. No further progress to report at this time. Not discussed at this time (9.2)	TC to initiate Peer Review once MOS review completed
10.0	<u>FF&E</u> 1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational/Commissioning</u> 1. Staffing 2. Commissioning	Not discussed at this time (11.1 and 11.2)	

EXHIBIT 84

MSS.004.003.0273

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	1. No further progress to report at this time. 2. Not discussed at this time (12.2)	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	Not discussed at this time (13.1 and 13.2)	
14.0	<u>New Business</u> 1. Education Qld Grant 2. FPTM Meeting Schedule 3. Toowoomba Adolescent Unit	1. DW reported that MOU is being progressed by leasing team. \$ will be transferred when MOU is signed by EQ. 2. Meeting schedule for second half of 2010 discussed. A move to 4 th Thursday of month proposed as alternative to assist attendance. 3. Plans for 8 bed, Toowoomba Adolescent Unit circulated/discussed.	DW will continue to follow up FM and TC to discuss further outside forum
15.0	<u>Presentation</u> 1. TS presented PowerPoint on findings of overseas study	TS showed examples of adolescent units visited overseas and commented on his impressions. – 2 units in Switzerland – 10 in UK (including 3 private and some with programs specific to self harm, eating disorders etc) Feedback on design issues encountered at overseas units (and how this affects treatment, staffing and supervision) was taken into consideration. Potential for absconding through bushland at Redland site noted as issue – suitable fencing/screening options to be incorporated. TS discussed <u>Model of Essential Components of the Rebuild Facility</u> . Preferred option for area breakdown noted. Main areas include: – Area common to all adolescents – Inpatient only area – Family and visitor area For activity areas – larger multifunction rooms are a preferred option rather than separate rooms with specific function.	TS to present separately at Logan for MD and JB Architects to take ideas from presentation and revisit design TS to progress CYMHS consultation prior to next meeting

Meeting Closed: 4.30pm

The next meeting is scheduled for Thursday, 24 June 2010 at 3.00pm, Conference Rooms 1 & 2, Redland Hospital.

BMCM-8

QUEENSLAND HEALTH
MENTAL HEALTH CAPITAL WORKS PROGRAM



Minutes of Meeting

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	10
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	24 June 2010
Author	Kerry Ward	Time	3.00pm to 4.30pm

Present Name	Role	Company	Telephone/Mobile	Email
Assoc. Prof David Crompton (DC)	Executive Director	Division of Mental Health, Metro South		
William (Bill) Pepplinkhouse (BP)	Executive Manager of Operations	Division of Mental Health, Metro South		
Shona Warren (SW)	Corporate Services Manager	Division of Mental Health, Metro South		
Katie Eckersley (KE)	Manager	Bayside Mental Health		
P: Clare (PC)	Principal Project Officer	Mental Health Directorate		
Terry Carter (TC)	MHCWP Project Manager/ Procurement Manager	Project Services		
David Pagendam (DP)	Senior Architect	Project Services		
Hilary Hebblewhite (HH)	A/Director	Corporate Services Redland & Wynnum Hospitals		
Trevor Sadler (TS)	Psychiatrist	The Park Centre for Mental Health		
Francis Maher (FM)	Project Manager	Pre Commissioning Project		
Darren Williams (DW)	A/Director Statewide Projects	Health Planning & Infrastructure Division		
Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division		
Natalie O'Brien (NO)	A/Team Leader	Bayside Child & Youth Mental Health		
K: Britton (KB)	A/Change Manager	Pre Commissioning Project		
Katrina Mathies (KM)	A/Executive Director	Darling Downs – West Moreton Health Service District		
Via teleconference	Mental Health			
Judi Krause (JK)	A/Executive Director	Royal Children's Hospital CYMHS		
Via teleconference				
Apologies Name	Role	Company	Telephone/Mobile	Email
John Quinn (JQ)	Manager	Mental Health Directorate		
Janelle Bowra (JB)	Nurse Unit Manager	Logan Mental Health		
Michael Daubney (MD)	Psychiatrist	Logan Child & Youth Mental Health		
Brett Bricknell (BB)	Executive Director	Redland and Wynnum Hospitals		
Sue Leggate (SL)	Director	Corporate Services Redland & Wynnum Hospitals		
DI Sammon (DS)	A/Director of Nursing	Bayside Mental Health		
Wasim Shaikh (WS)	A/Clinical Director	Bayside Mental Health		

EXHIBIT 84

MSS.004.003.0265

QUEENSLAND HEALTH MENTAL HEALTH CAPITAL WORKS PROGRAM



Queensland Government
Queensland Health

Minutes of Meeting

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	10
Held at	Conference Rooms 1 & 2, Redland Hospital	Date	24 June 2010
Author	Kerry Ward	Time	3.00pm to 4.30pm

Present Name	Role	Company	Telephone/Mobile	Email
Assoc. Prof David Crompton (DC)	Executive Director	Division of Mental Health, Metro South		
William (Bill) Peppinkhouse (BP)	Executive Manager of Operations	Division of Mental Health, Metro South		
Shona Warren (SW)	Corporate Services Manager	Division of Mental Health, Metro South		
Katie Eckersley (KE)	Manager	Bayside Mental Health		
Pr Clare (PC)	Principal Project Officer	Mental Health Directorate		
Terry Carter (TC)	MHCWP Project Manager/ Procurement Manager	Project Services		
David Pagendam (DP)	Senior Architect	Project Services		
Hilary Hebblewhite (HH)	A/Director	Corporate Services Redland & Wynnum Hospitals		
Trevor Sadler (TS)	Psychiatrist	The Park Centre for Mental Health		
Francis Maher (FM)	Project Manager	Pre Commissioning Project		
Darren Williams (DW)	A/Director Statewide Projects	Health Planning & Infrastructure Division		
Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division		
Natalie Obrlen (NO)	A/Team Leader	Bayside Child & Youth Mental Health		
K Britton (KB)	A/Change Manager	Pre Commissioning Project		
Katrina Mathies (KM)	A/Executive Director Mental Health	Darling Downs – West Moreton Health Service District		
Judi Krause (JK) Via teleconference	A/Executive Director	Royal Children's Hospital CYMHS		

Apologies Name	Role	Company	Telephone/Mobile	Email
John Quinn (JQ)	Manager	Mental Health Directorate		
Janelle Bowra (JB)	Nurse Unit Manager	Logan Mental Health		
Michael Daubney (MD)	Psychiatrist	Logan Child & Youth Mental Health		
Brett Bricknell (BB)	Executive Director	Redland and Wynnum Hospitals		
Sue Leggate (SL)	Director	Corporate Services Redland & Wynnum Hospitals		
Di Sammon (DS)	A/Director of Nursing	Bayside Mental Health		
Wasim Shaikh (WS)	A/Clinical Director	Bayside Mental Health		

EXHIBIT 84

MSS.004.003.0266

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Shirley Wigan (SW)	Executive Director Mental Health	Darling Downs – West Moreton Health Service District	
Assoc. Prof Brett McDermott (BMcD)	Executive Director	Mater Child & Youth Mental Health Service	
Dean Luton (DL)	Senior Architect	Project Services	
Vedran Vladusich (VV)	A/Team Leader	Bayside Child & Youth Mental Health	
Sean Hatherill (SH)	Psychiatrist	Bayside Child & Youth Mental Health	
Vaolta Turituri (VT)	Team Leader	South Qld MH Clinical Network	
Val Brown (VB)	Regional Facilities Manager	Education Dept	

Agenda & Meeting Topics

Generic topics included, add others as required, indicate where not applicable (N/A).


Previous Minutes to be used as Agenda. Items with new items/topics to be raised under 14.0 New Business.

Minutes of Previous Meeting

The minutes from the previous meeting dated 27 May 2010 were confirmed and accepted.

Outstanding Business from Previous Meeting

Refer to action items in the body of the minutes.

1.0	<u>Procedural Issues</u> 1. Welcome	1. All members welcomed by DC. DC introduced and welcomed to the meeting Shona Warren, Corporate Services Manager, Mental Health, Metro South.	
2.0	<u>Land & Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	<u>Authorities</u> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	1. TC reported layout requiring further work before can be progressed. Not discussed at this time (3.2 to 3.5) 6. TC reported TOR have been circulated for koala flora and fauna consultant to be engaged; tender closes 7 July.	
4.0	<u>Master Programme</u> 1. Progress Report	1. TC tabled an updated Master Programme, allowing time for preparation of PDP.  M:\26.0 Pre Commissioning Projec	

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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4.0	<u>Master Programme</u> 1. Progress Report (Contd)	<p>DC reported met with Executive Director, MH Directorate about MOS and budget discussions.</p> <p>DC advised there is no funding within the current budget structure for a Day Program and on-site family accommodation.</p> <p>Queries were raised:</p> <p>(a) Impact of budget constraints on services provided: DC advised links with local services will need developing and these issues to be integrated into the MOS.</p> <p>(b) Number of HDU beds required for facility: Agreed two HDU beds appropriate.</p>	<p>DC to communicate with CYMHS group indicating urgency for them to meet and finalise MOS. MOS required at 22 July FPTM.</p> <p>TS to contact JK re CYMHS meeting</p> <p>JK to keep DC informed of what happening during process</p> <p>Further to discussions, DP will develop skeleton site plans and circulate to group for comment</p>
	2. Upcoming Milestones 3. Delivery Methodology	Not discussed at this time (4.2 and 4.3)	
	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	<p>Not discussed at this time (5.1 and 5.2)</p> <p>3. TC suggested need TCP representative's input re communications requirements. Duress system needs consideration.</p>	
6.0	<u>Financial</u> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	<p>1. TC reported no change at this time. Budget forecast is \$16.69 million.</p> <p>Not discussed at this time (6.2 to 6.5)</p>	
7.0	<u>Decanting</u> 1. Decanting Strategy	Not discussed at this time (7.1)	

EXHIBIT 84

MSS.004.003.0268

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time (8.1 to 8.6)	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review 2. Project Services	1. TC advised it is worthwhile to run peer review once 80% PDP and SD completed. General suggestion, may need to get feedback from overseas facilities due to ETU being only one of its kind in Australia. Not discussed at this time (9.2)	
10.0	<u>FF&E</u> 1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational/Commissioning</u> 1. Staffing 2. Commissioning	1. FM advised KB liaising with The Park; presently not in a position where we can work up staffing profile. Discussion ensued re possibilities of dealing with Barrett staff earlier than planned; important to allow for sufficient training and transition plans being implemented. The Park's work management strategy feedback not available for approx. one month. DC suggesting need a clearer idea of The Park's staffing strategy before we are able to make determinations for Metro South. Noted the importance of Barrett Centre staff being considered separately for work strategies. Further discussion re staffing issues: Parties happy to have earlier discussions; MH Directorate involvement required. Not discussed at this time (11.2)	KB to monitor and follow up FM to organise meeting prior to 22 July. KM will liaise with FM and nominate her district's participants.
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	1. FM reported limited progress due to meeting scheduling issues; still being progressed. Agreed beneficial for West Moreton Public Affairs Officers to be involved in process. Not discussed at this time (12.2)	

EXHIBIT 84

MSS.004.003.0269

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	1. Query raised re food preparation issues. KE reported on previous discussions at FPTM. Associated issue re adolescents' eating patterns/ requirements raised. DP enquired re laundry requirements for design purposes. Sheets currently dealt with by Metro South. 2. HH query re security/cleaning. BP advised these are operational costs usually covered by host site; arrangements to be fine tuned.	HH to action: HH to contact Barrett dietician (Kylie Bruce) for current menu as sample TC to also be emailed menu details HH to report back to FPTM with findings Noted
14.0	<u>New Business</u> 1. Education Qld Grant 2. FPTM Meeting Schedule 3. User Group Meetings 4. TS Presentation Follow Up 5. Education Department Representative	1. DW reported that MOU is being progressed. 2. FM proposed change of FPTM to 4 th Thursday of month to ensure key stakeholders attendance. Agreed earlier start for meeting be 2pm. If require alternative venue to hospital conference rooms, liaise with KE. 3. TC suggesting premature to restart User Groups until MOS finalised. KE suggested User Group members be advised reasons for delay in restart. 4. TS advised gave separate presentation at Logan; well received. 5. FM highlighted urgency for attendance at FPTM by an appropriate Education Department representative for their input into the facility school's design. TS to ascertain Education representative to be involved.	DW will continue to follow up KW to circulate dates to attendees to check availability FM to draft text for DC's signature and circulation TS to advise DC re Education Rep DC will write to nominated person, inviting them to be involved.

Meeting Closed: 4.30pm

The next meeting is scheduled for Thursday, 22 July 2010 at 3.00pm, Conference Rooms 1 & 2, Redland Hospital.

BMCM-9

**QUEENSLAND HEALTH
MENTAL HEALTH CAPITAL WORKS PROGRAM**

Queensland Government
Queensland Health
Minutes of Meeting

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	16
Held at	Bayside MH Video Conference Room	Date	24 February 2011
Author	Angela Sheehy – ESO to Manager, Bayside Mental Health	Time	2.30pm – 4pm

Present Name	Role	Company	Telephone/Mobile	Email
Terry Carter (TC)	MHCWP Project Manager/ Procurement Manager	Project Services		
David Pagendam (DP)	Senior Architect	Project Services		
John Quinn (JQ)	Manager	Mental Health Directorate		
Trevor Sadler (TS)	Psychiatrist	The Park Centre for Mental Health		
Katie Eckersley (KE)	Manager	Bayside Mental Health		
Francis Maher (FM)	Project Manager	Pre Commissioning Project		
Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division		
Shona Warren (SW)	Corporate Services Manager	Metro South Mental Health		
Brett Bricknell (BB)	Executive Director	Redland and Wynnum Hospitals		
Marissa Stewart		Pre Commissioning Project		

Apologies Name	Role	Company	Telephone/Mobile	Email
Assoc. Prof David Crompton (DC)	Executive Director	Division of Mental Health, Metro South		
Bill Hopkinson (BP)	Executive Manager of Operations	Division of Mental Health, Metro South		
Anthony Milverton (AM)	Manager Special Projects	Mental Health Directorate		
Hilary Hebblewhite (HH)	A/Director	Corporate Services Redland & Wynnum Hospitals		
Darren Williams (DW)	A/Director Statewide Projects	Health Planning & Infrastructure Division		
Paula Lunt (PL)	Director of Nursing	Bayside Mental Health		
Brian Reeve (BR)	Facilities Manager	Education & Training		
Peter Kingston (PK)	Regional Facilities Manager	Education & Training		
Michael Daubney (MD)	Psychiatrist	Logan Child & Youth Mental Health		
Erica Lee (EL)	Executive Manager	Mater Children's Hospital CYMHS		
Suneel Chamoli	Clinical Director	Bayside Mental Health		
Janelle Bowra (JB)	Nurse Unit Manager	Logan Mental Health		
Shirley Wigan (SW)	Executive Director Mental Health	Darling Downs – West Moreton Health Service District		
Kristy Britton (KB)	A/Change Manager	Pre Commissioning Project		

EXHIBIT 84

MSS.004.003.0183

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Assoc. Prof Brett McDermott (BMCD)	Executive Director	Mater Child & Youth Mental Health Service	
Judi Krause (JK)	A/Executive Director	Royal Children's Hospital CYMHS	
Sean Hatherill (SH)	Psychiatrist	Bayside Child & Youth Mental Health	
Janet Johnson (JJ)	Public Affairs Manager	Redland & Wynnum Hospitals	
Julia Austin (JA)	A/Public Affairs Manager	Redland & Wynnum Hospitals	
Emma Page (EP)	Team Leader	Bayside Child & Youth Mental Health	
Vaoita Turituri (VT)	Team Leader	South Qld MH Clinical Network	
Kristy Britton (KB)	Senior HR Advisor	People & Culture Metro South Mental Health	
Michelle Porter (MP)	Senior Project Officer	Metro South Mental Health	

Agenda & Meeting Topics

Generic topics included, add others as required, indicate where not applicable (N/A).

Previous Minutes to be used as Agenda. Items with new items/topics to be raised under 14.0 New Business.

Minutes of Previous Meeting

The minutes from the previous meeting dated 25.10.2010 were confirmed & accepted after changes made accordingly.

Outstanding Business from Previous Meeting

Refer to action items in the body of the minutes.

1.0	Procedural Issues 1. Welcome	All members welcomed by FM.	
2.0	Land & Legals 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	Authorities 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	Discussion was had around site designation and Neil Payne has the initial assessment report. Discussion was had around the amalgamation with the plans to change for ED and hospital. The adolescent centre needs to be included into the hospital plans but will not affect the overall master plan.	
4.0	Master Programme 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	Still awaiting MOS.	KE to follow up on MOS with David Crompton.

EXHIBIT 84

MSS.004.003.0184


Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
5.0	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	<p>Discussion was had over the PDP that was circulated and awaiting feedback from Katie around the highlighted areas.</p> <p>Fiona Parker from IT is chasing the PDP or drawings to look at the IT side of it.</p> <p>We are a little behind with the PDP which will slightly affect the time line.</p> <p>Drawings have been progressed and a peer review is being undertaken. Overall conception went down well and will go back in PDP.</p>  <p>G:\WORKGRP\ Bayside MH Manager.</p> <p>Discussion was had over the services that the hospital can provide. There was an initial meeting with KE/HH and key people. There was to be a second meeting but at this stage had not occurred.</p> <p>Hospital tabled a spreadsheet with highlighted questions and issues. Issues were discussed and it was decided the spreadsheet would be better off discussed in the specialized meeting with KE/HH and then incorporated into the PDP.</p>	<p>Feedback to be given by KE.</p> <p>KE/HH meeting to occur with suite of managers and Terry Carter and David Pagendam.</p>
6.0	<u>Financial</u> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	<p>Actuals to date \$197,000 with \$51,000 in Jan 2011.</p> <p>MOU Education Grant – further discussion was had around this and Brian Reeve has the Education Grant but is not looking positive as the commonwealth may not roll over the funds from the building the education revolution so we may lose the money and as it is also needs to be used by 30 June and has to be used on a building we will not have capacity to spend by that time line.</p> <p>Brian Reeve to find out if this is the case.</p>	<p>Brian Reeve to advise on conditions of the education grant.</p>
7.0	<u>Decanting</u> 1. Decanting Strategy	Not discussed at this time	
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review 2. Project Services	Not discussed at this time	

EXHIBIT 84

MSS.004.003.0185

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
10.0	<u>FF&E</u> 1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational/Commissioning</u> 1. Staffing 2. Commissioning	Not discussed at this time	
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	Communication plan is a work in progress. Marissa Stewart is discussing with Janet Johnson.	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	At this stage none but will be identified as draws closer. There was a brief discussion around the recurrent staffing costs and it was identified this will need to be discussed with People and Culture. Kristy Britton will lead this role.	
14.0	<u>New Business</u> 1. Farewell Francis	A massive thank you and acknowledgement to Francis Maher who is leaving the service for all his hard work and effort into all projects. Shona Warren will cover Francis' role.	

Meeting Closed: 3.30pm

The next meeting is 24 March 2011.

BMCM-10

QUEENSLAND HEALTH
MENTAL HEALTH CAPITAL WORKS PQueensland Government
Queensland Health

Agenda

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	15
Held at	Bayside MH Video Conference Room	Date	March. 24 February 2011
Author	Angela Sheehy – ESO to Manager, Bayside Mental Health	Time	2.30pm – 4pm

Attendees Name	Role	Company	Telephone/Mobile	Email
Terry Carter (TC)	MHCWP Project Manager/ Procurement Manager	Project Services		
David Pagendam (DP)	Senior Architect	Project Services		
John Quinn (JQ)	Manager	Mental Health Directorate		
Tr. Sadler (TS)	Psychiatrist	The Park Centre for Mental Health		
Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division		
Marissa Stewart		Pre Commissioning Project		
Hilary Hebblewhite (HH)	A/Director	Corporate Services Redland & Wynnum Hospitals		
Shirley Wigan (SW)	Executive Director Mental Health	Darling Downs – West Moreton Health Service District		
Kristy Britton (KB)	A/Change Manager	Pre Commissioning Project		
Michelle Porter (MP)	Senior Project Officer	Metro South Mental Health		
Kallie Jackson	a/Service Development Manager (Chair)	Bayside Mental Health		

Agenda

Katie Eckersley (KE)	Manager	Bayside Mental Health	
Shona Warren (SW)	Corporate Services Manager	Metro South Mental Health	
Brett Bricknell (BB)	Executive Director	Redland and Wynnum Hospitals	
Assoc. Prof David Crompton (DC)	Executive Director	Division of Mental Health, Metro South	
Bill Peplinkhouse (BP)	Executive Manager of Operations	Division of Mental Health, Metro South	
Anthony Milverton (AM)	Manager Special Projects	Mental Health Directorate	
Darren Williams (DW)	A/Director Statewide Projects	Health Planning & Infrastructure Division	
Paula Lunt (PL)	Director of Nursing	Bayside Mental Health	
Brian Reeve (BR)	Facilities Manager	Education & Training	
Peter Kingston (PK)	Regional Facilities Manager	Education & Training	
Michael Daubney (MD)	Psychiatrist	Logan Child & Youth Mental Health	
Erica Lee (EL)	Executive Manager	Mater Children's	

EXHIBIT 84

MSS.004.003.0175

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Suneel Chamoli	Clinical Director	Hospital CYMHS Bayside Mental Health	
Janelle Bowra (JB)	Nurse Unit Manager	Logan Mental Health	
Assoc. Prof Brett McDermott (BMcD)	Executive Director	Mater Child & Youth Mental Health Service	
Judi Krause (JK)	A/Executive Director	Royal Children's Hospital CYMHS	
Sean Hatherill (SH)	Psychiatrist	Bayside Child & Youth Mental Health	
Janet Johnson (JJ)	Public Affairs Manager	Redland & Wynnum Hospitals	
Julia Austin (JA)	A/Public Affairs Manager	Redland & Wynnum Hospitals	
Emma Page (EP)	Team Leader	Bayside Child & Youth Mental Health	
Vaolita Turktur (VT)	Team Leader	South Qld MH Clinical Network	

Agenda & Meeting Topics

Generic topics included, add others as required, indicate where not applicable (N/A).

Previous Minutes to be used as Agenda. Items with new items/topics to be raised under 14.0 New Business.

Minutes of Previous Meeting

The minutes from the previous meeting dated 25.10.2010 were confirmed & accepted after changes made accordingly.

Outstanding Business from Previous Meeting

Refer to action items in the body of the minutes.

1.0	<u>Procedural Issues</u> 1. Welcome	All members welcomed.	
2.0	<u>Land & Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	<u>Authorities</u> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	Discussion was had around site designation and Neil Payne has the initial assessment report. Discussion was had around the amalgamation with the plans to change for ED and hospital. The adolescent centre needs to be included into the hospital plans but will not affect the overall master plan.	
4.0	<u>Master Programme</u> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	Still awaiting MOS.	KE to follow up on MOS with David Crompton.

Date 16 September 2010
Minutes Facility Project Team Meeting 12
Projects 51426

EXHIBIT 84

MSS.004.003.0176


Item	Topic	PN 51426 New 15' Bed Adolescent ETU, Day Centre & School	Action By
5.0	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID	<p>Discussion was had over the PDP that was circulated and awaiting feedback from Katie around the highlighted areas.</p> <p>Fiona Parker from IT is chasing the PDP or drawings to look at the IT side of it.</p> <p>We are a little behind with the PDP which will slightly affect the time line.</p> <p>Drawings have been progressed and a peer review is being undertaken. Overall conception went down well and will go back in PDP.</p>  <p>G:\WORKGRP\ Bayside MH Manager.</p> <p>Discussion was had over the services that the hospital can provide. There was an initial meeting with KE/HH and key people. There was to be a second meeting but at this stage had not occurred.</p> <p>Hospital tabled a spreadsheet with highlighted questions and issues. Issues were discussed and it was decided the spreadsheet would be better off discussed in the specialized meeting with KE/HH and then incorporated into the PDP.</p>	<p>Feedback to be given by KE.</p> <p>KE/HH meeting to occur with suite of managers and Terry Carter and David Pagendam.</p>
6.0	<u>Financial</u> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	<p>Actuals to date \$197,000 with \$51,000 in Jan 2011.</p> <p>MOU Education Grant – further discussion was had around this and Brian Reeve has the Education Grant but is not looking positive as the commonwealth may not roll over the funds from the building the education revolution so we may lose the money and as it is also needs to be used by 30 June and has to be used on a building we will not have capacity to spend by that time line.</p> <p>Brian Reeve to find out if this is the case.</p>	Brian Reeve to advise on conditions of the education grant.
7.0	<u>Decanting</u> 1. Decanting Strategy	Not discussed at this time	
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review 2. Project Services	Not discussed at this time	
10.0	<u>FF&E</u>		

EXHIBIT 84

MSS.004.003.0177

Item	Topic	PN 51426 New 15-Bed Adolescent ETU, Day Centre & School	Action By
	1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational/Commissioning</u> 1. Staffing 2. Commissioning	Not discussed at this time	
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	Communication plan is a work in progress. Marissa Stewart is discussing with Janet Johnson.	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	At this stage none but will be identified as draws closer. There was a brief discussion around the recurrent staffing costs and it was identified this will need to be discussed with People and Culture. Kristy Britton will lead this role.	
14.0	<u>New Business</u> 1.		

Meeting Closed: 3.30pm

The next meeting is 24 March 2011.

QUEENSLAND HEALTH MENTAL HEALTH CAPITAL WORKS PROGRAM

Agenda



Queensland Government
Queensland Health

Project	Redland – New 15 Bed Adolescent ETU, Day Centre & School	Project(s) No	51426
Meeting	Facility Project Team Meeting (FPTM)	Meeting No	
Held at	Bayside MH Video Conference Room	Date	24 March 2011
Author	Jacqueline Dawson – ESO to Manager, Bayside Mental Health	Time	2.30pm – 4pm

Attendees Name	Role	Company	Telephone/Mobile	Email
Terry Carter (TC)	MHCWP Project Manager/ Procurement Manager	Project Services		
David Pagendam (DP)	Senior Architect	Project Services		
John Quinn (JQ)	Manager	Mental Health Directorate		
Trevor Sadler (TS)	Psychiatrist	The Park Centre for Mental Health		
Katie Eckersley (KE)	Manager	Bayside Mental Health		
Francis Maher (FM)	Project Manager	Pre Commissioning Project		
Michelle Walter (MW)	Manager Statewide Projects	Health Planning & Infrastructure Division		
Shona Warren (SW)	Corporate Services Manager	Metro South Mental Health		
Brett Bricknell (BB)	Executive Director	Redland and Wynnum Hospitals		
Marissa Stewart		Pre Commissioning Project		
Assoc. Prof David Crompton (DC)	Executive Director	Division of Mental Health, Metro South		
Bill Pepplinkhouse (BP)	Executive Manager of Operations	Division of Mental Health, Metro South		
Anthony Milverton (AM)	Manager Special Projects	Mental Health Directorate		
Hilary Hebblewhite (HH)	A/Director	Corporate Services Redland & Wynnum Hospitals		
Darren Williams (DW)	A/Director Statewide Projects	Health Planning & Infrastructure Division		
Paula Lunt (PL)	Director of Nursing	Bayside Mental Health		
Brian Reeve (BR)	Facilities Manager	Education & Training		
Peter Kingston (PK)	Regional Facilities Manager	Education & Training		
Michael Daubney (MD)	Psychiatrist	Logan Child & Youth Mental Health		
Erica Lee (EL)	Executive Manager	Mater Children's Hospital CYMHS		
Suneel Chamoli	Clinical Director	Bayside Mental Health		
Janelle Bowra (JB)	Nurse Unit Manager	Logan Mental Health		
Shirley Wigan (SW)	Executive Director Mental Health	Darling Downs – West Moreton Health Service District		
Kristy Britton (KB)	A/Change Manager	Pre Commissioning Project		
Assoc. Prof Brett McDermott (BMCD)	Executive Director	Mater Child & Youth Mental Health Service		

* Principle from the Barrett - Ken Rogers. (Old Educ)

EXHIBIT 84

MSS.004.003.0179

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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Judi Krause (JK)	A/Executive Director	Royal Children's Hospital CYMHS	
Sean Hatherill (SH)	Psychiatrist	Bayside Child & Youth Mental Health	
Janet Johnson (JJ)	Public Affairs Manager	Redland & Wynnum Hospitals	
Julia Austin (JA)	A/Public Affairs Manager	Redland & Wynnum Hospitals	
Emma Page (EP)	Team Leader	Bayside Child & Youth Mental Health	
Vaioita Turluri (VT)	Team Leader	South Qld MH Clinical Network	
Kristy Britton (KB)	Senior HR Advisor	People & Culture Metro South Mental Health	
Michelle Porter (MP)	Senior Project Officer	Metro South Mental Health	

Agenda & Meeting Topics

Generic topics included, add others as required, indicate where not applicable (N/A).

Previous Minutes to be used as Agenda. Items with new items/topics to be raised under 14.0 New Business.

Minutes of Previous Meeting

The minutes from the previous meeting dated 25.10.2010 were confirmed & accepted after changes made accordingly.

Outstanding Business from Previous Meeting

Refer to action items in the body of the minutes.

1.0	<u>Procedural Issues</u> 1. Welcome	All members welcomed.	
2.0	<u>Land & Legals</u> 1. Site Acquisition & Property Issues 2. Adjoining Owners & Existing Tenants	Not discussed at this time (2.1 and 2.2)	
3.0	<u>Authorities</u> 1. Site Designation (required) 2. Building Application 3. Statutory Authorities 4. Native Title 5. Mater 6. Koala/DERM	Discussion was had around site designation and Neil Payne has the initial assessment report. Discussion was had around the amalgamation with the plans to change for ED and hospital. The adolescent centre needs to be included into the hospital plans but will not affect the overall master plan.	
4.0	<u>Master Programme</u> 1. Progress Report 2. Upcoming Milestones 3. Delivery Methodology	Still awaiting MOS.	KE to follow up on MOS with David Crompton.

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
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5.0	<u>PDP/Design</u> 1. Site Planning Issues 2. Progress Report 3. TCP/ID - land: fire breaks. - IT -	Discussion was had over the PDP that was circulated and awaiting feedback from Katie around the highlighted areas. Fiona Parker from IT is chasing the PDP or drawings to look at the IT side of it. We are a little behind with the PDP which will slightly affect the time line. Drawings have been progressed and a peer review is being undertaken. Overall conception went down well and will go back in PDP.  G:\WORKGRP\ Bayside MH Manager. Discussion was had over the services that the hospital can provide. There was an initial meeting with KE/HH and key people. There was to be a second meeting but at this stage had not occurred. Hospital tabled a spreadsheet with highlighted questions and issues. Issues were discussed and it was decided the spreadsheet would be better off discussed in the specialized meeting with KE/HH and then incorporated into the PDP.	Feedback to be given by KE. KE/HH meeting to occur with suite of managers and Terry Carter and David Pagendam.
6.0	<u>Financial</u> 1. Budget/Cost Report 2. Expenditure 3. Variations 4. Art-Built In Budget/Cost 5. FF&E & IT Budget/Cost	Actuals to date \$197,000 with \$51,000 in Jan 2011. MOU Education Grant – further discussion was had around this and Brian Reeve has the Education Grant but is not looking positive as the commonwealth may not roll over the funds from the building the education revolution so we may lose the money and as it is also needs to be used by 30 June and has to be used on a building we will not have capacity to spend by that time line. Brian Reeve to find out if this is the case.	Brian Reeve to advise on conditions of the education grant.
7.0	<u>Decanting</u> 1. Decanting Strategy	Not discussed at this time	
8.0	<u>Construction</u> 1. Progress Report 2. General 3. Industrial Relations & Safety 4. Contractual 5. Quality 6. Forecast Practical Completion	Not discussed at this time	
9.0	<u>Risk Analysis & Value Management</u> 1. Peer Review 4/2/11 2. Project Services	Not discussed at this time	
10.0	FF&E		

EXHIBIT 84

MSS.004.003.0181

Item	Topic	PN 51426 New 15 Bed Adolescent ETU, Day Centre & School	Action By
	1. Progress Report 2. Budget 3. Expenditure	Not discussed at this time (10.1 to 10.3)	
11.0	<u>Operational/Commissioning</u> 1. Staffing 2. Commissioning	Not discussed at this time	
12.0	<u>Communications (Media)</u> 1. Communication Plan 2. Consultation	Communication plan is a work in progress. Marissa Stewart is discussing with Janet Johnson.	
13.0	<u>Recurrent Costs</u> 1. Building Operation & Maintenance Costs 2. Staff/Other Recurrent Costs	At this stage none but will be identified as draws closer. There was a brief discussion around the recurrent staffing costs and it was identified this will need to be discussed with People and Culture. Kristy Britton will lead this role.	
14.0	<u>New Business</u> 1. Model of Service	<p>- Tabled Sep 2010, endorsed as preliminary draft.</p> <p>- Leanne McArthur was working on an older version, still needs to be looked at.</p> <p>→ training needs → length of stay. } only things that are slightly different</p>	

Meeting Closed: 3.30pm

The next meeting is 28 April 2011.

90% occupancy
15% service.

\$3.61m The Park → \$2.55m (2/3)

→ Funds from the Park may top-up
→ current expenditure

↓
Committee to discuss funds.

↳ John to coordinate.

BMCM-11



**Meeting to Review Model of Service Delivery (MOSD)
for Adolescent Integrated Treatment and Rehabilitation
Centre (AITRC)
(formerly known as Barrett Adolescent Centre (BAC))**

MINUTES

Chair:	Judi Krause, A/Executive Director, RCH&HSD	Date:	10 February 2010
Secretariat:	Fiona Cameron, A/Statewide Principal Project Officer, CYMHS	Time:	10:00am – 11:00noon
Venue:	Seminar Room, Institute of Child and Youth Mental Health Services, Spring Hill		
Apologies:	Dr Trevor Sadler, Director, Barrett Adolescent Centre – West Moreton South Burnett District Dr Penny Brassey, Clinical Director, Child and Youth Mental Health, Townsville		
Present:	Fiona Cameron, Statewide Principal Project Officer CYMHS Judi Krause, A/Executive Director, RCH&HSD Erica Lee, Manager, CYMHS Mater, Mater Hospital & Health Service District Dr Brett McDermott, Director, CYMHS Mater, Mater Hospital & Health Service District Via Teleconference Link Dr James Scott, Child Adolescent Psychiatrist EYMH & Evolve TS Brisbane North Dr Michael Daubney, Director, CYMHS, Metro South Health Service District		

Agenda Item	Action/Person
<p>Judi gave a brief overview of the task at hand (request by Metro South Management and Mental Health Directorate (Mental Health Plan Implementation Team) to review the MOSD from AITRC in respect to a range of previous reviews that had been undertaken). Judi began discussion by summarising the past reviews of Barrett Adolescent Centre and noting that a recent review (late 2009) had been conducted but the report and recommendations had not been released by the CEO of West Moreton-Darling Downs Health Service District. Discussion took place regarding previous recommendations, issues of concern and key themes of previous reviews:</p> <p>Summary of issues to consider when reviewing MOSD AITRC:</p> <ul style="list-style-type: none"> Judi outlined some of the concerns highlighted in previous reviews and key themes from the most recent 2009 review (recommendations unreleased): <ul style="list-style-type: none"> safety concerns for clients and staff, a no. of critical incidents and building safety concerns change of client profile – more acute clients with increased complexity less referral out options average length of stay has increased from 4 mths (1994) to 10 mths (2006) clinical governance structures unclear lack of integration with local services and broader CYMHS services concerns regarding the recording of clinical incidents concerns that the clinical model lacks use of evidence based treatments 	

Agenda Item	Action/Person
<ul style="list-style-type: none"> ○ lack of staff training in therapies practiced ○ limited opportunities for staff development in child and adolescent specific education ○ model of care for nursing unclear – (task allocation or functional) not contemporary ○ long waiting times for admission ○ referral criteria / exclusion criteria unclear ○ the need for individualise behaviour management plans ○ treatment evaluation poor ○ staff not experienced in other models of care ○ vague reporting lines ○ inadequate clinical supervision ○ discharge planning challenges/ especially out of home placements for older adolescents ○ poor transition to adult mental health <ul style="list-style-type: none"> • Judi has spoken with Trevor Sadler in regards to the most recent review conducted in late 2009. Trevor felt that this review was not representative of the range of therapies used at AITRC and did not reflect the scope of the current program. Trevor will access his emails overseas and prepare some information to share with the group at the meeting planned for next week to more clearly articulate the current treatment model. • Model of AITRC 'Toward Recovery' has been presented by Trevor in the past as a framework for treatment and a way of identifying level of impairment. It was felt by the group that this problem solving matrix model (parenting tasks and developmental tasks of adolescence) whilst highly valued does not clearly articulate the AITRC treatment philosophy to those outside of CYMHS. This ambiguity is causing confusion with senior mental health colleagues which has contributed to the need for this further review of the MOSD. • Judi stated that Trevor is concerned that he will be overseas during the current review of the model and had requested this process be put on hold until he returns. This was unable to occur due to MHD/ Metro South determining that the MOSD was an urgent priority and further redevelopment of the Redlands site would not continue until this was addressed. • The task today is to review the key issues in the MOSD that Trevor has drafted to assist in clarifying the model. Themes will be what services are provided, referral pathways, admission inclusion and exclusion criteria, evidence based treatment modalities, staff skill mix and discharge planning frameworks etc. • The current MOSD document lists therapies but there is no particular sense of the continuum of care, the progression of therapies or the client's journey. It was felt this needed to be more clearly defined. • Clinical governance issues discussed. Erica Lee highlighted that AITRC currently is very isolated in clinical governance and reporting structures and that it needs to sit as part of a continuum of care within the broader CYMHS system. The group agreed with this. It was felt this link with a broader CYMHS structure would formalise governance structures establishing clear reporting relationships, enable staff of all disciplines to link into existing staff development, clinical education, clinical supervision and peer support structures. It was also discussed that AITRC should be integrated into the statewide CYMHS model of service. 	

Agenda Item	Action/Person
<ul style="list-style-type: none"> • Discussion re: where AITRC would be best placed under CYMHS continuum of care. It was recommended by the group that line management is undertaken by a well resourced CYMHS service with a proven record of administering state wide services e.g. Children's Health Service District (CHSD), with the Mater taking this responsibility in the interim period until the establishment of Queensland Children's Hospital in 2014. • Brett highlighted the need to have AITRC linked into a continuous reform process as per other CYMHS services to ensure contemporary service delivery. • The group discussed issues around the AITRC including; many anomalies in the model e.g. referrals from private practitioners, long length of stay for some consumers, discharge planning challenges etc. It was determined that referrals to AITRC should be from CYMHS services and not from private practitioners who would not have been able to offer a comprehensive multi-disciplinary approach to community based care. It was agreed by the group that this approach was a minimum pre – entry standard. • James Scott highlighted that the best treatment gains are often in first 6 months of treatment .James suggested that it would be useful to look at the <i>Rivendell</i> model in NSW. http://www.sswahs.nsw.gov.au/MHealth/ • Discussion around phases of treatment and group thought 6 months was a reasonable overall time frame for treatment. Suggestions were the initial phase would be focussed on rapport building, developing a therapeutic alliance, risk assessment and developing shared treatment goals, the second phase would involve intensive treatment (evidence based, DBT, IPT-A, trauma focussed CBT etc.) in conjunction with systemic approaches and the third phase would be assertive move toward discharge and re-integration back into the community/ either referring CYMHS team or adult mental health. • Group discussed the possibility of recommending a multi disciplinary complex case conference process for entry to AITRC. This panel could consist of senior AITRC staff, key stakeholders from CYMHS and possibly key stakeholders from external agencies. This would assist with commitment of referring agencies for ongoing involvement and assist with consistency and equity of admissions. 	
<p>Recommendations & Issues for consideration</p> <p>Clinical Governance:</p> <p>Recommendation for MOSD to be changed to reflect clinical governance changes to Mater CYMHS in the interim until establishment of QCH.</p> <ul style="list-style-type: none"> • Referrals: <ul style="list-style-type: none"> ○ Clarification and consistency needed in referral process. ○ Clarification around what type of clients is suited to the centre. ○ Multi disciplinary complex case conference process for referrals suggested • Recommendation for the model to be changed to reflect referrals from CYMHS services only. 	

Agenda Item	Action/Person
<ul style="list-style-type: none"> • Recommendation for model to include multi disciplinary complex case panel process for admission to AITRC or for extension of treatment beyond initial 6 months. • Treatment: <ul style="list-style-type: none"> ○ How therapies work in a continuum of care? ○ How does the school operate in the model of care? ○ Is it evidenced based treatment modalities or is it re parenting? ○ Clear care pathways to be established. • Concerns around eating disorder clients. Felt that ED clients should not be at AITRC in a model that currently caters for admissions of over 6 months. Concern that there is not the level of expertise needed at Barrett to cater for ED clients as this is a specialised field. It was acknowledged that some rural and remote areas may not be able to access local outpatient support for eating disorders and may require further support from acute facilities or outreach services such as EDOS. • Discussion around AITRC admitting young people with psychosis. It was felt that there are more contemporary community based models of care for this cohort. It was acknowledged that CYMHS may need to be more proactive in linking to early psychosis resources including supported accommodation opportunities for young people with serious mental illness. • Discussion re: current long waiting times for admission precluding admission of either ED or Psychosis • The group agreed that the model of care should focus on a 3-6 month timeframe of admission. Treatments should not extend beyond 6 months unless this case had been re-presented to the complex care panel for extensive review. • Link to support services very important. • Specify more clearly re diagnostic groups and complexity of presentations <p>Group decided there was a need for a meeting next week to review the proposed changes to date in the MOSD and to continue to discuss and integrate further changes.</p> <p>NEXT MEETING: 9.30 FRIDAY 19TH FEBRUARY 2010 AT CYMHS SPRING HILL.</p>	<p>Brett McDermott volunteered to co-ordinated the group's suggestions and provide feed back to Fiona Cameron who will integrate these into the service model. Revised Model to be disseminated to group prior to next meeting on 19/02/10.</p>

BMCM-12

MSS.001.001.0091

(14/07/2015) Richard Ashby - Barrett Adolescent Centre - Stakeholder Meeting Page

From: Lauren Stocks
 To: McDermott, Brett; David Hartman; [REDACTED] Gilhotra, Ja...
 CC: Bill Kingswell; Leanne Geppert; Lesley Dwyer; Sharon Kelly
 Date: 12/11/2012 10:10 AM
 Subject: Barrett Adolescent Centre - Stakeholder Meeting

Good Morning

I have been asked to organise a 1 hour meeting this week with the following representatives regarding the Barrett Adolescent Centre.

Bill Kingswell, Mohan Gilhotra and Leanne Geppert (Mental Health Alcohol and Other Drugs Branch)
 Sharon Kelly and Terry Stedman (The Park Centre for Mental Health)
 David Hartman (Townsville)
 Brett McDermott and Erica Lee (Mater)
 Stephen Stathis and Judi Krause (Metro North CYMHS)
 Neeraj Gill (or delegate from CYMHS) (Toowoomba)
 Michael Daubney (Logan)
 Karlyn Chettleburgh (or delegate from CYMHS) (Gold Coast)

Please let me know if you (or delegate for Logan and Gold Coast) are available at either of the following times.

Tuesday 13/11
 3 pm - 4 pm

Thursday 15/11
 4 pm - 5 pm

This meeting will take place at 15 Butterfield St, with video & teleconference facilities available.

If you have any queries please let me know.

Thanks
 Lauren

Lauren Stocks

Administration Officer
 Planning and Partnerships Unit
 Mental Health Alcohol and Other Drugs Branch
 Health Services and Clinical Innovation Division
 [REDACTED]

Level 2
 15 Butterfield Street
 Herston QLD 4006

PO Box 2368
 FORTITUDE VALLEY BC
 QLD 4006

BMCM-13

WMS.1007.0009.00003

From: Lesley Dwyer
To: Bill Kingswell; Brett McDermott; David Hartman;
[REDACTED]
Date: 11/14/2012 1:21 pm
Subject: Information re Barrett Adolescent Centre Stakeholder Meeting

Dear Colleagues

Recent media reports have raised to the forefront the role and future of the Barrett Adolescent Centre at The Park.

I am seeking your support, advice and collaboration in relation to developing an alternative model or models of service to replace the services currently provided at the Barrett Adolescent Centre (BAC), at The Park - Centre for Mental Health.

Initial high level discussion had commenced with Mental Health Branch and senior staff at The Park, as you would be aware, the Redlands Adolescent Extended Treatment capital project has been recently cancelled.

The BAC facility at The Park is approaching 40 years of age and has been identified by the Australian Council of Healthcare Standards as unsafe and necessitating urgent replacement. Further, there is concern regarding its co-location with adult forensic and secure services at The Park.

At this point in time, no decision has been made by the West Moreton Hospital and Health Board and the purpose of the planned meeting tomorrow, Thursday, is to provide some clarity and commence discussions in regards to the next steps for determining the solution and alternate services for this consumer group.

I look forward to working with you.

Thank You

Lesley Dwyer
Chief Executive

West Moreton Hospital and Health Service
[REDACTED]
[REDACTED])

PO Box 73, Ipswich, QLD 4305

BMCM-14

WMS.1007.0009.00035

Transition Service Planning
27.11.13

Domain	Comment	Action
Governance (BAC Holiday Program, Residential Program, Day Program)	<p>Young Person ETR Initiative Governance Panel</p> <ul style="list-style-type: none"> ▪ Strategic ▪ Clinical ▪ Operational <p><u>Membership</u> = CHQ Stephen Stathis, Ingrid Adamson, Aftercare Ivan Frjkovic, Aftercare Team Leader, Headspace Program Manager, ? Mater, WM HHS Laura Johnson, Leanne Geppert, Michelle Giles, ? Anne Brennan, Vanessa Clayworth, MHAODB Marie Kelly ? Townsville</p> <p>Weekly mtgs from now onwards – all referrals through this Panel.</p>	<ol style="list-style-type: none"> 1. LJ develop TOR and draft agenda for next mtg. 2. Ivan to consider Psychiatrist options for Program Feb onwards. 3. Panel chair?
BAC Holiday Program	<p>Priority for BAC consumers. Referrals made by Anne Brennan.</p> <p>Need to consider [REDACTED] currently awaiting discharge.</p> <p>Could accept other WM HHS mental health patients (e.g., community CYMHS) into program if spaces.</p>	<ol style="list-style-type: none"> 4. Vanessa Clayworth to work with Aftercare Team Leader from Tues 3.12.13 in planning BAC Holiday Program, defining client profile etc. 5. Identify desk space for 3 Aftercare staff at the Park. 6. Identify facility/site for BAC Holiday Program at the Park (BAC school, the Rec Hall, Dawson House).
Education	<p>CEs will be driving negotiations around new partnership model between QH and DETE</p> <p>Preferred model to Young Person ETR Initiative is In-reach tutoring for each individual, and then supported integration back to a local school.</p>	
Tier 3 Option	<p>CHQ meeting with Brett McDermott to discuss arrangement between CAFTU and Mater Inpatient Acute Unit = aiming to temporarily secure 2 or 3 beds for extended treatment & rehabilitation from Feb 2014.</p> <p>Mater may request \$.</p>	<ol style="list-style-type: none"> 7. Media statement after meeting with Minister and planning finalised.
Site for Residential and Day Program	<p>Limited options sourced. Recommended to lease rather than purchase.</p> <p>Best option is a 5 bed/Sensuite new facility for lease 22 Abingdon St Woolloongabba – 2 levels with a deck. Realestate.com Can deliver both residential and day program on this site, but outreach to other facilities and services as needed.</p> <p>Better location than WM HHS which has no after hours CYMHS service. Woolloongabba better option for longer term, closer to all services and transport, more accessible, Mater close for clinical in reach if negotiated, within CHQ catchment.</p>	<ol style="list-style-type: none"> 8. Ivan and Laura will view property 28.11.13 with view to signing intention to lease. Supported in principle by Lesley Dwyer and MHAODB.
Media Protocol	Draft developed by Aftercare and WM HHS.	<ol style="list-style-type: none"> 9. Draft to be reviewed by WM HHS, Aftercare delegated authorities (Lesley Dwyer and John Malone). Laura to finalise and disseminate for approval.
Programming and Risk Protocols	Draft developed.	<ol style="list-style-type: none"> 10. To finalise. 11. Disseminate to BAC families, staff, Aftercare staff, CHQ, WM HHS, MHAODB
Age range	Need to revise age range of Residential and Day Program to 16y – 21y	

BMCM-15

